

RESOLUTION APPROVING INDEPENDENT CONTRACTOR AGREEMENT WITH JENNA HOELLERER FOR DPW ADMINISTRATIVE SERVICES AND AUTHORIZING EXECUTION THEREOF

RESOLUTION 24-

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The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Jenna Hoellerer serves as confidential secretary to the Town Highway Superintendent and is leaving such position effective on or about December 20, 2024, and the Town has a need to hire her as a consultant and trainer for a period of time expected not to exceed 5 months, to assist in the transition and train whoever is hired to fill that soon to be vacant position; and

WHEREAS, Jenna Hoellerer is a single-source provider with detailed knowledge of the administrative duties of the position and the DPW department, including the work necessary to transition to winter work and winter schedules and, accordingly, the rate established for such agreement is \$41.00 per hour, with an expected work week not to exceed 20 hours, such number to thereafter steadily diminish; and

WHEREAS, such agreement has been reviewed by and is generally acceptable to the Town Board, and upon consideration and deliberation upon the foregoing, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Independent Contractor Agreement be and hereby is approved, and that the Town Supervisor may sign and execute the same by, for, on behalf of, and in the name of the Town of Lansing.