

MOTION APPROVING CARRYING FORWARD VACATION TIME EXCEEDING FORTY (40) HOURS

MOTION M23-

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VACATION TIME EXCEEDING FORTY (40) HOURS**

Motion that, due to extraordinary circumstances relative to employee leave time and scheduling, the Town Board hereby approves exceeding the 40-hour vacation leave time carry-forward rule for one (1) employee in the Court Office and three (3) employees in the Parks Dept, as set forth in Employee Handbook § 802, with such time in excess of 40 hours to be, in each case approved, scheduled, and used in the first three months of 2024 in accordance with the directives of each employee's respective Department Head; due to extraordinary circumstances the Town Board hereby approves exceeding the 40-hour vacation leave time carry-forward rule for two (2) specific employees in the Highway Dept, with such time in excess of 40 hours in one case be used in the first four (4) months, and in the other case be made available to Dec 31, 2024. For all subsequent years § 802 shall apply as written and Department Heads shall continue to refer excess employee carry-forward recommendations to the Town Board for review prior to the deadlines set for scheduling matters for the regular December Town Board meeting, or sooner as circumstances may allow.