
Planning & Code Enforcement

John Zepko, Acting Director, CPESC, CFM

Reporting Period Oct 2023

CORE PLANNING FUNCTIONS

- **General Admin**
 - The Department continues to seek applicants for the position of Planner. To date two applications have been received and interviews scheduled.
 - 10/03 Met w/ Henry Williams, PhD student, to discuss impacts of Solar Dev.
 - 10/05 - Met w/ CEO Scott Russell; comment to Yellow Barn Local Law analysis
 - 10/10 – review and comment of Yellow Barn Solar Local Law analysis
 - 10/12 – met w/ T. County energy advisor, Terry Carrol, to discuss HVAC improvements at Town Hall
- **Planner conducting classification and review of development applications**
 - 10/18 – Met w/ Kerry Moore to discuss development application
 - 10/23 – Met w/ Fred and Lisa Campbell to discuss upcoming subdivision application
- **Hazard Mitigation Planning**
- **Floodplain Management**
 - Work continues to resolve the findings from the 31 May 2023 Community Assistance Visit (CAV) conducted by NYS DEC.
 - Site visit to 7 Ladoga Park Rd w/ Scott Russell, CEO, to ascertain compliance w/ NFIP standards
 - 25 Oct – attended webinar “A Legal Examination of No Adverse Impact Flood Risk Management and Floodplain Stewardship”
- **Stormwater Management**
 - 10 Oct – attended webinar “Green Infrastructure Solutions for Wet Weather”
 - 11 October – attended TC Stormwater Coalition meeting
 - 26 Oct - issued MS4 Acceptance of Duthie Warehouse, Verizon Ln, SWPPP

LAND USE WORK PROGRAM

COMMITTEE MANAGEMENT

- **Agricultural and Farmland Protection Committee staff support**
- **Conservation Advisory Committee Council**
 - 10/17 Met w/ CAC Chair and Vice Chair to discuss draft OSCP and strategy for public open house
 - 10/23 – reviewed and commented on Draft Open Space & Conservation Plan
- **Water & Sewer Working Group**

- No meeting
- **Code Revision Committee**
 - 26 Oct meeting – discussed Draft Local Law on Boards & Committees
- **Capital Improvement Committee**

PLANNING BOARD

- **23 Oct meeting** – the Planning Board heard the following:
 - Lot line adjustment 129 Farrell
 - Lot line adjustment 48 Lansing Station Rd,
 - Presentation of Draft Open Space & Conservation Plan by CAC

ZONING BOARD OF APPEALS

- No Oct meeting

Code Enforcement

- **Oct 2023 Permit Information**

	Oct 2023
Fees Collected	\$8,386.50
Estimated Project Cost	\$1,827,214.00
Certificate of Occupancy/Compliance	26
Building Permits	38
One & Two Family Residences	6
New Mobile Homes	0
New Businesses	0
Multi-Family Residences (3 or more units)	0
TOTAL 2023 Misc. Fee Collected to date	18,360.00
	Jan 1, 2023 to Oct 31, 2023
Fees Collected	\$90,865.18
Estimated Project Cost	\$17,882,429.00
Certificate of Occupancy/Compliance	184

Building Permits	217
One & Two Family Residences	15
New Mobile Homes	0
New Businesses	0
Multi-Family Residences (3 or more units)	0