

**TOWN CLERK  
SEPTEMBER 2023**

**Hunting Licenses**

September has been very busy selling hunting licenses. Lifetime license holders who have not received theirs in the mail can come to our office to have a replacement printed until October 1<sup>st</sup> at no cost. After October 1<sup>st</sup>, lifetime license holders will have to pay for a replacement license. Deer Management Permits (DMPs) are available until October 1<sup>st</sup>.

**Board Vacancies**

Jessie created a new procedure for taking care of board/council vacancies to make sure new appointments are filled before January 1<sup>st</sup> each year.

Listed below will be the vacancies as of December 31, 2023. Chairs of each board/council will be notified which members terms are expiring. Incumbents wishing to be reappointed must submit an application for reappointment. Applications will be available on the Town's website beginning on October 2<sup>nd</sup> through 16<sup>th</sup>. Paper applications will be available at the Town Clerk's office and can be e-mailed, if requested. Notice of vacancies will be posted on bulletin boards located in the Town Hall.

- Planning Board – 3 vacancies: (1) 7-year term and (2) 1-year terms
- Zoning Board of Appeals – 2 vacancies: (1) 5-year term and (1) 1-year term
- Board of Ethics – 1 vacancy: (1) 5-year term
- Conservation Advisory Council – 5 vacancies: (5) 2-year terms

**Relevies of Unpaid Water and Sewer Bills**

Our office will be mailing about 258 reminder letters to all water and sewer accounts with an outstanding balance in advance of the relevy. The letters state balances must be paid in full by October 10<sup>th</sup>. If they remain unpaid after this date, the balance plus a relevy penalty of 10% will be added to their 2024 Town and County Tax Bills.

**2024 Budget**

Our budget worksheets have been completed and submitted to the Bookkeeper. We met with the Bookkeeper and Highway Superintendent to discuss sewer revenue and expenses. We reviewed the revenue versus the expenses and together we projected numbers for next year.

**Tompkins County Health Department Fall Rabies Clinics**

The Health Department has scheduled one clinic – Caroline Town Highway Garage on September 28<sup>th</sup>. Preregistration is recommended. Visit this link to sign up for a time slot - <https://tompkinscountyny.gov/health/eh/rabies#clinics>