



City Council Regular Meeting

Monday, January 23, 2023 – 7:30 pm

27400 Southfield Road, Lathrup Village, Michigan 48076

In Council Chambers

Draft Meeting Minutes

1. **Call to Order** by Mayor Garrett at 7:33 pm

2. **Roll Call**

Present: Mayor Mykale Garrett

Council members: Councilmember Jennings, Mayor Pro Tem Kantor,
Councilmember Kenez, Councilmember Miller

Also Present: City Administrator Susan Montenegro, City Attorney Scott
Baker, City Clerk, Kelda London

3. **Pledge of Allegiance**

4. **Approval of Agenda**

Mayor Pro Tem Kantor moved to approve the agenda and add the Zoning Board of Appeals meeting as Item 8; to allow Item 5, Public Comments, to include any item on the agenda. Motion seconded by Councilmember Kenez.

Yes: Jennings, Kantor, Kenez, Miller, Garrett

No: None

Motion carried.

5. **Public Comment for All Items on the Agenda** (speakers are limited to 3 minutes)

Kathy Mayfield – Council training to alleviate confusion during the meetings.

DeeAnn Lacey - Maintenance of the retention tank and surrounding areas.

Wilson Andrews - The road opening.

Anderia Love – Speeding on Bloomfield & sidewalk assessment.

Jason Hammond – I would like to see a formal communication plan.

Congresswoman Rashida Tlaib was in attendance. She just wanted to introduce herself and briefly introduce some of the things she's currently working on for her constituents.

6. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

A. Approval of Minutes

Council Study Session 12.19.22

Regular City Council Meeting 12.19.22

Council Study Session 01.09.23

B. December 2022 Building Department Report

C. January 2023 CED Report

D. Lathrup Village Police Department Monthly Reports

E. December 2022 Disbursement Report

F. 2022 DDA Annual Report

Councilmember Miller moved to approve the Consent Agenda with the removal of Items A, Approval of Meeting Minutes, D. Lathrup Village Police Department Monthly Report, and F. 2022 DDA Annual Report. Mayor Pro Tem Kantor seconded the motion.

Yes: Kantor, Kenez, Miller, Garrett, Jennings

No: None

Motion carried.

A. Approval of Minutes

Council Study Session 12.19.22

Regular City Council Meeting 12.19.22

Council Study Session 01.09.23

Councilmember Miller stated that the Council Study Session meeting minutes dated 01.09.23 needed to properly reflect her objection to the Communications/Parks & Recreation Coordinator position. The job responsibilities fall under the DDA Special

Projects Manager position.

Councilmember Miller further stated that Items D. Police Department Report and F. 2022 DDA Annual Report are listed as annual reports, She is requesting that annual reports in the future be presented at the Council meeting.

Mayor Pro Tem Kantor stated that the Meeting Minutes of Council Study Session 01.09.23 should state non-city events. In the Infrastructure Committee discussion, the Mayor asked if January was going to be the last infrastructure committee meeting. Mayor Pro Tem Kantor stated that the committee is finishing up the capital improvement bond work. There is going to be a meeting in January where the expectation is that there could possibly be a recommendation to Council, and if that's the case there should be one more meeting to make the recommendation.

Councilmember Miller moved to approve Item A, Item D., and Item F under the consent agenda. Motion seconded by Mayor Pro Tem Kantor.

Yes: Kenez, Miller, Garrett, Jennings, Kantor

No: None

Motion carried.

7. **Public Hearings**

- A. Special Assessment - Roll No. 2022-01 for 2021/2022 Delinquent Sidewalk, 2021/2022 Delinquent Ditch & Culvert, Delinquent 2022 Nuisance Cuts

The Special Assessment Public Hearing opened at 8:05 pm

Nashawn Robinson 18221 Kilbirnie - Sidewalk and city-owned trees

Rodrick Owens 18211 Ramsgate – Sidewalk damage

Patricia Collins 28717 Blackstone Dr – Received her assessment late

Karen Miller 18755 Glenwood Blvd – Lack of communication regarding the sidewalk program

Jonathon Tera 27605 California - Sidewalk color/style

The public Hearing closed at 8:19 pm

8. **Action Requests - For Consideration / Approval**

- A. Special Assessment - Roll No. 2022-01 for 2021/2022 Delinquent Sidewalk, 2021/2022 Delinquent Ditch & Culvert, Delinquent 2022 Nuisance Cuts.

Mayor Garrett suggested that this issue be postponed action on this issue until some of the residents' questions are answered and issues resolved.

Councilmember Miller moved to table to this action to special meeting with a date to be determined within the next few weeks. Motion seconded by Councilmember Jennings.

Yes: Miller, Garrett, Jennings, Kenez

No: Kantor

Motion carried.

- B. Sidewalk Repair Program, Contract SW 2023 Extension

The engineer from Giffels Webster, Scott Ringler explained the sidewalk program 2023 extension for a 3rd year to go to KD Cement they were the low bidder and in addition to the extension KD Cement is requesting a 2% increase due to the increased cost of cement.

Councilmember Jennings moved to table the Sidewalk Repair Program Contract 2023 extension, also invited KD Cement to the special meeting to address concerns. Motion seconded by Mayor Pro Tem Kantor.

Councilmember Miller also requested that the Giffels Webster present their plan to manage the project and a communication plan from the City at the special meeting.

Yes: Garrett, Jennings, Kantor, Kenez, Miller

No: None

Motion carried.

- C. Fiscal Year 2022/2023 Budget Amendments

Administrator Montenegro explained that budget amendments are done to ensure the Treasurer is in line with the budgeted amounts for the fiscal year. Making sure that there is no spending outside of appropriations that Council has set.

Mayor Pro Tem Kantor moved to approve the budget amendments for the fiscal year 2022/2023. Motion seconded by Councilmember Jennings.

Yes: Jennings, Kantor, Kenez, Garrett

No: Miller

Motion carried.

D. DDA Board of Director Appointments

Councilmember Jennings moved to approve the City Administrator, Susan Montenegro be appointed to fill the vacancy created by Police Chief McKee resignation from DDA Board of Directors. Motion seconded by Mayor Pro Tem Kantor.

Yes: Kantor, Kenez, Garrett, Jennings

No: Miller

Motion carried.

Mayor Pro Tem Kantor motioned to go into closed session Pursuant to Section 15.26 of the Open Meetings Act to discuss employee grievance as well as an evaluation at the request of the individual employee. Motion seconded by Councilmember Jennings.

Yes: Kenez, Miller, Garrett, Jennings, Kantor

No: None

Motion carried.

E. CLOSED SESSION - City Administrator 6 Month Evaluation

F. CLOSED SESSION - Employee Grievance

9. Zoning Board of Appeals

Mayor Pro Tem Kantor moved to close Regular Council Meeting and reconvene as Zoning Board of Appeals. Motion seconded by Councilmember Jennings.

Yes; Miller, Garrett, Jennings, Kantor, Kenez

No: None

Motion carried.

Board member Kantor moved to table the BP sign application variance and to reconvene at a later date. Motion seconded by Board member Jennings.

Yes: Garrett, Jennings, Kantor, Kenez, Miller

No: None

Motion carried.

Motion by Board member Kantor to close the Zoning Board of Appeals and reconvene as Lathrup Village City Council. Motion seconded by Board member Jennings.

9. City Administrator Report

A. City Administrator Report

Montenegro highlights the upcoming town hall meeting on February 6, 2023, in the Community Room to discuss potentially open roads to assist in emergency response.

10. City Attorney Report

Attorney Baker stated that he had received confirmation that the litigation involving three former police officers appeared near the end.

11. Reports of Boards, Commissions, and Committees

A. Infrastructure Committee

Mayor Pro Tem Kantor reported there is an infrastructure committee meeting Wednesday, January 25, 2023. The committee will be reviewing the previous summer projects as well as where we stand on budgets.

B. Parks and Rec Committee

Councilmember Kenez invited everyone to attend bingo on Friday, January 27, 2023, from 6 – 8 pm. Bring a food pantry item to donate.

C. Planning Commission

The Planning Commission has received the as-built plans for the BP gas station for further review of the tank locations, the charging locations, and the screening wall. The Commission was satisfied the plans and voted to move on with the project.

D. SEMCOG

No report

E. Southfield Public School Board

No report

12. Unfinished / New Business

- Mayor Pro Tem Kantor requested that the bills for the back billing program for the water loss to go out before the next council meeting. Administrator Montenegro asked if staff finds that it will take longer than two weeks that she let Council know and the time be extended.

- He also requests an RFP for the service line identification program.

- A January response to the non-material weakness for the next council meeting
- Completing the encroachment processes.

Councilmember Miller stated at the January 9th Council Study Session there was discussion about creating a new position for Communication/Parks & Recreation. In January 2021 there was a recommendation to restructure the part time DDA /Parks & Rec Specialist position to create a full-time DDA Special Projects Manager which included a number of duties as the Communications/Parks & Rec Coordinator recently proposed. Administrator Montenegro stated she will look in this issue.

13. **Public Comment** (speakers are limited to 3 minutes)

Laurie Kunz – The map in the Your Town is incorrect and she offered apologies to Mayor Garrett for recent outburst.

Jason Hammond thanked Miller for the research done on the DDA Special Projects position

14. **Mayor and Council Comments**

Mayor Garrett thanked Mrs. Kunz and accepts her apologize.

Mayor Garrett responded to comments from the public comments;

- For Kathy Mayfield, there are trainings available throughout the year.
- Mr. Andrews, regarding street closures, encourages all residents to attend the Town Hall
- Ms Love, regarding speedbumps, there really needs to be done to reduce the speeding
- Mr. Hammond, regarding the communication plan, work will resume to complete it.
- Mr. & Mrs Robinson and Mr. Owens, regarding city trees interfering with the sidewalk I understand.

Kantor thanked residents for coming to the meeting. Further stated the progress is messy appreciate and all of the issues will be taken care of.

- The city did pay for the root grinding of the city trees so there was some assistance from the city with the sidewalk program.
- Mr Andrews regarding the paving of Rainbow Circle, which was never on the paving list
- Regarding the asphalt sidewalk, the entire city is being brought into compliance with the ordinance so you cannot be legally nonconforming

15. **Adjourn**

Meeting adjourned at 11:55 pm