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## Planning & Code Enforcement

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John Zepko, Acting Director, CPESC, CFM

Reporting Period March 2023

### CORE PLANNING FUNCTIONS

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- **General Admin**
  - Resolutions appointing Heather Dries as a Code Enforcement Officer Trainee and appointing Chelsie Radcliffe-Denman as Information Aide to Planning & Code Enforcement are in front of the Town Board for consideration this month.
  - Conducted multiple staff meetings to discuss procedures, policy changes, and long term department strategy as well as opportunities for improvement of same.
- **Planner conducting classification and review of development applications**
- **Planning Board staff support**
- **Zoning Board of Appeals staff support**
- **Hazard Mitigation Planning**
  - 29 March – Attended quarterly Hazard Mitigation meeting hosted by TC Planning
- **Floodplain Management**
  - On 18 Jan 2023, FEMA released preliminary Flood Insurance Rate Maps (FIRMs) for Tompkins County. FEMA, NY DEC, and Tompkins County Officials are conducting two Flood Risk and Insurance Open houses on:
    - Wednesday, 26 April 2023  
4:30 to 8:30 p.m. at the:  
Ithaca High School Cafeteria  
1401 North Cayuga Street; Ithaca, NY 14850
    - Thursday, 27 April 2023  
4:30 to 8:30 p.m. at the:  
Tompkins County Whole Health Building  
55 Brown Road, Ithaca, NY 14850
  - 29 March, Attended training “Floodway Surcharge – Mitigating the Impacts”
- **Stormwater Management**
  - Attended Stormwater Coalition Meeting 29 March
    - Progress continues on creating an ArcGIS Online Dashboard for stormwater treatment practices and online forms for tracking of maintenance
    - A new MS4 General Permit is expected to be issued by DEC this summer. The new permit will very likely increase the workload on stormwater managers and associated staff.

- The reporting period for 2022 will end on 9 March and preparation of the MS4 Annual Report will begin. The Annual Report is due no later than 1 June.

## LAND USE WORK PROGRAM

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- **Code Revision Committee** – CRC has incorporated the comments of the Ag & Farmland Protection Committee and Planning Board into a Final Draft of the AG/RA zoning, for consideration by the Town Board this month.

## COMMITTEE MANAGEMENT

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- **Agricultural and Farmland Protection Committee staff support**
  - Attended Committee meeting 9 March Reviewed AG/RA Zoning Amendments and forwarded comments. Comments and draft zoning map were incorporated into the Final Draft.

## PLANNING BOARD

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- **27 March meeting** – the Planning Board heard the following:
  - Minor Subdivision;– 204 Lansing Station Rd – approved 27 March.
  - Minor Subdivision; – 125 Cedar View Rd (FLLT) – approved 27 March.
  - Minor Subdivision; – Ridge Rd (FLLT) – approved 27 March.
  - Site Plan; Barksville Inn, 89 Goodman Rd – 27 March public hearing cancelled due to medical emergency, new hearing set for 24 April.
  - Major Subdivision;– East Shore Circle Phase I (6 lots). Preliminary Subdivision Approval granted. 2<sup>nd</sup> Public Hearing and decision scheduled 24 April.
  - Dandy Mini Mart; Site Plan – Review of Parts II & III of SEQR for the Dandy Mini Mart Site Plan Review application conditionally approved 27 March.

## ZONING BOARD OF APPEALS

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- **22 March meeting**
  - ZBA approved the Dandy Mini Mart request for area variances to exceed the maximum permitted square feet of signage on the proposed site plan currently with the Planning Board

## CODE ENFORCEMENT

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- **March Permit Information**
  - 21 New Building Permits issues
  - 12 Existing Permits renewed