

RESOLUTION TO CREATE A ZONING WORKING GROUP IN THE TOWN OF LANSING IN ACCORDANCE WITH NEW YORK DEPARTMENT OF STATE REQUIREMENTS

RESOLUTION 25-

RESOLUTION TO CREATE A ZONING WORKING GROUP IN THE TOWN OF LANSING IN ACCORDANCE WITH NEW YORK DEPARTMENT OF STATE REQUIREMENTS

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, a requirement of the recently accepted grant from the New York Department of State, is that the Town of Lansing create a Zoning Working Group; and

WHEREAS, the grant from the New York Department of State requires the Town of Lansing to “Establish a Zoning Advisory Committee to oversee all aspects of the project in cooperation with municipal officials and the project team. For communities with an established planning board and/or zoning board of appeals, the Committee shall have at least one member from each body and shall include a range of stakeholders, such as residents, civic leaders, business owners, elected officials, environmental experts, neighborhood association representatives, and municipal board members from a range of ethnic, social, and cultural backgrounds;” and

WHEREAS, Chapter 7, Article V Project and Working Groups (“PWG”) recognized that from time-to-time, issues and matters affecting or before the town may require in-depth investigation and the study of certain matters by people with subject matter knowledge about, expertise upon, or insights into specific issues; and

Therefore, be it RESOLVED that the Town of Lansing hereby creates a Zoning Working Group; and be it further RESOLVED that:

- A. Membership in the Zoning Working Group shall be demographically representative of the town workforce to the greatest extent reasonably possible, and the Zoning Working Group shall attempt to include, someone from the agricultural district, a realtor, a businessperson, someone with an interest in trails, a member of the Conservation Advisory Council, and shall include a range of stakeholders, such as residents, civic leaders, business owners, environmental experts, neighborhood association representatives, and members from a range of ethnic, social, and cultural backgrounds; and
- B. The Zoning Working Group shall consist of no less than 10 people and no more than 15 people; and
- C. The Zoning Working Group shall be a subcommittee of the Code Revision Committee; and
- D. All the members of the Codes Revision Committee shall be members of the Zoning Working Group, and the Director of Planning shall be the Chair of the Zoning Working Group; and
- E. The Zoning Working Group is hereby charged with overseeing all aspects of the update of Lansing’s Zoning Code update (including, but not limited to, recommending a preferred contractor, advising the contractor as to the direction of their work, participating in public

forums, reporting findings and recommendations, etc.) and in cooperation with municipal officials and the project team, and the Zoning Working Group will generate ideas and build consensus, provide the consultant team with relevant information reflective of the community's current conditions and regulatory environment, review materials prepared by the consultant team and provide constructive feedback; and

- F. The Committee will follow all terms of the NYS DOS Environmental Protection Fund Smart Growth Community Planning and Zoning Program 2024 Grant; and
- G. All minutes, reports, audits, and records of investigations shall be transmitted to the Code Revision Committee, Town Board, and Town Clerk promptly upon completion, and all recordkeeping requirements of Town Code Chapter 7, Article V Project and Working Groups; and
- H. The Town Board shall allocate budgetary funds sufficient for the committee to do its work.