



City Council Regular Meeting

Monday, August 21, 2023 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

Draft Meeting Minutes

1. **Call to Order** by Mayor Garrett at 7:30 pm

2. **Roll Call**

Present: Mayor Garrett, Mayor Pro Tem Kantor Councilmember Jennings, Councilmember Kenez, Councilmember Miller

Also Present: Interim City Administrator/Treasurer Pamela Bratschi, City Attorney Scott Baker, City Clerk Kelda London

3. **Pledge of Allegiance**

4. **Approval of Agenda**

Mayor Pro Tem Kantor moved to approve the agenda as presented. Motion seconded by Councilmember Jennings.

Yes: Jennings, Kantor, Kenez, Miller, Garrett

No: None

Motion carried

5. **Presentations**

A. Proclamation Honoring Loretta Deloach

B. Oakland Community Health Network National Recovery Month

C. Oakland Community Health Network National Suicide Prevention Month

6. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)

Laurie Kunz – Infractions/behaviors from the previous Council meeting that should be addressed.

Jason Hammond – Agrees with the water main project.

7. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

A. Approval of Minutes

City Council Study Session 07.17.23

City Council Regular Meeting 07.17.23

City Council Special Meeting 08.07.23

B. Police Department Monthly Reports

C. July 2023 Disbursement Report

D. July 2023 Building Department Report

Mayor Pro Tem Kantor moved to approve the Consent Agenda. Councilmember Jennings seconded the motion.

Yes: Kantor, Kenez, Garrett, Jennings

No: Miller

Motion carried.

8. **Action Requests - For Consideration / Approval**

A. Southfield/Lincoln Water Main Project

Scott Ringler of Giffels Webster explained to the Council there was a bid opening on July 13, 2023, for the Lincoln/Southfield Rd Water Main Directional Drilling project. 2 Bids were received. The lowest bidder was Lawrence M. Clarke, who submitted a bid for \$151,550.00.

Motion Mayor Pro Tem Kantor moved to approve the bid from Lawrence M. Clark for \$151,550.00 for the Lincoln/Southfield Rd Water Main Directional Drilling project. Motion seconded Councilmember Jennings.

Yes: Kenez, Miller, Garrett, Jennings, Kantor

No: None

Motion carried.

B. Consider HydroCorp Proposal

HydroCorp provides the City with ongoing data and information for the cross-connection control program mandated by the Michigan Department of Environment, Great Lakes, and Energy, which will be performing inspections for the city service water supply and cross-connections. The new proposed contract cost is \$12,768.00.

Motion Councilmember Jennings to approve the renewal proposal from HydroCorp for two years at the annual cost of \$6,834 for a total of \$12,768.00. Motion seconded by Mayor Pro Tem Kantor.

Yes: Miller, Garrett, Jennings, Kantor, Kenez

No: None

Motion carried

C. Oakland County Assessing Contract

The contract with Oakland County Equalization for assessing services expired on June 30, 2023. There is a 4% increase in the service cost for this year.

Motion by Councilmember Jennings to approve the Oakland County Equalization contract for Assessing Services through June 30, 2024, and authorize the Mayor and City Clerk to sign all related documents. Motion seconded by Mayor Pro Tem Kantor.

Yes: Garrett, Jennings, Kantor, Kenez, Miller

No: None

Motion carried.

D. Adopt Zoning Text Amendments Food Trucks

On August 15, 2023, the Planning Commission held a public hearing to consider public comments regarding the proposed ordinance text amendments to allow food trucks to be located in both the Village Center zoning district and the Mixed-Use zoning district. The Planning Commission approved the text amendments and forwarded the matter to the Council for approval.

Motion by Mayor Pro Tem Kantor to approve the Zoning Text Amendments for mobile food truck vendors in the MX District. Motion seconded by Councilmember Jennings.

Yes: Jennings, Kantor, Kenez, Garrett

No: Miller

Motion carried.

E. Adopt Text Amendments for Laundromat Facilities

On August 15, 2023, the Planning Commission held a public hearing to consider public comments regarding the proposed ordinance text amendment to add self-service laundromat facilities as principal permitted use in the Mixed-Use Zoning District. The Planning Commission approved the text amendments and forwarded the matter to the Council for approval.

Motion by Mayor Pro Tem Kantor to approve the Zoning Text Amendments to add self-service laundromat facilities as principal permitted use in the MX District.
seconded Jennings

Yes: Kantor, Kenez

No: Miller, Garrett, Jennings

Motion denied

F. Reappoint Will Fobbs to the Planning Commission

Mayor Pro Tem Kantor moved to reappoint Will Fobbs to the Planning Commission term ending August 31, 2026. Motion seconded by Councilmember Jennings.

Councilmember Miller raised concerns about the policy on filling board vacancies and Commissions. Previously, vacancies have been posted, and Commissioners have to reapply. Because the position was not posted and there was no application from Commissioner Fobbs, the matter needs to be tabled until the position is posted.

Yes: Garrett, Kantor

No: Kenez, Miller, Jennings,

Motion denied.

Councilmember Miller moved to table the reappointment of Will Fobbs to the Planning Commission until it's been posted. Motion seconded by Mayor Pro Tem Kantor.

Yes: Kenez, Miller, Garrett, Jennings, Kantor

No: None

Motion carried.

G. Appoint a Representative for the Michigan Municipal League Annual Meeting

Michigan Municipal League requires that Lathrup Village provide an elected official for the Michigan Municipal League Annual Meeting for voting.

Mayor Pro Tem Kantor moved to nominate Councilmember Jennings as the Representative for Lathrup Village at the Michigan Municipal League Annual Conference. Motion seconded by Councilmember Kenez.

Yes: Miller, Garrett, Jennings, Kantor, Kenez

No: None

Motion carried.

9. City Administrator Report

Interim Administrator Bratschi stated that she has received emails from the Council. Councilmember Kenez requested to take the van for senior trips. The Audit process continues, and the auditors will return to the office the week of September 11.

10. City Attorney Report

City Attorney Baker explained that he did hear back from the Attorney General's Office concerning the ballot language. Attorney Baker will keep the Council up to date with the final findings. Attorney Baker also asked the Council if there is any feedback that individual Council members would like to provide to the Planning Commission related to the laundry mat facilities that would be helpful to the Planning Commission.

11. Reports of Boards, Commissions, and Committees

Councilmember Jennings attended the last SEMCOG meeting, which was held at the Rochester Hills Innovation Park. There was a park tour, ideas on how the park is maintained, and some money-saving ideas were presented.

12. Unfinished / New Business

Mayor Pro Tem Kantor praised the new Code Enforcement Officer. The Code Officer did speak to Mayor Pro Tem Kantor about considering a policy to do home inspections upon the sale of the property.

Councilmember Miller asked for an update on the Goldengate property.

Interim Administrator Bratschi spoke to the owners' representatives, but they did not seem interested in donating the property. The taxes are only one year behind.

13. Public Comment (speakers are limited to 3 minutes)

Diane Anderson thanked the Mayor and Council for the continued support of Constitution Week.

Disagrees with the point of sales inspections.

Laurie Kunz – A Ethics Committee should be formed to review the behavior of the August 7, 2023, meeting.

Jason Hammond – The Planning Commission did discuss water waste and filtration related to the laundry mat facilities.

Roger Lynn – The meeting needs to be on the website

14. Mayor and Council Comments

Mayor Garrett responded to Mrs. Kunz's comment regarding the role of the City Attorney: " This role is to protect the city from any issues." The mayor also stated that we will ensure all Council meeting minutes and recordings are current on the City website.

Councilmember Miller proposed a joint meeting with the Council, Planning Commission, and the Downtown Development Authority. Councilmember Miller also shared that she was provided with the credit card policy. The date of purchases made will now be on the form, and all credit cards will be paid by month's end, and points can be used for statement credit.

Ms. Jean informed the community of a Suicide Prevention Town Hall Study Session held at the Hawk Community Center at 29997 W 12 Mile (formerly Harrison High School in Farmington Hills, MI) on Thursday, September 14.

15. Adjourn

Mayor Pro Tem Kantor motioned to adjourn the meeting; Councilmember Jennings seconded the motion.

The meeting adjourned at 8:31 p.m.