

**RESOLUTION TO CREATE AND RECLASSIFY CODE POSITIONS
IN THE CIVIL SERVICE POSITION LISTING**

RESOLUTION 26-

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IN THE CIVIL SERVICE POSITION LISTING**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing established compliance under the New York State Civil Service Agency to qualify employment positions in the Town of Lansing in accordance with Section 22 of Civil Service Laws, Rules and Regulations; and

WHEREAS, the Town currently has two Code Enforcement positions titled Zoning/Code/Fire Enforcement Officer and Code Enforcement Officer; and

WHEREAS, the Town has the desire to simplify titles by reclassifying the Zoning/Code/Fire Enforcement Officer position to a Senior Code Enforcement Officer and utilize the already approved Civil Service job description; and

WHEREAS, to allow for options during recruitment, the Town will create an additional Code Enforcement Officer position; now therefore be it

RESOLVED, the Town Board of the Town of Lansing does hereby establish the following positions in accordance with the applicable New York State and Tompkins County Civil Service rules:

1. The following positions are established and are positions in the competitive class pursuant to Section 44 of the Civil Service Law:
 - (a) (one additional) – Code Enforcement Officer
 - (b) (one) – Senior Code Enforcement Officer

And be it further

RESOLVED, the Town Board does hereby approve the Sr. Code Enforcement Officer job description as created and monitored by Tompkins County Civil Service; and be it further

RESOLVED, the Bookkeeper to the Supervisor shall include said positions in the Town of Lansing's Organizational Chart, Civil Service Position Listing and include Sr. CEO position in the GG class on the Office Staff Classification Listing; and be it further

RESOLVED, the current Zoning/Code/Fire Enforcement Officer position becomes obsolete when it becomes vacant and at that time will be removed from the Organizational Chart, Office Staff

Classification Listing, and the organizational resolution establishing the standard work hours as required for determination of retirement benefits.