

To: Town Board

From: C.J. Randall, Director of Planning

CORE PLANNING FUNCTIONS

- **Planning Board staff support**
 - Site Plan – Village Solars Phase VII
 - Site Plan approved – 9/12
 - Minor Subdivision – 286 Jerry Smith Rd
 - Public Hearing, project review on 9/26
 - Site Plan – Convenience (Mini) Mart and Vehicular fuel (Dandy Mini Mart) – 7 Ridge Rd
 - Discussion of Traffic Impact Study scope – 9/26
- **Zoning Board of Appeals staff support**
 - Area variance for emplacement of accessory structure – 166 Ludlowville Rd
 - Granted 9/13
- Coordinated and attended Water & Sewer Advisory Committee meeting on 9/7
- Attended SS4A multijurisdictional meeting on Action Plan grants on 9/5, 9/12
- Attended Tompkins County Planning Advisory Board (PAB) meeting on 9/13
- Coordinated with OpenGov on 9/1, 9/7, and 9/28; transition meeting on 9/26

PROJECT MANAGEMENT

- Coordinated and attended Capital Improvement Committee meeting on 9/7
- Attended Highway Department Building Open House on 9/17

LAND USE WORK PROGRAM

Scope of work and schedule of adoption located at: <https://bit.ly/RAZoningupdate>

- **Zoning and Land Use Regulations Update**
 - Coordinated and attended Code Revision Committee meeting on 9/1 and 9/29; recommended Preliminary Draft text and map amendments for Rural Agricultural (RA) Zoning District; Site Plan review; and Site Development Standards to Code Revision Committee on 9/1 (<https://www.lansingtown.com/planning-code/page/rural-agricultural-ra-zoning-district-and-map-update>)
- **Yellow Barn Solar 160 MW Solar Energy Facility project**
 - Attended TCCOG webinar Municipal Perspectives on the Trials and Tribulations of Siting Solar on 9/19
 - Coordinated Yellow Barn Solar consultant meetings on 8/9 and 8/16

COMMITTEE MANAGEMENT

- **Conservation Advisory Council staff support**
 - Attended meeting on 9/1
 - Attended Lansing Survey Distribution Coordination meeting with Open Space Index consultants on 9/21