

**RESOLUTION FORMALLY APPOINTING ALL DEPUTY TOWN CLERKS AS
RECORDS ACCESS OFFICERS OF THE TOWN, AND RATIFYING ALL
PRIOR ACTS THEREOF**

RESOLUTION 26 -

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The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, in accordance with Town Law § 30 and the authority granted under the Public Officers Law, the Town Clerk has routinely assigned FOIL duties to deputy clerks and overseen the production of records and related activities, and the Town Code requires ratification by the Town Board to make anyone appointed by the Town Clerk as an official Records Access Officer (“RAO”); and

WHEREAS, the Town Board has before approved the engagement of deputy clerks under § 30 as assistant RAOs, but now wish to make such recognition more formal in light of the workload and the quality of all work done under FOIL to date, and upon deliberation upon the foregoing and all prior consents, assignments and approvals, the Town Board of the Town of Lansing has hereby

RESOLVED, that all Deputy Town Clerks be and hereby are ratified, accepted, and appointed, or re-appointed as the case may be, as RAOs of the Town, and all prior actions, decisions, determinations made by any such officer and the town clerk’s office are hereby ratified and approved.