

RESOLUTION AUTHORIZING PITNEY BOWES POSTAGE METER LEASE

RESOLUTION 24-

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The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the United States Postal Services (USPS) is updating postage meter regulations and all outdated Information Based Indicia (IBI) postage meters must be phased out of use by December 31, 2024 and at this time they will be marked as inactive by the USPS; and

WHEREAS, the Town's existing postage meter is an IBI type machine and is not capable of updating to the new Intelligent Mail Indicia (IMI) standards required by USPS and therefore is required to be replaced with a compliant machine; and

WHEREAS, the Town has an existing postage meter lease with Pitney Bowes and the meter is digital and communicates with other Town software and systems, such that switching to a different postage metering company would involve expenses above and beyond merely leasing or purchasing a new meter; and

WHEREAS, alternatives were considered and the best option remains Pitney Bowes, including because they offer a true lease, and not a lease finance option, such that the Town can cease leasing at any time and is not obligated to purchase the machine during or after the lease term expires; and

WHEREAS, a true lease is not subject to public bidding or procurement rules, but none-the-less Town staff examined options and prices and recommended simply replacing the Pitney Bowes meter with a newer Pitney Bowes meter, and upon due deliberation upon the foregoing, the Town Board of the Town of Lansing has duly

RESOLVED, that the Town Supervisor be and hereby is authorized to execute the new postage meter lease and software license agreements by, for, on behalf of, and in the name of the Town of Lansing, and to execute such other documents as are necessary to replace the old postage meter with a USPS compliant fully integrated digital meter for ensuring and enhancing continued mailings and accounting for the costs of the same.