

RESOLUTION APPROVING FEES FOR TOWN CLERK AND PARKS AND RECREATION DEPARTMENTS FOR 2025

RESOLUTION 25-

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The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Clerk and Park and Recreation Supervisor have provided updated fee schedules for the Town of Lansing for the year 2025; and therefore

RESOLVED, that the Town Board of the Town of Lansing does hereby approve the following Town Clerk Fees and Town of Lansing Parks and Recreation Department Fees for 2025.

BE IT FURTHER RESOLVED, that these 2025 Town Clerk and Lansing Parks and Recreation Department Fees remain subject to amendment throughout the year by the Town Board.

Town of Lansing Town Clerk Fees

LANSING TOWN CLERK FEES FOR 2025	
Bad Check Fee	\$20.00
Photocopies	\$0.25
Faxes (per sheet)	\$4.00
Marriage License	\$40.00
Marriage Transcript	\$10.00
Dog Licenses:	
Unaltered	\$25.00
Altered (Spay/Neuter)	\$15.00
Dog Tag Replacement	\$5.00
Dog Ticket Fee	\$10.00
DEC Agent Print Fee	\$1.00

Lansing Parks & Recreation Department Fees

2023-2025 Myers Park Marina Fee Schedule				
Resident Rate: \$74/FT			Non-Resident Rate: \$84/FT	
Boat Length Per FT	If paid in full by February 7th	Installment: 1st Payment: Feb. 7, 2025 2nd Payment March 7, 2025	If paid in full by February 7th	Installment: 1st Payment: Feb. 7, 2025 2nd Payment March 7, 2025
Min. 20'	\$ 1,480.00	1st: \$740 2nd: \$740	\$ 1,680.00	1st: \$840 2nd: \$840
21'	\$ 1,554.00	1st: \$777 2nd: \$777	\$ 1,764.00	1st: \$882 2nd: \$882
22'	\$ 1,628.00	1st: \$814 2nd: \$814	\$ 1,848.00	1st: \$924 2nd: \$924
23'	\$ 1,702.00	1st: \$851 2nd: \$851	\$ 1,932.00	1st: \$966 2nd: \$966
24'	\$ 1,776.00	1st: \$888 2nd: \$888	\$ 2,016.00	1st: \$1008 2nd: \$1008
25'	\$ 1,850.00	1st: \$925 2nd: \$925	\$ 2,100.00	1st: \$1050 2nd: \$1050
26'	\$ 1,924.00	1st: \$962 2nd: \$962	\$ 2,184.00	1st: \$1092 2nd: \$1092
27'	\$ 1,998.00	1st: \$999 2nd: \$999	\$ 2,268.00	1st: \$1134 2nd: \$1134
28'	\$ 2,072.00	1st: \$1036 2nd: \$1036	\$ 2,352.00	1st: \$1176 2nd: \$1176
29'	\$ 2,146.00	1st: \$1073 2nd: \$1073	\$ 2,436.00	1st: \$1218 2nd: \$1218
30'	\$ 2,220.00	1st: \$1110 2nd: \$1110	\$ 2,520.00	1st: \$1260 2nd: \$1260
31'	\$ 2,294.00	1st: \$1147 2nd: \$1147	\$ 2,604.00	1st: \$1302 2nd: \$1302
32'	\$ 2,368.00	1st: \$1184 2nd: \$1184	\$ 2,688.00	1st: \$1344 2nd: \$1344
Boat Slips with Electric add \$200				

Town of Lansing Parks & Recreation

2025 PAVILION INFORMATION

PAVILION	SIZE	CAPACITY	RES.FEE	NON-RES FEE
A	40' X 30'	150	\$55.00	\$60.00
B	50' X 30'	200	\$75.00	\$80.00
C	40' X 34'	150	\$55.00	\$60.00
D	48' X 36'	200	\$75.00	\$80.00
E	36' X 28'	100	\$55.00	\$60.00
F	36' X 28'	100	\$55.00	\$60.00
G	36' X 28'	100	\$55.00	\$60.00
BALLFIELD		150	\$55.00	\$60.00
LUDLOWVILLE		75	\$30.00	\$35.00

2025 PARK AND MARINA FEE SCHEDULE

	RESIDENTS	NON-RESIDENTS
PARK ADMISSION (per car) -Admission will be charged daily	FREE with Myers Park resident sticker	\$7.00
-Non-Resident Season Admission Pass		\$40.00
-Non-Resident Season Admission Pass Sr. Citizen		\$25.00
LAUNCHING		
- per launch	\$6.00	\$8.00
- season permit	\$50.00	\$70.00
- Sr. Citizen season permit	\$40.00	\$60.00
DRY DOCK		
Seasonal – April 1 st – Nov. 1 st	\$400.00	\$500.00
KAYAK Seasonal – April 1 st – Nov. 1 st	\$100.00	\$125.00
TRANSIENT DOCKING Must dock in designated area only!	\$5 (4 hr Max)	
CAMPING (per night) Water, Electric & WIFI included on every site.	\$42.00	\$46.00
- Weekly Rate (7 Nights)	\$275.00	\$295.00
- Monthly Rate (30 OR 31 Nights)	\$1,000	\$1,000
BOATS	\$74/FT	\$84/FT

Extra Season Launch sticker – Customers with multiple boats may purchase an extra season launch sticker for an additional \$5.00. Registration for the additional boat must be shown at the time of purchase along with the additional trailer license plate number.

Senior Citizen prices are for anyone 62 & older. There is no discount rate for camping, dry dock, kayak racks or pavilions.

Rules and Regulations for Use of Lansing Community Center

RULES:

1. **To reserve** the Community Center, contact the Parks and Recreation Office at 607-533-7388, or stop by the office at 29 Auburn Road, Monday – Thursday 7:30am to 4:00pm, Friday 7:30am to Noon.
2. **FEE:** rental of the building is **\$75**. There is no charge for non-profit organizations.
3. All organizations must provide a Certificate of Insurance in the amount of \$500,000 combined single limit and the Town of Lansing named additionally insured.
4. **Renting party must remain on designated floor only.** Other areas of the building may be rented simultaneously.

KEYS:

5. Weekly and bi-weekly users will be assigned one key to the leader of the organization at the beginning of the assigned use date. The key must be signed out in person at the Parks and Recreation Office. At the end of the scheduled season, you must return the key to the Parks and Recreation Office.
6. All other users must sign out a key in person at the Parks and Recreation Office and return the key in the ***Parks & Recreation Drop Box***, immediately after use, located in the Town Hall Foyer.

KITCHEN USE:

7. There will be a fee of **\$25** for kitchen use.
Kitchen use includes the use of the stove, griddle, and/or the dishwasher.

CLEAN UP:

8. Return tables and chairs to their original spots. Do not drag tables and chairs across the floor. If the kitchen facilities are used, please wipe down and clean all surfaces. If extensive clean-up is required after your use of the Community Center, you will be charged a clean-up fee of \$50 per hour.
9. Turn off lights for the **BATHROOMS, THE 2ND FLOOR, AND THE FOYER ONLY**.
All other lights are on sensors and turn off automatically.
10. **Be sure all doors are locked when you leave.**
11. If there is any abuse to the building, you will lose your privilege to use the building.
12. Youth groups must have an adult supervisor.
13. **NO ALCOHOLIC BEVERAGES ARE ALLOWED.**
14. If you experience problems during the use of the Community Center with the water, heat, plumbing, or appliances, please call one of the following immediately:

Patrick Tyrrell
315-246-3575

Tyler Todd
607-280-9504

Parks & Recreation Department
607-533-7388

Thank You!
Lansing Parks and Recreation Office