



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report

January 2, 2025

Agenda Items:

The City Council budgeted for the purchase of one police vehicle in the 2025 budget. Bids were solicited and are included in the packet. The low bid to acquire a Dodge Durango Police Package comes from Mainstreet Chrysler Dodge Jeep Ram of Lansing for \$43,771. This does not include the cost of emergency equipment to be added to the vehicles.

The City has attempted to be stricter with transient vendors, with our policy recently being updated last year to increase fees and restrict the amount of time a person can be in town. No applicant may apply for more than two licenses per year; this has created an issue, and a request for clarification from Clearwave Fiber. Clearwave would prefer a vendor license being allowed for a year, as fiber internet is considered a utility and they made a substantial investment in the City. Clearwave has stated it would be the same person applying for the transient vendor permit so the residents would see the same person and not different people regularly (which would also help from an enforcement standpoint). While Clearwave has been up-front about getting their vendor license, other internet utilities have not. Staff would like guidance from the governing body regarding whether to allow utilities to have a longer license for transient vendors.

A request for a special meeting is required to administer the Oath of Office for Mayor McNeill on Monday, January 13th at 7:00pm in the City Council Chambers.

Wastewater:

Linaweaver Construction is in the process of submitting shop drawings for engineer review and construction staking for the Town Centre Trunk Sewer Replacement project. A preconstruction meeting was held on December 8th, with construction beginning in the middle of January 2025. Project completion is scheduled for 120 days.

905 plans for the Ida/Gamble Sewer Relocation Project are under staff review. The easement consultant has indicated that the property owners have verbally agreed to the easement offers. The City will provide payment in January 2025 once all documents have been signed. The project will relocate sewers near this intersection that are oversized for the current flows.

The final report for the Inflow/Infiltration Mitigation Project will be presented at the January 2025 work session. The project has identified defects and repairs in the collection system that contribute to the excessive flows during major rain events. Several buried manholes have also been located within the project area, which have now been located, and a small project will be bid in 2025 to raise those manholes to grade so inspections can be performed.



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Public Works:

Staff is working to receive bids to repair/replace a rusting stormwater pipe. The pipe is located near the gas station along 4H Road. Staff is considering utilizing a pipe liner to avoid road closures.

Staff recently worked with an engineer to develop plans to make improvements to the bridge at Bernard Park. Staff will work to bid the project out in early 2025 and ensure the work takes place during non-peak months.

YTD Sales Tax Update:

The year to date sales tax updates (as of November) are below.

| | 2023 YTD | 2024 YTD | Difference |
|------------------------------|-------------|-------------|--------------------|
| Local Sales & Use Tax (1.9%) | \$2,200,531 | \$2,599,005 | *\$398,474 |
| County Sales Tax | \$891,039 | \$830,916 | -\$60,123, -6.74% |
| County Use Tax | \$344,119 | \$342,271 | -\$1,848, -.54% |
| Guest Tax | \$104,902 | \$70,992 | -\$33,910, -32.32% |

*The 2024 year-to-date figure includes the new sales taxes all eleven months, while at this point last year the new sales tax rate had only been collected for four month. When excluding the new sales tax for the pool, our local sales tax figures have decreased from 2023.

The total non-food sales tax rate in Lansing is broken down as follows:

- 6.5% State Sales Tax (varies on food)
- 1% Countywide Sales Tax
- 1% City General Sales Tax-General Fund
- .45% DeSoto Road & Park Improvements (20 years)
- .45% Aquatic Center (20 years)
- 9.4% TOTAL
- 1% Community Improvement Dist. (Mainstreet Chrysler Dodge Jeep Ram property only)

The special sales tax to pay for the Aquatic Center has generated \$623,761 through the first eleven months of the year. The special sales tax to pay for DeSoto Road and Bernard Park Improvements also generated \$623,761 (both special sales taxes are for the same amount, .45%). Both of these special sales taxes are on pace to generate \$680,467 this year, which pays off the debt for both projects.



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Meetings & Announcements:

There are multiple openings for Police Officer I/II. Starting pay for police officers is \$50,107/year, with opportunities for overtime. Officers with experience, education, or certification can be started higher on the pay scale. Additionally, the City offers a \$3,000 sign-on bonus for new, uncertified police officers! The City has also begun advertising for Firefighter positions. Finally, there are openings for FT Early Literacy Coordinator and Utility Billing Clerk. Interested candidates can apply by clicking on the “How Do I?” tab under the website homepage and clicking job opportunities.

The Volunteer Dinner is scheduled for Tuesday, January 7th in the Community Center.

- Wednesday, January 1 New Year’s Day Holiday, City Offices Closed
- Thursday, January 2 City Council Meeting, 7:00pm, City Hall
- Tuesday, January 7 Annual Volunteer Dinner, Community Center
- Monday, January 13 Special Meeting, Swearing In Mayor, 7:00pm, City Hall
- Wednesday, January 15 Planning Commission Meeting, 7:00pm, City Hall
- Thursday, January 16 City Council Meeting, 7:00pm, City Hall
- Monday, January 20 Martin Luther King Jr Day, City Offices Closed
- Thursday, January 23 City Council Work Session, 7:00pm, City Hall
 - Public Works CIP Discussion
 - Wastewater Update

Sincerely,

Tim Vandall