

RESOLUTION STATING WHICH TOWN POSITIONS ARE REQUIRED TO FILE ANNUAL ETHICS DISCLOSURE STATEMENTS

RESOLUTION 26-

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The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Resolution 24-97 adopted Local Law Number 2 of 2024 to Amend and Update Town Code Chapter 18: Ethics, which stipulates in §18-3 (B) that “All Town officers and employees are required to file annual disclosure statements on forms as are approved by the Town Board from time to time by resolution. The Town Board shall determine annually at its operational meeting which “employees” or positions are required to file annual disclosure statements, and such list(s) may be amended by resolution of the Town Board at any time,” and

WHEREAS, the Board of Ethics was consulted as to that Board’s preference of employees or positions that should be included in the list, their determination was that the list should be updated to include anyone responsible for receiving or dispersing funds who is not already on the list, and upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED that in accordance with Local Law Number 2 of 2024 §18-3 (B) the following officers and employees are required to file an annual disclosure statement:

- a. All elected officials
- b. All staff in the Supervisor’s office
- c. All staff in Town Clerk’s office
- d. All department heads
- e. Court Clerk
- f. Deputy Highway Superintendent
- g. Secretary to the Director of Public Works/Highway Superintendent
- h. All Code Enforcement Officers
- i. All Town Planners
- j. Administrative Assistants in the Planning and Code Enforcement office
- k. Administrative Assistants in the Parks and Recreation office
- l. All members of statutory and governmental bodies (Planning Board, Zoning Board of Appeals, Conservation Advisory Council, and Board of Ethics)
- m. Chairpersons of all standing and general committees
- n. Any counsel, attorney, engineer, architect, or any other consultant acting in a professional capacity employed by the Town on a regular or special basis