

**TOWN CLERK  
OCTOBER 2024**

**BOARD/COUNCIL VACANCIES**

Our office has posted the upcoming board/council vacancies on the Town's website and bulletin boards. The Ithaca Journal, radio and school were notified. There are vacancies on the Planning Board, Zoning Board of Appeals, Conservation Advisory Council and Board of Ethics. Interested applicants may complete an application at <https://Ifweb.tompkins-co.org/Forms/TOLBCApplication> or contact our office. Incumbents wishing to be reappointed must submit an application for reappointment. Applicants must be at least 18 years old and a Town of Lansing resident. *Deadline for Applications is October 21, 2024.*

**WATER, SEWER, AND STORMWATER COMMITTEE**

Deputy Town Clerk Jessie Hall attended this meeting to discuss a pending outside user application. They also discussed changing the process in which applications are handled and inquiries about connecting. She has contacted the two residents and requested additional documents or information.

**TRAINING**

*Laserfiche*

Jessie and Ashley attended a Laserfiche user class held by the Tompkins County Clerk and General Code. Laserfiche is the repository for electronic Town records. It is a shared service that the County provides. This training covered a lot of tips and tricks on using the software.

*Tax Webinar*

Debbie attended another Association of Towns (AOT) tax webinar on September 26<sup>th</sup>.

*New York State Archives*

Jessie attended a webinar regarding conducting an inventory of paper records.

**HUNTING LICENSES**

Deer Management Permits (DMP/ doe) tag sales ended on October 1, 2024, and the next round will open on November 1<sup>st</sup>. With no other DEC licensing agent in the Ithaca area, our office did see an increase in customers (Walmart, Dick's Sporting Goods and the Town of Ithaca are no longer selling hunting and fishing licenses).

**RELEVIES OF UNPAID WATER AND SEWER BILLS**

Approximately 103 delinquent water accounts with balances totaling approximately \$30,000 will be relevied on 2025 Town and County Tax Bills.