



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report
September 15, 2022

Agenda Items:

The City should be reviewing and updating the Neighborhood Revitalization plan every five years. We last reviewed the plan back in 2017. The Neighborhood Revitalization program has been utilized by several new and expanding businesses over the last five years, totaling an investment of over \$6,741,500 in our community. This is an attractive economic development tool, especially on new construction, as the rebate can be significant for businesses.

Ordinance No. 1089 amends Chapter Four, Article VII, Section 701 on Fences in the Lansing City Code. These updates are in response to the August work session when fence rules were discussed and reviewed by the governing body. Community & Economic Development Director Matt Schmitz will be on hand to answer any questions from the governing body or review any of the updates.

Ordinance No. 1090 updates Chapter Nine, Article III Section 313 of the City Code pertaining to weeds and grass within the City limits. These updates reduce the maximum allowable height of grass in residential areas to 10". This would also reduce the maximum allowable height in commercial areas to 8". Reducing the maximum allowable height will allow us to reach out to property owners sooner, thereby speeding up the process of rectifying the nuisance. These rules are consistent with other areas in the Kansas City metro area and was discussed at the August work session.

Public Works:

Staff met with leadership from AT&T last week to review the progress of the installation of their fiber. Going forward, AT&T agreed to utilize the above ground fiber pedestals in back yard utility easements only. They will utilize at grade boxes (flowerpots) for all future front yard installations. AT&T also noted that some of their installations in Lansing will slow down, so they will continue installations in 2023. We anticipate yard restoration to take place this fall for both active fiber provider permits. Big thanks to Councilmen Majure and Clemons for taking time to attend the meeting!

The engineering study to review and analyze changes to the speed limit along East Mary Street came in just over \$14,000. The current speed limit is 20 miles per hour. Details like the number of driveways, site distance, lack of shoulders, previous accidents, current average speeds, and the fact that it's a school zone would all come in to play on the study.

A progress meeting for the K7/Eisenhower project was held on September 1st. The project is currently on schedule and still slated to be complete in late November (pending weather delays).



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The project will soon shift to the K7 portion of the project, resulting in temporary north/south lane closures. Minor clearing has begun east of QuikTrip’s sidewalk, outlining where the future right-turn lane will be located. We anticipate lane closures along K7 to occur soon. Please encourage residents to utilize detours or to access those areas during non-peak hours, if possible.

The bid opening for the Southfork Road pipe liner repair is scheduled for September 22nd, with Council approval at the October 6th meeting.

Community & Economic Development:

Building plans for the dental office between Mutual Savings Association and Anytime Fitness have been approved. We hope to see progress at this property soon.

Construction continues at Family Eye Care. The building is closed in, and they are working on interior work, as well as exterior site work. The building’s owner is asking to modify the site plan that was already approved by the Planning Commission. The modifications requested, involving a retaining wall, will go before the Planning Comm. at their September 14th meeting.

Take 5 Oil Change is currently working on a Traffic Impact Study (TIS) to evaluate their potential impact at the K7/East Eisenhower intersection. KDOT would need to approve the TIS. They are also working on their formal building permit plans.

Work has begun on the townhomes at Santa Fe and Fairlane. A completion date is tentatively scheduled for next year. We have reached out to the developer of the Fairway Estates Fifth Plat. We hope to receive updated plans for this single-family home subdivision shortly.

YTD Sales Tax Update:

	2021 YTD	2022 YTD	Difference
Local Sales & Use Tax (1.45%)	\$1,200,327	\$1,403,198	\$202,871, 16.9%
County Sales Tax	\$647,868	\$669,736	\$21,868, 3.38%
County Use Tax	\$188,018	\$245,528	\$57,510, 30.59%
Guest Tax	\$174,626	\$59,837	-\$114,789, -65.73%*

Through the August disbursement, the .45% sales tax has generated \$434,992, on pace for \$652,488 throughout the year. The 2022 debt payment for DeSoto Road is \$388,075. Based on current projections, this would leave \$264,413 toward park improvements this year.

*A hotel in Lansing was used in 2021 for isolation during the pandemic. Current Transient Guest Tax figures are slightly less but comparable to periods prior to the pandemic.



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Parks & Recreation:

Installation of the septic system has begun. All the field lights have been installed and wiring is currently being ran. Topsoil in the outfields and infield materials have been put into place. Progress continues on the installation of the blocks for the concession / restroom building. Plumbing has been roughed in and the floors have been poured. The transformer pads have been poured as well as sections of sidewalk, ADA parking stalls and some curb and gutter. Backstop poles have been installed as well as most of the fence posts and some of the fence mesh has been installed. Trenching and installation of the irrigation is underway. Foul poles have been delivered and assembled. Support beams for the bleacher shade structures are also being installed.

Wastewater:

Two of the four easements needed for the Town Center Sewer Replacement project have been negotiated and signed. One of the remaining parcels is involved in a probate case, while the last property is still in discussions with staff. 100% plans and specifications are complete and permitting is ongoing. The latest engineer estimate for construction is \$900,000. Construction of this project will follow, as directed by the City Council.

The owner of a gas main in conflict with the sewer alignment for the McIntyre Sewer Interceptor project has been found and contacted. Plans have been sent to the gas company to work through this issue. This project would extend sewers to McIntyre Road and include the installation of nearly 9,500 feet of pipe.

The flow meters have been removed and the data gathering has concluded. There have been several rain events during this flow monitoring period, which has provided good data for the master plan update. A draft report of the flow study and revision to the WWMP will be delivered in the coming months.

Meetings & Announcements:

The City currently has openings for the Parks & Recreation Administrative Assistant, part time Municipal Court Clerk, part time Animal Control Officer. All volunteer boards are fully registered!

The sprinkler system repairs at City Hall began last week at the northwest corner of the building. Work continues this week, with City Hall not having running water for two days. Unfortunately, due to the location of the leak further back in the building than originally anticipated, the cost will be greater than originally submitted. We anticipate the work to be complete this week.

The School District reached out about hosting a joint meeting with the City at 6pm on Monday, October 10th. Please let me know if that works for you all so we can confirm with USD 469 leadership.



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- Thursday, September 15th City Council Meeting, 7:00pm, City Hall
- September 16th & 17th Citywide Garage Sale
- Wednesday, September 21st Planning Commission Meeting, 7:00pm, City Hall
- Thursday, September 29th City Council Work Session, 7:00pm, City Hall
 - Public Works Projects Update
- Tuesday, October 4th Volunteer Dinner, Community Center
- Thursday, October 6th City Council Meeting, 7:00pm, City Hall
- Monday, October 10th Staff Development Day-City Offices Closed
- Monday, October 10th Tentative Joint Meeting with USD 469, 6pm, District Off.
- Saturday, October 15th Fall Festival, Angel Falls Trail
- Wednesday, October 19th Planning Commission Meeting, 7:00pm, City Hall
- Thursday, October 20th City Council Meeting, 7:00pm, City Hall
- Thursday, October 27th City Council Work Session, 7:00pm, City Hall
- Saturday, October 29th Spooky Center, Activity Center

Sincerely,

Tim Vandall