

2023 TOWN BOARD ORGANIZATIONAL RESOLUTIONS

The following Resolutions were duly presented for consideration by the Town Board:

RESOLUTION 23-

RESOLVED, that the Supervisor is authorized and directed to have all Town financial records and Justice Court records and dockets audited in accord with law; and it is further

RESOLVED, that the Supervisor make a report thereof to the Town Board, file his findings and reports with the Town Clerk, and file an official certified report in accord with law, all as referenced or required by or under General Municipal Law § 30 and Town Law §§ 29 and 123; and it is further

RESOLVED, that the Supervisor be authorized and permitted, in lieu of preparing his financial report under Town Law Section 29(10), to submit to the Town Clerk, by March 31, 2023 a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law.

RESOLUTION 23-

RESOLVED, that the Municipal Crime Policy be obtained and underwritten by NYMIR and be approved as to the following amounts for the following public officers: (i) \$55,000.00 for Court Clerks; (ii) \$55,000.00 for the Town Bookkeeper and assistants, and part time tax collector, if any; and (iii) \$1,190,000.00 for the Lansing Receiver of Taxes and Deputy Receiver of Taxes.

RESOLUTION 23-

RESOLVED, that the Supervisor appoints the Fire Chief and Company Captains of the Town as Superintendent of Fires, and Alternate Superintendent of Fires.

RESOLUTION 23-

RESOLVED, that Harris Beach LLP be approved as Bond Counsel for the Town, and that they be consulted on an as needed basis.

RESOLUTION 23-

RESOLVED, that the Tompkins Community Bank, HSBC, M&T Bank, JPMorgan Chase Bank, and Cayuga Lake National Bank be designated as the depositories for the Town of Lansing.

RESOLUTION 23-

**RESOLUTION ACKNOWLEDGING APPOINTMENT OF
ANDRA BENSON AS DEPUTY SUPERVISOR AND
FIXING 2023 SALARY THEREFOR**

WHEREAS, a Deputy Supervisor is needed in case the Supervisor is ill or unable to act in his position exists, having been created in the past by the Town Board; and

WHEREAS, the position of Deputy Supervisor needs to be filled for the year 2023 and Supervisor Edward LaVigne has appointed Andra Benson as Deputy Supervisor, and Town Law § 42 requires the Town Board to fix the compensation therefor; and

WHEREAS, currently there is no salary incident to the appointment; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that Andra Benson is acknowledged as Deputy Supervisor to serve at the pleasure of the Town Supervisor, such being initially intended as an annual appointment, to act on behalf of the Supervisor if he is ill or unable to act in his position, and the sum of \$-0- be and hereby is approved as compensation incident to such office.

RESOLVED, that The Town Clerk shall administer the oath of office for such position.

RESOLUTION 23-

RESOLVED, that the Supervisor, and Councilperson Andra Benson, are authorized to sign checks drawn on all accounts except the Justice Accounts, Town Clerk's, and the Lansing Receiver of Taxes. The Town Clerk and Supervisor, be authorized to sign checks on the Town Clerk's checking account and the Lansing Receiver of Taxes checking account. The Town Justices, be authorized to sign checks on the Town Justice accounts at the Tompkins Community Bank; and it is further

RESOLVED, that the Town Clerk, Deputy Town Clerk and Supervisor, be authorized to sign checks on the Town Clerk's checking account and the Lansing Receiver of Taxes checking account at Cayuga Lake National Bank; and it is further

RESOLVED, that the Supervisor, Co-Budget Officer/Bookkeeper, and Information Aide in Supervisor's Office be authorized to make transfers on all Town accounts and wire transfers that are necessary throughout the year except the Lansing Receiver of Taxes checking account, the Town Clerk's checking

account and the Town Justice accounts at the Tompkins Community Bank; and it is further

RESOLVED, that the Supervisor, Co-Budget Officer/Bookkeeper, and Information Aide in Supervisor's Office, are hereby authorized to use the services provided by the Tompkins Community Bank entitled "Treasury Management" on all Town accounts except the Town Clerk's checking account, Lansing Receiver of Taxes checking account and Town Justice accounts; and it is further

RESOLVED, that the Town Clerk, Deputy Town Clerk and Information Aide in the Clerk's Office, are hereby authorized to use the services provided by the Tompkins Community Bank entitled "Treasury Management" on the Town Clerk's checking account, Lansing Receiver of Taxes checking account, and the Lansing Water and Sewer District account; and it is further

RESOLVED, that the Town Clerk, Deputy Town Clerk and Information Aide in the Clerk's Office, are hereby authorized to use internet banking services provided by Cayuga Lake National Bank on the Town Clerk's checking account and Lansing Receiver of Taxes checking account; and it is further

RESOLVED, that the Town Clerk and Deputy Town Clerk are authorized to make inquiries on the Lansing Water and Sewer District accounts and the Court Clerks are authorized to make inquiries on the Town Justice accounts.

RESOLUTION 23-

RESOLVED, that the Robert's Rules of Order (for deliberative assemblies, 11th Edition) are followed, however: (i) voting be in alphabetical order (by last name) with the Supervisor voting last; and (ii) the technical formalities of the parliamentary process may be dispensed of unless formal request is made for formal procedure by a majority of the Town Board.

RESOLUTION 23-

RESOLVED, that the Lansing Town Board will hold the Regular Town Board Meetings on the third Wednesday of each month at 6:30 PM. Meetings will be held at the Town Hall Board Room, 29 Auburn Road, Lansing, New York. Two additional budget meetings will be held on Wednesday, September 27th and November 8th, 6:30 PM. Special Meetings will be held as needed.

RESOLUTION 23-

RESOLVED, the public will be given the opportunity to address the Town Board (up to three minutes per person) on any issue of concern, near the beginning of every regular Town Board meeting. Immediately after the public comment period, each Town Board member will be given two minutes to respond to public

comment(s). The post public-comment discussion will be limited to the members of the Town Board, unless the Town Board waives this rule by majority vote.

RESOLUTION 23-

RESOLVED, that the Town Officers, Authorized Personnel, and Highway Superintendent are hereby allowed the allowable rate by the IRS for the use of their private personal automobiles in the performance of their official duties.

RESOLUTION 23-

RESOLVED, that the Highway Superintendent be authorized to purchase equipment, tools and implements not to exceed the amount of \$5,000.00 without prior notice or approval.

RESOLUTION 23-

RESOLVED, that the vouchers for claims for the General Fund, Highway Fund, Capital Projects, Drainage Districts, Lighting Districts, Sewer Districts, Water Districts, and Trust and Agency be presented and audited in accordance with the Town Law Article 8, and any related provisions, rules or regulations of the State Comptroller, said presentation and audit to take place by the Town Board at each Regular Town Board meeting.

BE IT FURTHER RESOLVED, that in accord with the certification and other requirements of Town Law §118, the Supervisor be and hereby is authorized to make payment upon utility bills and postage prior to the audit of vouchers conducted pursuant to Town Law §118 (2).

RESOLUTION 23-

RESOLVED, that the Supervisor be named Budget Officer and that the Bookkeeper be named Co-Budget Officer for the year 2023 to serve at the pleasure of the Town Board.

RESOLUTION 23-

RESOLVED, that the annual salaries for Town Officers as compiled in the General Town Budget for 2023 be as follows:

Supervisor	Edward LaVigne	\$30,306.00
Councilperson	Andra Benson	\$ 9,741.00
Councilperson	Ruth Groff	\$ 9,741.00
Councilperson	Bronwyn Losey	\$ 9,741.00
Councilperson	Joseph Wetmore	\$ 9,741.00
Highway Superintendent	Michael Moseley	\$85,765.00

Town Justice	John Howell	\$21,393.00
Town Justice	Maura Kennedy-Smith	\$21,393.00
Town Clerk	Deborah K. Munson	\$54,080.00

and it is further

RESOLVED, that the Supervisor be authorized to pay the above salaries.

RESOLUTION 23-

RESOLVED, that the Town Board hereby establishes the following standard hours per month, as required for determination of retirement benefits for

Town Officials:

7.3 hours/day 36.5 hours/week

Court Clerk, Senior Court Clerk, Deputy Town Clerk, Information Aides in Supervisor's, Code and Recreation Office

8 hours/day 40 hours/week

Bookkeeper, Town Clerk, Parks & Recreation Supervisor, Zoning, Code, Fire Enforcement Officer, Director of Planning, Town Planner, Highway Superintendent, Deputy Highway Superintendent, Secretary to the Highway Superintendent, Motor Equipment Operator, Mechanic, and Laborer

Town Justice	*based on a 6 hr/day	33 hrs/month
Councilperson	*based on a 6 hr/day	41.04 hrs/month
Supervisor	*based on a 6 hr/day	80 hrs/month

* Part-Time & Seasonal Employees are based on a 6-hour workday as established by the Town Board Resolution dated August 1, 1990.

RESOLUTION 23-

**RESOLUTION HIRING PART TIME SEASONAL EMPLOYEES FOR
PARKS & RECREATION AND CAMPGROUND MANAGER
FOR THE TOWN OF LANSING**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, there is a need for twelve (12) Part Time Seasonal Laborers; twelve (12) Part Time Lifeguard positions, and twelve (12) Part Time Recreation Assistant positions at the Town of Lansing, and

WHEREAS, acceptable and qualified candidates will be identified and selected by the Parks and Recreation Supervisor, and are therefore proposed to be hired to fulfill such job requirements; and

WHEREAS, there is a need for a Part Time Seasonal Worker position for Myers Park Campground Manager at the Town of Lansing; and

WHEREAS, an acceptable and qualified candidate will be identified and selected by the Parks and Recreation Supervisor to fill the Myers Park Campground Manager position, and are therefore proposed to be hired to fulfill such job requirements; and

WHEREAS, said positions have been classified and deemed as Civil Service Seasonal Worker positions by the Tompkins County Department of Personnel; and

WHEREAS, the Town of Lansing Supervisor has recommended that the above positions be filled at the Town of Lansing; and

WHEREAS, upon a review and discussion of the matter, the Town Board of the Town of Lansing has hereby:

RESOLVED, that the Parks and Recreation Supervisor is hereby approved to hire seasonal Laborers, Lifeguards and Recreation Assistants employees, in the Parks and Recreation Department, at a pay grade not to exceed \$25.00/hour; and

RESOLVED, that a Myers Park Campground Manager hereby is approved to be employed as a Part Time Seasonal Campground Manager Worker at a rate of \$300.00 per week effective May 1, 2023; and it is further

RESOLVED, that the appropriate Town officer be and hereby is authorized to make such changes to the Towns' employment and civil service rosters, to file the required Civil Service forms to effect such changes per this Resolution, and to file Form 428s, if required.

RESOLUTION 23-

RESOLVED, that the Supervisor, with Town Board input, may direct the investment of general funds, special district funds, and highway money not obligated or required for immediate expenditure or distribution, in United States Treasury Bills, savings accounts, time deposit or time certificates of deposit through the Town's official depository banks, with said deposits or investments to be payable or redeemable at the option of the Supervisor within such times as the proceeds may be needed to meet expenditures for which the moneys were provided, all pursuant to the provisions of the Investment Policy of the Town.

RESOLUTION 23-

RESOLVED, that the Town Clerk, Deputy Town Clerk and Information Aide in the Clerk’s Office are authorized to issue Accessible Parking Permits.

RESOLUTION 23-

RESOLVED, that the Ithaca Journal be designated as the official newspaper for the Town of Lansing.

RESOLUTION 23-

RESOLVED, that the following appointments made by the Supervisor be accepted:

2023 TOWN LIAISONS

Agricultural & Farmland Protection Committee	Andra Benson Joseph Wetmore (Alternate) Monika Roth Larry Sharpsteen Judy Drake	Town Board Town Board Cornell Coop. Ext. Planning Board ZBA
Bolton Point	Ed LaVigne Joseph Wetmore	Town Board Town Board
Cayuga Lake Watershed Management Plan Intermunicipal Organization	Tom Vawter Bronwyn Losey (Alternate)	Town Resident Town Board
Cayuga Medical Center	Andra Benson	Town Board
Conservation Advisory Council	Ruth Groff	Town Board
Friends of Salt Point	Patrick Tyrrell	Parks & Recreation Department
Fire Department	VACANCY	
Ithaca – Tompkins County Transportation Council (ITCTC)	Ruth Groff John Zepko (Alternate)	Town Board Planning Department
Lansing Housing Authority (LHA)	VACANCY	Town Board
Lansing Community Library	Andra Benson	Town Board
Lansing Parks, Recreation & Trails Committee	Ruth Groff Jenna Hoellerer	Town Board Parks & Rec Dept.

Lansing Youth Services	Andra Benson	Town Board
Planning Board	Joseph Wetmore	Town Board
Tompkins County Environmental Management Council (EMC)	David Wolfe	CAC Member
Tompkins County Council of Governments (TCCOG)	Joseph Wetmore Ed LaVigne (Alternate)	Town Board Town Board
Tompkins County Youth Board	Patrick Tyrrell (Liaison Representative)	Parks & Recreation Department
Tompkins County Youth Services	VACANCY	Town Resident
Water & Sewer Advisory Board	Ed LaVigne	Town Board
Zoning Board of Appeals (ZBA)	Bronwyn Losey	Town Board

RESOLUTION 23-

RESOLVED, that Bookkeeper/Co-Budget Officer be appointed voting member for the Greater Tompkins County Municipal Health Insurance Consortium’s Board of Directors, and Town Supervisor be appointed as alternate, while Bookkeeper/Co-Budget Officer shall serve as delegate to the Joint Committee on Plan Structure and Design for the year 2023.

RESOLUTION 23-

RESOLVED, that the Town Board appoints, the Highway Superintendent, Parks & Recreation Supervisor, Bookkeeper or Information Aide for Supervisors Office, Town Clerk, Senior Court Clerk, Director of Planning, One Town Board Member selected from among the Town Board, and Town Supervisor to the Workplace Violence Threat Assessment Team and direct them to complete the annually required workplace audit by October 1, 2023.

RESOLUTION 23-

RESOLVED, that the Town Board of the Town of Lansing does hereby appoint Insero & Co. as the Town Accountant(s) for the year 2023, upon further review, with the Town to obtain services on an as needed and upon request basis.

RESOLUTION 23-

RESOLVED, that the Town Engineer for the Town of Lansing be David A. Herrick, P.E., of T.G. Miller, P.C., and he and his firm be consulted on an as needed basis.

RESOLUTION 23-

WHEREAS, the Town of Lansing will be attending the New York State Association of Towns Conference and Training Session in February and the Annual Meeting scheduled for February 19-22, 2023; and

WHEREAS, the Town needs to designate voting and alternate delegates to vote for and on behalf of the Town of Lansing for any matter that comes to vote before the Association of Towns; therefore it is hereby

RESOLVED, that the Town Board of the Town of Lansing hereby appoints Councilperson Ruth Groff as voting delegate, and Councilperson Joseph Wetmore as its alternate voting delegate.

RESOLUTION 23-

**AUTHORIZATION TO PARTICIPATE IN COOPERATIVE
PURCHASING OF HIGHWAY SERVICES WITH
TOMPKINS COUNTY**

WHEREAS, the Office of the State Comptroller has ruled that counties may no longer extend their bids for public work (services) to political subdivisions, and

WHEREAS, General Municipal Law Section 119 provides that municipalities may enter into cooperative purchasing agreements to jointly bid needed services, and

WHEREAS, General Municipal Law Article 5-G, Section 119 states that “any agreement entered into hereunder shall be approved by each participating Municipal Corporation or district by a majority vote of its governing body”

NOW THEREFORE, BE IT RESOLVED, that the Town of Lansing is hereby authorized to participate in the County bid for purchasing highway materials and services as required for the operation of the Town Highway Department.

BE IT FURTHER RESOLVED, that the Town reserves the right to participate in the State bid if the State bid is lower.

RESOLUTION 23-

RESOLVED, that the 2023 Agreement for the Expenditure of Highway Moneys be approved and signed by the Town Board, Town Supervisor, and Town Highway Superintendent.

RESOLUTION 23-

RESOLVED, that the Town Clerk's Office be the official depositories for all Town Accounts except the Town Justice Accounts.

RESOLUTION 23-

RESOLVED, as follows:

1. The Town Clerk's Office will accept payments by cash, check, or credit card for all services in the Town Clerk's Office. Payments for water/sewer and taxes may be made by credit card or e-check on the Town of Lansing's website.
2. The Parks and Recreation Department accepts payments by cash, check, or credit card. Payments for recreation programs, camping, and pavilions may be made by credit card on the Town of Lansing's Recreation Department website.
3. The Highway and Planning Department accepts payments by cash, check or credit card. Payments for permits and fees may be made by credit card on the Town of Lansing's OpenGov website.
4. The Lansing Court accepts payments by cash, credit card, certified bank check, or money order.
5. The Town Clerk's Office, Court, Planning, Highway and Parks & Recreation Department have a separate processing fee for paying by credit card or e-check which said fee is paid by the person using the credit card or e-check.
6. The banking agreement is approved and each year the service cost will be examined to determine whether the service should be bid or shopped.
7. The deposits may be made remotely by using digital check scanners from Tompkins Community Bank or Cayuga Lake National Bank.

RESOLUTION 23-

RESOLVED, that the charge for a check to the Town, returned from the bank unpaid, is \$20.00.

RESOLUTION 23-

RESOLVED, that the Town Clerk/Receiver of Taxes is appointed the keeper and auditor of the three (3) Petty Cash Funds in the Town Clerk Office, one (1) for Water and Sewer (\$75.00), one (1) for Town Clerk (\$200.00) and one (1) for Receiver of Taxes (\$200.00).

RESOLVED, that the Parks and Recreation Supervisor is appointed the keeper and auditor of the Petty Cash Fund in the Parks and Recreation Department (\$400.00).

RESOLVED, that the Bookkeeper is appointed the keeper and auditor of the Petty Cash Fund in the Supervisor's Office (\$250.00).

RESOLVED, that the Senior Court Clerk is appointed the keeper and auditor of the Petty Cash Fund in the Court Office (\$50.00).

RESOLUTION 23-

RESOLVED, that the salaries for the public officers that are a member of the Town of Lansing Planning Board will be paid \$800 with the December vouchers. The Lansing Planning Board Chairperson will be paid \$1,550 with the December vouchers. If a member is appointed after January 1st or resigns prior to December 31st, their pay will be prorated based on the number of full months of service. They will be paid with the December vouchers.

RESOLUTION 23-

RESOLVED, that the salaries for the public officers that are a member of the Town of Lansing Zoning Board of Appeals will be paid \$450 with the December vouchers. The Lansing Zoning Board of Appeals Chairperson will be paid \$850 with the December vouchers. If a member is appointed after January 1st or resigns prior to December 31st, their pay will be prorated based on the number of full months of service. They will be paid with the December vouchers.

RESOLUTION 23-

RESOLVED, that, subject to training requirements and formal resolutions for reappointment, the following residents are members of the Town of Lansing Planning Board and the Chairperson is Al Fiorille and the Vice Chairperson is Sandra Dennis Conlon.

Larry Sharpsteen (12/31/24), Sandra Dennis Conlon (12/31/27), Al Fiorille (12/31/25), Deborah Trumbull (12/31/23), Dean Shea (12/31/26), and Thomas Butler (12/31/28)

RESOLUTION 23-

RESOLVED, that, subject to training requirements and formal resolutions for reappointment, the following residents are members of the Town of Lansing Zoning Board of Appeals and the Chairperson is Judith Drake.

Judith Drake (12/31/23), Mary Stoe (12/31/24), Richard Hayes (12/31/25) and John (Jack) Young (12/31/26)

RESOLUTION 23-

RESOLVED, that the following residents are members of the Town of Lansing Housing Authority with the following dates for terms expiring.

David Stoyell (12/31/27), Richard Hayes (12/31/27), Connie Wilcox (12/31/25), George Gesselein (12/31/24), Charla Hayes (12/31/27), Sharon Jaenson (12/31/23) and Dennis Mogil (12/31/23)

RESOLUTION 23-

RESOLVED, that the following people are members of the Town of Lansing Water and Sewer Advisory Board.

Mike Moseley, Mark Tyrrell, Guy Krogh, David Herrick, Scott Russell, John Zepko, Edward LaVigne, Gregg Weatherby, Steve Riddle, and John Gutenberger

RESOLUTION 23-

RESOLVED, that the following people are members of the Town of Lansing Project Review Committee.

Al Fiorille, Donald Harner, David Herrick, Guy Krogh, Mike Moseley, Scott Russell, and John Zepko

RESOLUTION 23-

RESOLVED, that the following persons are appointed as members of the Town of Lansing Parks, Recreation, and Trails Committee formed pursuant to the Comprehensive Plan of the Town of Lansing and memorialized in Resolution #19-160, with each appointee to serve for a concurrent two-year term expiring upon December 31, 2023.

Patrick Tyrrell (Chairperson), Ronny Hardaway, Deborah Trumbull, and Jack Young

RESOLUTION 23-

RESOLVED, that the following persons remain as members of the Agricultural and Farmland Protection Committee, formed pursuant to the Agricultural and Comprehensive Plans of the Town of Lansing with each appointee to serve for a concurrent three-year term expiring upon December 31, 2025:

Connie Wilcox (Chairperson), John Fleming (Vice Chairperson), Adam Buck, Todd Eldred, James Hatfield, Christine Haas, Jeannine Kirby, Peter Larson III, Larry Moore, Steve Nedrow, and Ken Patchen

RESOLUTION 23-

RESOLVED, that the following persons remain as members of the Conservation Advisory Council and the co-chairs are Edward Dubovi and Carrie Koplinka-Loehr.

Robyn Bailey (12/31/24), Edward Dubovi (12/31/23), Karen Edelstein (12/31/24), John Fleming (12/31/23), Carrie Koplinka-Loehr (12/31/23), Todd Walter (12/31/23), David Wolfe (12/31/23), Adam Buck (12/31/24), and Gabrielle Desnoes (12/31/24)

RESOLUTION 23-

RESOLVED, there is hereby created the Town of Lansing Capital Improvement Committee. Such committee may adopt its own internal procedures and shall be an advisory committee. The committee shall consist of not less than five nor more than nine members, each to be appointed by the Town Board annually, to serve one-year terms based upon a calendar year, with no restriction upon the number of terms, consecutive or otherwise, a member may serve. The chair (and any vice-chair) of the committee is (are) to be recommended and proposed by the committee annually to the Town in December, and the Town Board shall review and approve or appoint such chair (and vice-chair, if applicable) annually at its organizational meeting. Absent a recommendation being received on or before January 1, annually, the Town Board may select such officers as it elects irrespective of the committee's recommendations or lack thereof. The following persons are members of the Capital Improvement Committee, and the Chair is Ed LaVigne (Town Supervisor). All members terms expire December 31, 2023.

Ed LaVigne (Town Supervisor), Ruth Groff (Councilperson), Guy Krogh (Town Counsel), David Herrick (Town Engineer), John Zepko (Director of Planning), Al Fiorille (Planning Board Chairperson), Mary Ellen Albrecht (Bookkeeper), Mike Moseley (Highway Superintendent) and Patrick Tyrrell (Parks & Recreation Supervisor).

RESOLUTION 23-

RESOLVED, there is hereby created the Town of Lansing Code Revision Committee. Such committee may adopt its own internal procedures and shall be an advisory committee. The committee shall consist of not less than five nor more than nine members, each to be appointed by the Town Board annually, to serve one-year terms based upon a calendar year, with no restriction upon the number of terms, consecutive or otherwise, a member may serve. The chair (and

any vice-chair) of the committee is (are) to be recommended and proposed by the committee annually to the Town in December, and the Town Board shall review and approve or appoint such chair (and vice-chair, if applicable) annually at its organizational meeting. Absent a recommendation being received on or before January 1, annually, the Town Board may select such officers as it elects irrespective of the committee's recommendations or lack thereof. The following persons are members of the Code Revision Committee, and the chair is Ed LaVigne (Town Supervisor). All members terms expire December 31, 2023.

Judith Drake (Zoning Board of Appeals Chair), Al Fiorille (Planning Board Chair), Guy Krogh (Town Counsel), Ed LaVigne (Town Supervisor), John Zepko (Director of Planning), Scott Russell (Code Enforcement Officer), and Joseph Wetmore (Town Board Member)

RESOLUTION 23-

RESOLVED, that in reference to the Town's Procurement Policy, Department Heads will adhere to Town of Lansing's Procurement Policy.

RESOLUTION 23-

RESOLVED, that Town Board, Planning Board, and Zoning Board of Appeals Members will attend a mandatory training session on handling conflict / facilitating heated meetings.

RESOLUTION 23-

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH TOMPKINS COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR STORMWATER TECHNICAL SERVICES

WHEREAS, the Town of Lansing is in need of alternate stormwater review services and the Tompkins County Soil and Water Conservation District works cooperatively with MS4 members of the Tompkins County Stormwater Coalition and assists them in complying with the EPA Phase II Stormwater regulations; and

WHEREAS, the Agreement with Tompkins County Soil and Water Conservation District furthers the goals of the Town of Lansing Stormwater Management and Erosion Control Local Law #6 of 2009; and

WHEREAS, the Tompkins County Soil and Water Conservation District Agreement for Services stipulates an hourly rate of \$50 for Stormwater Inspection and Technical Services; and

WHEREAS, the duties of the “Stormwater Technical Advisor” will adhere to all New York State, Federal laws, and the Certified Professional in Erosion and Sediment Control (CPESC) Code of Ethics and Professional Conduct;
The Town of Board of the Town of Lansing is hereby:

RESOLVED, that the Town Board of the Town of Lansing authorizes the Town Supervisor to execute the Agreement for Services with Tompkins County Soil and Water Conservation District which shall commence January 1, 2023 and terminate on December 31, 2023.

RESOLUTION 23-

RESOLVED, that, in addition to any enforcement (or similar) officers identified in the Town Code of the Town of Lansing (the “Town Code”), the following officers and employees are confirmed and appointed as enforcement officers for the following Chapters of the Town Code for all interpretations, applications, enforcement, permitting, and other matters contained in each Chapter therein:

Town Code Chapter 60, Smoking: Town Code Enforcement Officer, Town Building Inspector, Town Constable (whether an employee or contractor) and any police officer (employee and contractor Constables and police officers hereinafter collectively a “Town Constable”).

Town Code Chapter 108, Building Codes (Code Enforcement): Town Code Enforcement Officer and Town Building Inspector.

Town Code Chapter 103, Bingo and Games of Chance: Town Clerk and any Deputy Town Clerk.

Town Code Chapter 112, Unsafe Buildings: Town Code Enforcement Officer and Town Building Inspector.

Town Code Chapter 119, Communications Towers: Town Code Enforcement Officer, Town Building Inspector, Town Planner (such term to hereinafter include all planning consultants, unless otherwise stated), and any Zoning Officer.

Town Code Chapter 125, Dogs: Town Clerk, any Deputy Town Clerk, and any Animal Control Officer or Dog Control Officer (including any Dog Warden).

Town Code Chapter 137, Fire Prevention (Lock Boxes): Town Code Enforcement Officer, Town Building Inspector, any Fire Inspector, Fire Captain, or Fire Marshal of the Town or any Fire District (or similar geographic district or area) affecting or located within the Town.

Town Code Chapter 142, Flood Damage Prevention: Director of Planning as Local Administrator.

Town Code Chapter 158, Junkyards and Outdoor Storage: Town Code Enforcement Officer, Town Building Inspector, Town Planner, and Zoning Officer.

Town Code Chapter 170, Mobile Home Parks: Town Code Enforcement Officer, Town Building Inspector, Town Planner, and Zoning Officer.

Town Code Chapter 174, Motorcades, Parades, and Assemblies (Mass Gatherings): Town Code Enforcement Officer, Town Building Inspector, Town Constable, and Recreation Supervisor (or other officer or employee functioning as the Department Head of the Town of Lansing Department of Parks and Recreation, hereinafter collectively the “Recreation Supervisor”).

Town Code Chapter 190, Parks and Recreation Areas: Recreation Supervisor, or his or her designees, and Town Constable.

Town Code Chapter 206, Sewers: Town Code Enforcement Officer, Town Building Inspector, Town Highway Superintendent and Deputy Highway Superintendent, or their designees, and Town Constable.

Town Code Chapter 210, Signs: Town Code Enforcement Officer, Town Building Inspector, Town Planner, and Zoning Officer.

Town Code Chapter 225, Stormwater Management (Stormwater and Illicit Discharges): Stormwater Management Officer (“SMO”). The Town's Planner be and hereby is appointed and designated as the Town’s SMO.

Town Code Chapter 230, Streets and Sidewalks: Town Highway Superintendent and Deputy Highway Superintendent, or their designees, Town Code Enforcement Officer, and Town Constable.

Town Code Chapter 235, Subdivision of Land: Town Planner.

Town Code Chapter 270, Zoning: Town Code Enforcement Officer is hereby appointed as Zoning Officer of the Town.

Under town code Chapters 108 (code enforcement), 112 (unsafe buildings), 158 (junkyards), 210 (signs) and 270 (zoning), an enforcement officer shall also be, and such term shall include, any NYS code enforcement officer engaged by the town for code enforcement or building inspection services.

RESOLUTION 23-

RESOLVED, that the Town Board of the Town of Lansing does hereby approve the following Town Clerk's 2022 Annual Report, Water and Sewer Collection Report, and Receiver of Taxes Report, as set forth below.

TOWN CLERK'S 2022 ANNUAL REPORT

RECEIPTS

Marriage Transcripts	\$ 252.00
Marriage Licenses	\$ 1,320.00
Decals	\$ 12,680.00
Photocopies	\$ 7.75
Dog Licenses	<u>\$ 22,770.00</u>

TOTAL RECEIPTS **\$ 37,209.70**

DISBURSEMENTS

Paid to Supervisor for General Fund	\$ 22,578.46
Paid to NYS DEC for DECALS	\$ 12,214.79
Paid to Ag & Markets for Animal Population Control	\$ 1,674.00
Paid to NYS Health Dept. for Marriage Licenses	<u>\$ 742.50</u>

TOTAL DISBURSEMENTS **\$ 37,209.70**

Dog Tickets Issued – 73
 Accessible Parking Permits Issued/Renewed – 206
 Notary Signatures – 1324

2022 TOWN OF LANSING

WATER AND SEWER COLLECTION

MONTH	WATER	PENALTY	TOTAL
January	\$1,779.22	\$145.69	\$1,924.91
February	\$199,295.88	\$697.65	\$199,993.53
March	\$12,371.47	\$961.18	\$13,332.65
April	\$1,777.31	\$127.65	\$1,904.96
May	\$205,267.70	\$525.24	\$205,792.94
June	\$10,965.41	\$913.13	\$11,878.54
July	\$1,724.24	\$130.98	\$1,855.22
August	\$230,826.46	\$790.45	\$231,616.91
September	\$27,751.28	\$2,255.35	\$30,006.63
October	\$16,004.03	\$1,605.01	\$17,609.04
November	\$219,605.05	\$3.35	\$219,608.40
December	\$12,014.77	\$743.97	\$12,758.74
TOTAL	\$939,382.82	\$8,899.65	\$948,282.47

CHERRY ROAD SEWER COLLECTION

MONTH	SEWER	PENALTY	TOTAL
January	\$68.75	\$6.88	\$75.63
February	\$6,839.27	\$6.88	\$6,846.15
March	\$263.94	\$16.14	\$280.08
April	\$73.75	\$7.38	\$81.13
May	\$6,626.45	\$0.00	\$6,626.45
June	\$98.33	\$7.38	\$105.71
July	\$133.75	\$7.38	\$141.13
August	\$6,464.19	\$0.00	\$6,464.19
September	\$737.50	\$73.80	\$811.30
October	\$850.00	\$67.30	\$917.30
November	\$6,569.90	\$0.00	\$6,569.90
December	\$221.25	\$22.14	\$243.39
TOTAL	\$28,947.08	\$215.28	\$29,162.36

WARREN ROAD SEWER COLLECTION

MONTH	SEWER	PENALTY	TOTAL
January	\$0.00	\$0.00	\$0.00
February	\$34,969.24	\$1.72	\$34,970.96
March	\$336.49	\$23.95	\$360.44
April	\$516.25	\$22.13	\$538.38
May	\$35,466.94	\$27.66	\$35,494.60
June	\$167.73	\$16.78	\$184.51
July	\$73.75	\$7.38	\$81.13
August	\$37,094.14	\$22.14	\$37,116.28
September	\$122.92	\$12.30	\$135.22
October	\$147.50	\$14.76	\$162.26
November	\$37,719.88	\$0.00	\$37,719.88
December	\$92.19	\$7.38	\$99.57
TOTAL	\$146,707.03	\$156.20	\$146,863.23
	WATER/SEWER	PENALTY	TOTAL
GRAND TOTALS	\$1,115,036.93	\$9,271.13	\$1,124,308.06

2022 Return of Taxes - Town of Lansing

ORIGINAL WARRANT	\$15,008,161.36		
DUE TO SUPERVISOR	\$4,366,071.92	DUE TO COUNTY	\$10,642,089.44
Adjustments			\$335.79
Adjustments 3-18-22	\$479.96		\$1,219.26

Adjustments 7-28-22	\$648.65		
ADJUSTED DUE SUPERVISOR	\$4,364,943.31	ADJUSTED DUE COUNTY	\$10,640,534.39
TOTAL ADJUSTED WARRANT	\$15,005,477.70		
COLLECTED			
1st Installments	\$402,473.83		
Service Charge (for 1st installments)	\$20,123.73		
Full Payments	\$13,888,498.24		
Penalties	\$7,768.32		
Late Notice Fees	\$82.00		
Bad Check Fees	\$20.00		
TOTAL COLLECTED	\$14,318,966.12		
Bank Interest	\$254.81		
TOTAL COLLECTED PLUS INTEREST	\$14,319,220.93		
PAYMENTS TO SUPERVISOR		RECONCILE WITH COUNTY	
1/28/2022 ck #851	\$4,366,071.92	Franchise Tax	\$341,714.18
		2nd Install Due	\$402,472.84
		paid ck #853	\$7,500,000.00
		paid ck #854	\$1,500,000.00
		paid ck#856	\$584,314.58
		Unpaid Taxes Returned to County	\$312,032.79
		Sub Total	\$10,640,534.39
		TOTAL FOR RECONCILE	\$10,640,534.39
TOTAL PAID SUPERVISOR	\$4,366,071.92	(Subtract from Adjusted County Warrant)	
BALANCE DUE TOWN	-\$1,128.61	BALANCE DUE TO COUNTY	\$0.00
OTHER PAYMENTS TO TOWN		OTHER PAYMENTS TO COUNTY	
Penalties	\$7,768.32	Service Charge (for 1st install) paid ck#852	\$20,123.73
Late Notice Fees	\$82.00		
Bad Check Fees	\$20.00		
SUB TOTAL	\$7,870.32		
Interest in checking account	\$254.81		
overpd warrant (late adj-corrected w/int pymt)	-479.96		
overpd warrant (late adj-Town ref #35519)	-648.65		
Total Other to Town	\$6,996.52		
Paid to Supervisor-4-13-22 ck#855	\$7,638.91		
Paid to Supervisor-5-2-22 ck#857	\$6.26		

Supervisor pd to Dairy One ck#35519 7/20/22	- \$648.65		
Balance due to Supervisor (other payments)	\$0.00		
BEGINNING TOTAL IN CHECKING	\$0.00		
Total Collected plus interest	\$14,319,220.93		
Warrant Paid to Town	\$4,366,071.92		
Other Payments to Town	\$6,996.52		
Warrant Paid to County	\$9,584,314.58		
Franchises	\$341,714.18		
Other Payments to County	\$20,123.73		
ENDING TOTAL IN CHECKING	\$0.00		
Full Payment Bills Collected	4,389	New Apportioned Bills	25
First Installments Collected	222	Total In Lieu of Taxes	\$25,997.90
Unpaid Bills	100		

RESOLUTION 23-

RESOLVED, that the Town Board of the Town of Lansing does hereby approve the following 2023 Town of Lansing Parks and Recreation Department Fees and Code Office Subdivision and Building Permit Fees.

BE IT FURTHER RESOLVED, that these 2023 Lansing Parks and Recreation Department Fees and Code Office Subdivision and Building Permit Fees be and remain subject to amendment throughout the year by the Town Board.

2023-2025 Myers Park Marina Fee Schedule				
Resident Rate: \$74/FT		Non-Resident Rate: \$84/FT		
Boat Length Per FT	If paid in full by February 8th	Installment: 1st Payment: Feb. 8, 2023 2nd Payment March 8, 2023	If paid in full by February 8th	Installment: 1st Payment: Feb. 8, 2023 2nd Payment March 8, 2023
Min. 20'	\$ 1,480.00	1st: \$740 2nd: \$740	\$ 1,680.00	1st: \$840 2nd: \$840
21'	\$ 1,554.00	1st: \$777 2nd: \$777	\$ 1,764.00	1st: \$882 2nd: \$882
22'	\$ 1,628.00	1st: \$814	\$ 1,848.00	1st: \$924

		2nd: \$814		2nd: \$924
23'	\$ 1,702.00	1st: \$851 2nd: \$851	\$ 1,932.00	1st: \$966 2nd: \$966
24'	\$ 1,776.00	1st: \$888 2nd: \$888	\$ 2,016.00	1st: \$1008 2nd: \$1008
25'	\$ 1,850.00	1st: \$925 2nd: \$925	\$ 2,100.00	1st: \$1050 2nd: \$1050
26'	\$ 1,924.00	1st: \$962 2nd: \$962	\$ 2,184.00	1st: \$1092 2nd: \$1092
27'	\$ 1,998.00	1st: \$999 2nd: \$999	\$ 2,268.00	1st: \$1134 2nd: \$1134
28'	\$ 2,072.00	1st: \$1036 2nd: \$1036	\$ 2,352.00	1st: \$1176 2nd: \$1176
29'	\$ 2,146.00	1st: \$1073 2nd: \$1073	\$ 2,436.00	1st: \$1218 2nd: \$1218
30'	\$ 2,220.00	1st: \$1110 2nd: \$1110	\$ 2,520.00	1st: \$1260 2nd: \$1260
31'	\$ 2,294.00	1st: \$1147 2nd: \$1147	\$ 2,604.00	1st: \$1302 2nd: \$1302
32'	\$ 2,368.00	1st: \$1184 2nd: \$1184	\$ 2,688.00	1st: \$1344 2nd: \$1344
Boat Slips with Electric add \$200				

Town of Lansing Parks & Recreation

2023 PAVILION INFORMATION

PAVILION	SIZE	CAPACITY	RES.FEE	NON-RES FEE
A	40' X 30'	150	\$55.00	\$60.00
B	50' X 30'	200	\$75.00	\$80.00
C	40' X 34'	150	\$55.00	\$60.00
D	48' X 36'	200	\$75.00	\$80.00
E	36' X 28'	100	\$55.00	\$60.00
F	36' X 28'	100	\$55.00	\$60.00
G	36' X 28'	100	\$55.00	\$60.00
BALLFIELD		150	\$55.00	\$60.00
LUDLOWVILLE		75	\$30.00	\$35.00

2023 PARK AND MARINA FEE SCHEDULE

	RESIDENTS	NON-RESIDENTS
PARK ADMISSION (per car) -Admission will be charged daily	FREE with Myers Park resident sticker	\$7.00
-Non-Resident Season Admission Pass		\$40.00
-Non-Resident Season Admission Pass Sr. Citizen		\$25.00
LAUNCHING		
- per launch	\$6.00	\$8.00
- season permit	\$50.00	\$70.00
- Sr. Citizen season permit	\$40.00	\$60.00
DRY DOCK		
Seasonal – April 1 st – Nov. 1 st	\$400.00	\$500.00
KAYAK Seasonal – April 1 st – Nov. 1 st	\$100.00	\$125.00
TRANSIENT DOCKING Must dock in designated area only!	\$5 (4 hr Max)	
CAMPING (per night) Water, Electric & WIFI included on every site.	\$42.00	\$46.00
- Weekly Rate (7 Nights)	\$275.00	\$295.00
- Monthly Rate (30 OR 31 Nights)	\$1,000	\$1,000
BOATS	\$74/FT	\$84/FT

Extra Season Launch sticker – Customers with multiple boats may purchase an extra season launch sticker for an additional \$5.00. Registration for the additional boat must be shown at the time of purchase along with the additional trailer license plate number.

Senior Citizen prices are for anyone 62 & older. There is no discount rate for camping, dry dock, kayak racks or pavilions.

LANSING PARKS AND RECREATION

Rules and Regulations for Use of Lansing Community Center

RULES:

1. **To reserve** the Community Center, contact the Parks and Recreation Office at 607-533-7388, or stop by the office at 29 Auburn Road, Monday – Thursday 7:30am to 4:00pm, Friday 7:30am to Noon.
2. **FEE:** for rental of the building is **\$75**. A deposit of \$25 will be needed to hold the space. There is no charge for non-profit organizations.
3. All organizations must provide a Certificate of Insurance in the amount of \$500,000 combined single limit and the Town of Lansing named additionally insured.
4. **Renting party must remain on designated floor only.** Other areas of the building may be rented simultaneously.
5. **NOTICE:** Play area equipment and toys are property of the *Lansing Drop-In* and are **off limits to all users** other than the participants of the Lansing Drop-In.

KEYS:

6. Weekly and bi-weekly users will be assigned one key to the leader of the organization at the beginning of the assigned use date. The key must be signed out in person at the Parks and Recreation Office. At the end of the scheduled season, you must return the key to the Parks and Recreation Office.
7. **All other users must sign out a key in person** at the Parks and Recreation Office and return the key in the *Parks & Recreation Drop Box*, immediately after use, located in the Town Hall Foyer.

KITCHEN USE:

8. There will be a fee of **\$25** for kitchen use. Must do a “walk-through” of kitchen prior to usage.
Kitchen use includes the use of the stove, griddle, and/or the dishwasher.
Usage shall be limited to once per month, **not to exceed a total of 3 uses per calendar year.**

CLEAN UP:

9. Return tables and chairs to their original spots. Do not drag tables and chairs across the floor. If the kitchen facilities were used, please wipe down and clean all surfaces. If extensive clean-up is required after your use of the Community Center, you will be charged a clean-up fee of \$50 per hour.
10. Turn off lights for the BATHROOMS, THE 2ND FLOOR, AND THE FOYER ONLY. **All other lights are on sensors and turn off automatically.**
11. **Be sure all doors are locked when you leave.**
12. If there is any abuse to the building, you will lose your privilege to use the building.
13. Youth groups must have an adult supervisor.
14. **NO ALCOHOLIC BEVERAGES ARE ALLOWED.**

15. If you experience problems during the use of the Community Center with the water, heat, plumbing, or appliances, please call one of the following immediately:

Patrick Tyrrell
315-246-3575

Owen Davis
607-793-4212

Parks & Recreation Department
607-533-7388

Thank You!
Lansing Parks and Recreation Office

Town of Lansing Building Permit Fees

(Effective January 19, 2023)

The fees set forth shall be doubled if work is commenced prior to the issuance of a Permit.

Residential (One- & Two-Family Residences, Modulares, Mobile Homes on private lots, Additions, Finished basements, plumbing)	\$.50 per sq ft \$.20 per sq ft for an attached garage *Basement is not included in sq ft if it is not finished
Mobile Homes on Rental Lots	\$250
Garages, Storage Buildings, Workshops, & Pole Barns	\$.30 per sq ft \$100 minimum
Commercial- New, Remodel, Multi-Res	\$5.60 per thousand of estimated construction cost (\$100 min)
Residential Remodel	\$5.60 per thousand of estimated construction cost when sq ft rule does not apply (\$100 min)
Pools *90 day permit issued for portable/storable pools *180 day permits issued for above & inground pools. Pools shall be completed within 12 months.	\$100 - Portable/ Storable pool \$150 - Above Ground Pool \$200 - Inground Pool
Prefabricated sheds	\$100 Plans required for review
Deck	\$125
Roof	\$125
Solar (residential- ground and roof mounted)	\$200
Solar (commercial)	Up to 5 acres- \$750 Over 5 acres- \$750 + \$100 per acre
Reinspection	\$75
Demolition	\$50

Signs	\$100
Fireworks Display	\$300 per event
Mass Gathering	\$250 per event
Solid Fuel Burning Appliance- wood, pellet, coal	\$100
Code Compliance Letter	\$100
Zoning Compliance Letter	\$100
Fire & Safety Inspections- Public Assembly, Multi-Residence & Businesses	\$50 with no violations \$100 with violations \$100 Multi-Residence with 5 or more units with no violations \$150 with violations
Inspections outside normal business hours	\$150 per hour (2 hr minimum)
Zoning Permit	\$100

*Note: 1 Except for projects noted here, there will be a minimum Fee of \$100.

*Note: 2 Building Permit life span. Building Permits are good for 1 year (unless otherwise noted in Local Law). Permits may be extended for 12 months at a time for a total of 3 years from issued date (unless otherwise noted in Local Law). One month prior to expiring, the Planning and Code Department will send a renewal letter. If the permit is renewed prior to expiring, the fee is the same as the original fee. If permit expired and is within 30 days, there will be a \$50 fee added to the original fee. If the expired permit is past due between 31 days and 60 days an additional \$50 fee will be added to the previous month. If the expired permit is past due between 61 and 90 days an additional \$100 will be added to the previous month. An appearance ticket will be issued for any expired permit past due 91 days and a \$100 per month penalty for every month after 91 days.

Town Of Lansing Planning Fee Schedule

(Effective January 19, 2023)

SITE PLAN REVIEW

<u>Estimated Project Cost</u>	<u>Review Fee</u>	<u>Each Public Hearing</u>
\$1 - \$10,000.99	\$100.00	\$100.00
\$10,001 - \$100,000.99	\$250.00	\$100.00
\$100,001 - \$500,000.99	\$500.00	\$100.00
\$500,001 - \$1,000,000.99	\$750.00	\$100.00
\$1,000,001 - \$2,500,000.99	\$1,000.00	\$100.00
\$2,500,001 - \$5,000,000.99	\$1,500.00	\$100.00
\$5,000,001 and up	\$250 escalation per 500,000 EPC	\$100.00

For Modification of a previously approved Site Plan § 270-27G, if there are no significant changes and no Project Review is deemed necessary, the fee is \$250. Legal, engineering, and technical review fees to be paid via initial escrow or Developer's Agreement in an amount set by the Director of Planning.

STORMWATER

Notice of Ground Disturbance Permit – No charge

Stormwater & Erosion Control Application – \$550.00 (Additional costs for legal and/or engineering review per Local Law #9 of 2009, Section 7)

SUBDIVISION

Exempt Subdivision – \$125.00

Lot Line Adjustment – \$125.00

Minor Subdivisions – Preliminary Plat Application – \$175.00 (Includes Notification for one Public Hearing) \$150.00 for each new lot created paid after Final Plat Approval.

Major Subdivisions – Preliminary Plat Application \$225.00 (Includes Notification for Public Hearing) \$250.00 for each new lot created paid after Final Plat Approval. Initial escrow or developer's agreement determined per Local Law #3 of 2016, Section 7(A).

ZONING & REZONING

Appeal to Zoning Board of Appeals – \$175.00 (Includes Notification for one Public Hearing)

Planned Development Area (PDA) amendment or establishment – Initial fee \$575.00 (Includes Notification for one Public Hearing) plus initial escrow or developer's agreement of \$2,500 plus any associated Site Plan and/or Subdivision fees. Filing of approved Final development plan per § 270-32H – \$775 (Includes Notification for one Public Hearing).

GENERAL

Cell Tower Application Fee – \$1,500.00 (Additional costs for technical consultant review per Local Law #7 of 2015, Article VIII); cell tower co-location (on existing tower) \$750.00

Floodplain Development Permit – \$250.00 (Additional costs for legal and/or engineering review per Local Law #9 of 2016)

Junkyard Permit or Renewal – \$100.00 (Additional costs for legal and/or engineering review per Local Law #3 of 2014)

Outdoor Storage Exemption Certificate – \$100.00

Public Hearing Notification – \$100.00

Special Permit – \$375.00 (Includes Notification for one Public Hearing)

Utility Availability Letter – \$150.00

Parks and Recreation Fees for New Development – \$1,250 per Dwelling Unit

RESOLUTION ADOPTING 2023 ORGANIZATIONAL RESOLUTION 23- – 23-

RESOLUTION 23-

RESOLUTION ADOPTING 2023 ORGANIZATIONAL

RESOLUTION 23- – 23-

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Organizational Resolutions **23- – 23-** are hereby approved as presented and amended, and

BE IT FURTHER RESOLVED, that these Organizational Resolutions be and remain subject to amendment throughout the year by the Town Board.

The question of the adoption of such proposed Organizational Resolutions were duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

Councilperson Andra Benson –	Councilperson Ruth Groff –
Councilperson Bronwyn Losey –	Councilperson Joseph Wetmore –
Supervisor Edward LaVigne –	

Accordingly, the foregoing Resolutions were approved, carried, and duly adopted on January 18, 2023.

2022 TOWN HISTORIAN’S REPORT – FANNIE WELCH

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Lansing Town Historian
Fannie M. Welch
2022 Annual Report

6/22 - I stopped by to see Louise Bement who was then bedridden. I asked if she wanted me to contact the school for the \$500 Haring scholarship, we award each year. Her son-in-law was there and thought it would make her feel better if she did it. That was okay with me. Later when I asked him who got the award he said, ‘it was the only person who was interested in history.’ No Name.

In early July I called the Guidance Counselor and asked who the recipient was. She gave me the name of the girl.....

July - After Louise passed her son-in-law Bill Martin had access to her computer. He copied her history files and gave the disc to me so I have mailing and membership lists along with lots of other information. Because there was the Lansing Historian link to her computer there were still inquiries being made. Sometimes Bill could answer and when he did, he sent me the info he had given them. If he didn’t know then he just forwarded it on to me.

10/7/22 - Scott Brink asked for info on the Ithaca Speedway. Bill Martin was able to answer that.

12/22 - Michael McElwee asked for info on E Roof Supplier. Neither Bill nor I had ever heard of it.

Bill took care of Louise with tender care.

7/25 - I researched and responded to a request from the daughter of a girl who graduated from Lansing High School in 1947. It turned out I knew the graduate, Catherine Harvey and was happy to make copies of her picture, class will and class prophecy. I mailed those along with a personal note to her daughter in Edmond, Oklahoma.

8/1 - Bob Parker called. He took pictures of Route 34B bridge construction every day. He transferred over 50 pictures to my computer. Would he do a public presentation for our Association? (Now scheduled for April)

8/9 - Had a phone call from Christine Woods-Heslin from Cicero, NY regarding Darrell and Beth Bacorn's property. Both of the Bacorns are now in a long-term care facility and the house has been sold. Christine will be doing the clean out and is sure there will be items of historical significance.....would we like them?

8/12 - Bob Parker and brother Jim (from Texas) spent 2 ½ hours at the Archives researching WWII veterans from the Ithaca/Lansing area.

8/15 - Benjamin Lawrence just purchased a house on the Jerry Smith Road and asked when it was built - 1873. He knew about the tragedy that took place there as the Realtor had to disclose.

8/16 - Susan Bodenschatz from Racine, WI came with her husband and two daughters. She is from the Brown family and had done quite a bit of research and they had already been by the Brown cemetery which is on Cornell property on Brown Road. I spent from 9:30-noon with them. They then left to see if they could find someone who would unlock the gate so that they could go into the cemetery. (pictures of the monuments are on the internet)

9/17 - Attended open house at the Highway Barn.

9/19 - Erik Lake called and asked if we had any information on Gilead. Yes, I can meet you at the Archives in 15 minutes. I hung up the phone just as the doorbell rang. There standing on my porch were two women. I said I'll bet you're Jehovah's Witnesses, they were. One gave me a card with the website address on and I gave that to Erik. We have several newspaper clippings re Gilead which is the training school for Jehovah Witnesses, and I made copies for him. He is a 'documentary producer'.

10/17 - Met with Mike Moseley and Mark Tyrell to discuss renovations to the archive building. We also talked about the North Cabin and making Plexiglas windows so that the shutters could stay open and folks could 'look in' when the door was locked. We will have some more furnishings for July 4.

Over the next two weeks they removed several large signs, and buckets of spackle and paint and the plywood shelving that was on the east and west sides of the main room. There were many items that had to be moved and I went everyday sorting, filing and moving boxes (some heavy). The men replaced the three tables with new ones, brought in a set of new sturdy metal shelves in the back room and replaced ten chairs with folding ones. They also removed a rusty file cabinet. In the meantime, they emptied the garbage as I sorted, etc. Over the two weeks, I went four or five hours every day. They moved five file cabinets and remodeled one of the plywood shelves to be used as workspace.

The crew that did the work were a great group. Mike and Mark were very patient with me.

I had two three-foot square tables at my house and when I asked if they could sand and finish them, they sent a crew to pick them up. Recently, Mike told me they were looking very nice. They will be in the cabin for July 4.

10/20 - I went to Myers to meet with Joan Holden who had asked if I knew when her grandmother Harriett Howland had an ice cream parlor in South Lansing. I was able to solve that question and when I did, we discussed other things that happened in South Lansing.

10/27 - Sue Carter was researching to write a children's book and she thought a salt mine would be a good setting. She and her husband had been to the History Center in Ithaca where Ben Sandberg had talked with them. He told them that if they came to Lansing they should ask about the water and the boat in the mine. I assured her that those were not truths. I also told her that Louise's fourth grade had produced a book on 'Cayuga Rock Salt'. She purchased a copy and was happy to see how salt is mined.

11/9 - Met with Kathy LaLonde. Looked at Membership and Mailing Lists.....what a mess!

11/11 - I met with Susan Pike and her family from the Cleveland, OH area. Susan was interested in the Ludlows. She had done a bit of geneology and found that her relationship was through Hannah Ludlow. She was also related to the Congers. Fortunately, they had gone to the cemetery and Ludlowville Falls on Thursday when it wasn't raining. I met them at the Archives at 10am on Friday and did a little more research although, she had done a great deal on her own. They left around 11:30 after purchasing some maps and a book. They also left a \$50 donation.

Week of Nov 7-10 - I called the members of the Lansing Historical Association Board to schedule a meeting on Nov 15 to discuss whether they wanted to continue with the

Association. Also, at Ed Lavigne's request I asked some younger folks, Johanna Baker, Lauren Conlon, Kathy Moseley to join us.

11/15 - Lansing Historical Association met at 3 pm. Since Louise Bement had been the president (although rules say that isn't legal) there was no one to be President. As Historian, I can't be president and since the Vice President was now the treasurer, I asked John Howell if he would be the President pro-tem. John has now scheduled a meeting for Jan 10. I gave all those present at the last meeting copies of the Constitution and By Laws and asked them to look them over before the January meeting.

11/19 - Opened Archives from 10:30 to noon....Ruth Groff was only visitor.

11/26 - Opened Archives from 10:30 to noon. Ruth Groff and Eve Snyder from the History Center were the only visitors

12/8 - Carol Kammen, County Historian asked Ruth Groff and me for coffee at 10am in the Triphammer Mall. She thought she should meet me before she introduced me at the County Historian meeting on Dec. 10.

12/10 - Attended the County Historian meeting at 10am at the Public Library. There I met several of the other Town Historians. We shared our current focuses in our part of Tompkins County. Meeting adjourned at 11am.

2022 TOMPKINS COUNTY YOUTH SERVICES REPORT – LISA CAMPBELL

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Tompkins County Youth Board
Lisa Campbell
2022 Report

Background from Resource Allocation Committee:

Of great significance, the U.S. Surgeon General issued an advisory in December 2021, requesting a swift and coordinated response to the mental health crisis plaguing our youth. Noting that the COVID-19 Pandemic has altered a youth's experience at home, school, and in the community, the Surgeon General highlighted the impacts to normative childhood events such as in-person schooling, in-person social opportunities, access to health and social services, food access, adequate housing, and the health of their caregivers.

Furthermore, a recent article published by CNN estimates that one in four adolescents are experiencing clinically elevated levels of depression symptoms, while one in five youth are experiencing clinically elevated anxiety systems. Tompkins County's 2021 CLYDE survey supports this finding, with the most recent survey in 2021 reporting that 44% of

high school students feel sad or depressed most days, with this being an increase over the 36% reported in 2018 (CLYDE Survey, 2021).

As we continue to live in a world where new COVID-19 variants impact our ability to sustain any semblance of normalcy, we also know the impacts on educational achievement for our youth are significant. For example, one study shows a 5 to 10 percent drop in median percentile rank for students in grades 3-8 in math from the fall of 2019 to the fall of 2020 (Kuhfeld, et al., 2020). Another factor that will have lasting consequences for our education systems, is the mass exodus of tenured teachers from the work force. Leaving our schools short staffed, and under resourced during a time when the full impact of COVID-19 cannot yet be fully measured.

Mission: The Tompkins County Youth Services Department invests time, resources and funding in communities to enable all youth to thrive in school, work and life.

Vision: Tompkins County is a community where all youth are given opportunities which allow them to thrive from childhood to adulthood.

TCYSD Board Goals

Goal 1: Educate and strengthen knowledge of processes and funded programs to better inform decision making.

In 2022, the Board continued the practice of bringing funded agency representatives in to present and update Board members.

In March 2022, scheduled monitoring with all funded agencies.

Annually, approximately 8,000 youth receive services through Youth Services funded programs.

Goal 2: Enhance connections between TCYSD's Board and Local Municipal Elected Boards/Youth Commissions/Community

2022 Online template created for Municipal Youth Services
Community Council/Youth Commission to streamline and create consistency in the information that is collected in

- Community Needs Assessments.
- Each municipality will have the option to add additional questions to the Needs Assessment
- Each Needs Assessment will be using Photo Voice to gather youth input through the medium

Board members suggested staff standardize a sheet that board members could take at the monthly MYSS Commission/Council meetings, and thus they would feel more

comfortable reporting back. Board requested that members of the MYSS Commissions/Councils be invited to come in and talk to the Youth Advisory Board.

Staff created a Facebook group to help the Commissions/Councils connect.

Goal 3: Revamp the TCYSD's Board's vision for and efforts around recruitment, on-boarding, and advocacy

Recruiting Board members has been a challenge. I've reached out to multiple communities during my tenure in an attempt to recruit. It is likely that the pandemic has exasperated these issues. There are consistently open seats. Additionally, Board meeting attendance has been poor with most meetings lacking a quorum. This leaves action items and minutes in limbo until voted on at subsequent meetings. I've heard that other county advisory boards face similar challenges. It seems that this goal has not achieved its desired outcome.

2022 Tompkins County Youth Services Department Highlights

Trainings continue to be available to the public online at Tompkins County Youth Services Department website.

Notable trainings in 2022

United in Kindness-Bullying Prevention

Bullying Prevention Task Force and The Sophie Fund worked with the Lansing School District to provide a program for youth to help address some of the issues that are going on there, especially in the Middle school.

Inclusion in Youth Programming featuring Lansing native Jeff Boles

Childcare - Outreach to the Child Development Council (CDC) to help them standardize and improve upon their current parent survey they push out in Tompkins and Cortland Counties. In addition, we have started a larger conversation with CDC and DSS to discuss how we can make some impact on equity and access in the childcare/summer camp registration process.

Advocacy for Free Ryde - TCAT implemented May 29th - Teens 14 and older need a Free Ryde pass (free of charge) from schools or youth organizations.

TC Youth Department have been advocating for 211 to create a place online that will allow parents/caregivers the ability to search for what resources are available to them.

Significant staffing changes within the Youth Services Department in 2022

Long time program assistant has taken on the Deputy Director role. She has a strong comprehensive understanding of Youth Department operations and has been key in navigating staff losses while maintaining quality in department operations.

Budget Presentation was done in September to the County Legislature - Adopted