

**To: Town Board**

**From: C.J. Randall, Director of Planning**

### **CORE PLANNING FUNCTIONS**

- **Data and GIS Services**
  - Continued virtual meeting protocol during coronavirus outbreak for board and committee meetings, extended again on 4/14
  - Staff attended Municode Meetings training on 4/15
- **Planning Board staff support**
  - Reviewed Agriculture (AG) and RA (Rural Agricultural) Zoning District intent statements on 4/11
  - No 4/25 meeting
- **Zoning Board of Appeals staff support**
  - 115 Cherry Rd – 40' setback from center of road to enable emplacement of ground-mounted solar energy system - Area Variance Public Hearing 4/12
- **Training**
  - Attended Annual Energy Symposium (virtually) on 4/8
- Coordinated and attended monthly Department Head meeting on 4/6
- Coordinated and attended Water & Sewer Advisory Committee meeting on 4/6
- Attended review of Hazard Mitigation Program Grant with Tompkins County Department of Planning & Sustainability staff on 4/1 and Tompkins County Soil & Water Conservation District on 4/22
- Attended Tompkins County Planning Advisory Board (PAB) meeting on 4/12
- Coordinated with Tompkins County Department of Planning & Sustainability on County Resiliency and Recovery Plan on 4/4
- Coordinated with NYSDEC Region 7 Division of Water - Flood Protection and Dam Safety on 4/27

### **PROJECT MANAGEMENT**

- Coordinated and attended Capital Improvement Committee meeting on 4/20
  - Myers Park Project: Submitted A/E design services Request for Proposal to NYS Contract Reporter on 4/21; Coordinated with Parks & Recreation Supervisor and Town Engineer on 4/18
  - Open space index and Conservation Plan: Communicated with potential consultants for project consultants on 4/5, 4/6, 4/11, and 4/15
  - Coordinated with OpenGov on 4/7, 4/13, 4/15, 4/20, 4/22, and 4/29 and Open Gov and County ITS/GIS on 4/14

### **LAND USE WORK PROGRAM**

Q4 2021 – Q3 2022 Scope of work and schedule of adoption located at:

<https://bit.ly/RAZoningupdate>

- **Zoning and Land Use Regulations Update**
  - Prepared revised draft text and map amendments for Agricultural (RA) AG Zoning District review at Code Revision Committee meeting on 4/7

### **COMMITTEE MANAGEMENT**

- **Agriculture & Farmland Protection Committee staff support**
  - Coordinated reconvening of committee (last meeting was held March 2020)
- **Broadband Committee staff support**
  - Coordinated committee review of Charter Franchise Renewal and Audit
- **Conservation Advisory Council staff support**
  - Attended consultant interview meeting on 4/7
- **Attended Lansing Advisory Committee on Power Plant Future (LAC-PPF) meeting on 4/21**
- **Attended Parks, Recreation & Trails Advisory Committee meeting on 4/6**
  - Coordinated review and referral of final Parks, Recreation, and Trails Master Plan text to Town Board