

Ruth Groff
Town Board Member Report
November 2022

- **Capital Improvement Committee:**
 - The committee cancelled the November meeting in lieu of members watching an hour-long Webinar provided by the New York Comptroller’s Office. The subject of the Webinar is the development of multi-year capital plans.
 - I continue to update the Capital Plan as I receive input for department heads.
- **Training:**
 - On Thursday, October 27, from 5:00pm – 6:30pm, I attended a Webinar titled, “Effective Meetings Utilizing Parliamentary Procedure,” sponsored by the Public Library System Directors Organization, and the New York Library Association.
- **ITCTC Planning Committee:**
 - I attended the meeting on Tuesday, November 15, at 10am
- **Forecast:**
 - Continued to work on 5-year Financial Forecast for the Town, and issued the preliminary Forecast to other Town Board members for their input.
- **Town Historian:**
 - Still awaiting copies of additional resumes for Town Historian
 - Spent some time with Fannie Welch, Temporary Historian. She updated me as to projects she is undertaking, but mostly she has been organizing what is already on site, as well as organizing a group to help with tasks that she has identified.
 - I attended a meeting of the Municipal Historians on Saturday, November 12, at 10am, at the TCPL. Met with Carol Kammen, Tompkins County Historian.
- **Utility Savings with Geothermal:**
 - I am awaiting a utility analysis from Dailey Electric, to identify the savings if the Board decides to go ahead with converting the Town Hall to geothermal. We should be receiving the analysis within the week.