



City of Lansing  
800 First Terrace  
Lansing, Kansas 66043

## City Administrator's Report April 20, 2023

### **Agenda Items:**

Approval of the 2022 audit is on the agenda for Thursday evening. A staff member from Adams Brown LLC will present a brief overview of the audit and answer any questions from the governing body.

Timothy Moran and Ellen Hannon have applied for re-appointment to the Library Board. This would be a four year term and expire on April 30, 2027.

Richard Hannon, Nancy McDougal and Michael Suozzo have all applied for re-appointment to the Planning Commission. These are three-year terms and would expire on April 30, 2026.

An executive session for attorney client privilege is on the agenda.

### **Public Works:**

The intersection project is complete! Thanks to everyone who came out for the ribbon cutting on April 13<sup>th</sup>. This project will make the busiest intersection in Leavenworth County safer and will improve the flow of traffic.

Work on the Southfork pipe liner is complete. The City is holding back the final payment until grass is established on the area torn up by construction.

Clearwave Fiber has been issued 14 permits within Lansing, and an additional four KDOT permits to conduct work in the right-of-way. Clearwave is in the process of planting grass in some areas, with additional seeding likely to take place over the next couple of months. AT&T has been issued six permits, and one KDOT permit to work in the right-of-way. AT&T will likely continue working in Lansing in 2023 and perhaps beyond. AT&T has also stated they will cease installation of the above ground utility boxes in front yards but may still install in rear utility easements. Moving forward, AT&T will utilize at-grade utility boxes, also known as flowerpots. No permits will be released from bonds until soil restoration has been accepted.

### **Community & Economic Development:**

Construction of Take 5 Oil is underway. Although there may be minor delays, the City is working with the contractor to ensure adjacent property owners have access to their property at all times.

Steady progress has been made at 670 First Terrace (south of Mutual Savings). Once complete, this project will house a new 3,500 SF dental clinic; the lot is deep enough to also accommodate



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a large commercial building on the east side of the lot (to be built at a future date). Access for these properties will be off First Terrace.

Work continues on the townhomes at Fairlane and Santa Fe. The completion date for the 14-unit townhome complex is tentatively scheduled for the summer of 2023. We have been invited to tour the units in May/June once they are near completion.

#### **YTD Sales Tax Update:**

	<b>2022 YTD</b>	<b>2023 YTD</b>	<b>Difference</b>
<b>Local Sales &amp; Use Tax (1.45%)</b>	\$515,246	\$532,415	\$17,169, 3.52%
<b>County Sales Tax</b>	\$252,356	\$247,360	-\$4,996, -1.98%
<b>County Use Tax</b>	\$97,613	\$96,362	-\$1,251, -1.28%
<b>Guest Tax</b>	\$21,421	\$29,980	\$8,559, 36.96%

The .45% sales tax has generated \$165,049 in the first three months of 2023, on pace for \$661,972. The new special sales tax for the pool will begin July 1, 2023, raising Lansing's overall sales tax rate to 9.4%.

#### **Wastewater:**

The City Council approved staff to advertise the Town Centre Sewer Replacement project for bids in the fall of 2023. All of the temporary and permanent easements for the project have been signed. 100% plans, specifications, and permitting are complete. The latest engineer estimate for construction is \$900,000.

The 90% plans for the McIntyre Sewer Interceptor have been reviewed by staff and returned to the design engineer. The next step for the project is to acquire easements or permission from landowners to perform geotechnical work and a tree survey to refine the cost estimate. The tree survey has been completed and will be incorporated into the plans. This project will extend sewers to McIntyre Road and include the installation of nearly 9,500 feet of pipe.

#### **Parks & Recreation:**

We have scheduled a ribbon cutting and community open house for Bernard Park on Monday, May 22<sup>nd</sup> from 6pm-8pm. We'd like the event to feature the national anthem, cutting of a ribbon, tours of the fields, concessions/shaved ice, and Mayor McNeill throwing out a first pitch. We are working to confirm the date.

Spring Parks & Recreation soccer registration figures are below.



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<b>Division</b>	<b>2022 Spring Participants</b>	<b>2023 Spring Participants</b>
<b>Under 6</b>	68	45
<b>Under 8</b>	100	91
<b>Under 10</b>	92	60
<b>Under 12</b>	49	61
<b>Under 14</b>	42	34
<b>Total</b>	351	291

Construction and installation of the new doors on the south side of the Lansing Activity Center is nearly complete. The doors are functional, but some cosmetic items need to be finalized and completed before final payment will be issued.

#### **Meetings & Announcements:**

The City currently has an opening on the Parks & Recreation Advisory Board and multiple openings on the Building Trade Board of Appeals and Plumbing Trade Board of Appeals.

The State of the City and Business Appreciation Lunch is Friday, May 5<sup>th</sup> in the Community Center! This will be our first event in two years! Ichiban will be catering the event.

The City currently has openings for Police Officer (I/II) and Animal Control Officer.

- Thursday, April 20<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Thursday, April 27<sup>th</sup> City Council Work Session, 7:00pm, City Hall
- Thursday, May 4<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Friday, May 5<sup>th</sup> Mayor's State of the City/Business Appreciation Lunch
  - Lansing Community Center
- Saturday, May 6<sup>th</sup> Fishing Derby, Bernard Park
- Wednesday, May 17<sup>th</sup> Planning Commission Meeting, 7:00pm, City Hall
- Thursday, May 18<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Monday, May 22<sup>nd</sup> Bernard Park Ribbon Cutting & Open House, 6pm-8pm
- Thursday, May 25<sup>th</sup> City Council Work Session, 7:00pm, City Hall
- Monday, May 29<sup>th</sup> Memorial Day, City Offices Closed

Sincerely,

Tim Vandall