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# AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Jason Crum, Parks and Recreation Director  
DATE: December 22, 2021  
SUBJECT: Parks Master Plan Phase 1 design work supplemental agreement

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In May of 2021, the City Council approved a contract and scope of services with Vireo for the phases of project design through construction documents for Bernard Park and City Park. The construction documents for Bernard Park are nearing completion and the supplemental agreement to the contract and the scope of services to include bidding and construction administration / observation are attached for consideration. These services would only be for the Bernard Park baseball and softball complex. City Park will require another supplemental agreement since those improvements cannot begin until baseball and softball can be moved to Bernard Park. Staff will consider authorization of this agreement as permission to bid this project once all the appropriate documents are prepared and reviewed.

Financial Consideration:

This design work will be paid for from the sales tax revenue allotted to parks and recreation in the Sales Tax (\$.45) Fund and reserves in the Special Parks and Recreation Fund.

Policy Consideration: N/A

Action: a motion to authorize or deny the Mayor the authority to execute the supplemental agreement to contract with Vireo.

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