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# AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Tish Sims, City Clerk and Leslie Welch, Assistant City Clerk  
DATE: December 20, 2024  
SUBJECT: Discussion of Request for special Transient Vendor License for Utility Companies

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The City enacted tougher regulations and higher fees associated with the licensing of transient vendors in Lansing. The changes were as follows:

Section 1. Chapter 5, Article 2, Section 204(I) of the code of the City of Lansing is hereby added to reflect additional license requirements pertaining to Transient Vendors.

Sec. 5-204(I) The applicant must submit a KBI report processed in the last three (3) months at the time of application.

Sec. 5-204(J) The applicant may only apply for two (2) Transient Vendor licenses per calendar year. No annual license will be issued.

Section 2. Chapter 5, Article 2, Section 207(A) of the code of the City of Lansing is hereby amended to reflect the updated schedule of fees associated with Transient Vendors.

Sec. 5-207(A) Transient Vendor. A fee of \$30 shall be charged for each licensee and shall be valid for a period of not more than one day: or \$200 for a period of one week.

Agents from Clearwave Fiber would like to request a special Transient Vendor License for utility companies to obtain licenses for longer periods of time up to and including a yearly license. They feel that it is to the customers advantage to know their local representative and to have multiple contacts with their customers.

The City is not opposed to extending utility companies, possibly for quarterly or a six month period at a higher fee.

Action: No action required, but guidance, feedback, and direction is needed. If approval is granted, an ordinance with the changes will be brought to a future meeting.