



# Planning Commission Agenda

Tuesday, August 20, 2024 at 7:00 PM  
27400 Southfield Road, Lathrup Village, Michigan 48076

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1. **Call to Order at 7:01pm**

2. **Pledge of Allegiance**

2. **Roll Call all but Fobbs**

Present: Chair Stansbery, Commissioner Hammond, Commissioner Scussel, Commissioner Dizik, Commissioner Tamarelli, Commissioner Hillman

Others Present: DDA Director Austin Colson, City Clerk Alisa Emanuel

Absent: Vice Chair Fobbs

Motion by Commissioner Tamarelli, Seconded by Commissioner Hammond, to allow Vice Chair Fobbs absence and mark it acceptable. Motion carried.

3. **Approval of Agenda**

Motion by Commissioner Scussel, Seconded by Commissioner Hammond. Motion carried.

4. **Approval of Meeting Minutes**

A. PC Minutes - April 16, 2024

Motioned by Commissioner Hammond, Seconded by Commissioner Dizik, Motion carried.

5. **Public Comment**

No comments, closed

6. **Old Business and Tabled Items**

None

7. **New Business**

A. Planning Commission Goals – Discussion

Chair Stansbery explained the Meeting was to discuss goals, Commissioner Hammond referenced the City receiving petitions to amend our Charter, to allow retail sales of cannabis, and if approved by voters, then some businesses could come before the Planning Commission.

Chair Stansbery spoke on the City's Master Plan, and that every year we look at the City's Master Plan with the City's engineer, and at some point, we are going to have to look at how we can update the plan, and how we can break it up into something that is more manageable, and discussed possibly breaking it up into smaller bite sized pieces, with understanding of the current economic environment that we are in and how they tie into this document.

DDA Director Colson, responded, saying it is customary every five years to update the Master Plan, we can just do a Village Center, or the Neighborhoods, things have changed since Covid, we can have sub-sections for the plan or just a downtown DDA district.

Commissioner Hammond, wants to get neighborhood and business input into the plans. DDA Director Colson, mentioned getting input from the public, having Town Halls, and looking at other communities to see what they are doing, to get better insight into what residents and business owners would like to see done in our City. Commissioner Hammond, mentioned a combined meeting of the City Council, DDA Board, and the Planning Commission, to organize priorities and ideas with residents. DDA Director Colson, agreed, and also mentioned workshops, and looking at ways to connect with business owners and residents, and taking things in steps.

Commissioner Hammond, asked about the City being able to recertify as a Redevelopment Ready Community, DDA Director Colson, has looked into it.

DDA Director Colson mentioned looking at the Assistant DDA position, in a different way and getting a Fellow, to come and work, and he will update us.

Commissioner Hammond, and other Commission members discussed the Lathrup Village School building project, that was presented by the Surnow Company, at the Planning Commission meeting April 16, 2024, in reference to the materials, the amount of parking spaces, if it is in line with our strategy for the City, and whether or not, the plan was brought before the Historical Commission, and that the Surnow Company has been in contact with the City, since the April meeting.

Commissioner Scussel, inquired of how we can make sure that when companies or residents come before the Planning Commission, that they have looked at the Ordinances to make sure that their plans are in compliance, and that they have included all items needed, and completed all forms, before they come to present them at the meeting, and suggested giving them a checklist. Commission members and DDA Director Colson, also commented and gave their input about Commissioner Scussel's suggestion.

Commissioner Hammond brought up the issue of standing water in the City, and that more and more residents have been impacted by it, and Commissioner Scussel, said that he is one of the people impacted and referenced that the roads were redone and the ditches, and that it is still not working right.

DDA Colson, mentioned other cities finding natural ways for the ground to absorb more water, and to slow water down before it gets to the drains including Bioswales, and systems other than sewer drains, like French Drains.

Commissioner Hammond, mentioned potential restrictions on non-permeable surfaces.

Commissioner Tamarelli, suggested that the Planning Commission meet with Council for what direction to take with water, and said, he does not think concrete pads and auxiliary buildings are really the problem, it is something else, and DDA Director Colson, commented.

**8. Other Matters for Discussion**

Chair Stansbery, said, he liked when the Commission was given reports of what developments were taking place and where they were in process with developments, and that the report gave them the ability to see, the current status of the projects in the City. DDA Director Colson agreed.

**9. General Communication**

Chair Stansbery, mentioned that this is Commissioner Tamarelli's last meeting. DDA Director, Colson, said that they have posted the position and some applications have been received.

**10. Adjourn**

Motion by Commissioner Tamarelli, Seconded by Commissioner Scussel.

Meeting adjourned at 8:07pm