



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report

March 21, 2024

Agenda Items:

Lisa Haack, the Executive Director of the Leavenworth County Development Corporation, will be present to update the City Council.

Our present solid waste contract expires in February of 2025. John Blessing, a representative from Waste Management, will be present to update the City Council on their services and to answer any questions.

A motion to appoint Tom Lauhon to the Trade Board of Appeals is on the agenda for Thursday evening.

The City Council issued a Notice of Intent to Terminate the Interlocal Agreement on December 15, 2022, which provided 18 months for the parties to work toward allocating assets. While progress is continually being made, at the February 12th joint work session, representatives from all three parties agreed it would be in the best interest to extend the 18th month timeline until midnight, December 31st, 2024. Although the timeline has been extended, work will continue and seeks to be completed this summer for an updated contract and allocation of assets.

An executive session to discuss land acquisition is on the agenda for Thursday evening.

Public Works:

Prior to the last City Council meeting, we learned that Kansas Highway 5 was added to KDOT's Development Pipeline. Per the press release, this \$35 million modernization project would "reconstruct K-5 with new alignment and safety improvements from US 73 southeast to I-435." Although the City is thrilled the roadway will become safer and create an easier path to I-435 and the rest of the metro, we do not yet know where the project will begin nor the full scope of the project. We also do not yet have a timeline for the project.

Installation of the luminaires atop the new poles on Center Drive began last week. The new poles are concrete and will be more durable than the previous poles. Additionally, we worked with StressCrete from Atchison to supply the poles, meaning repairs and replacement of parts (if needed) should go smoother than our previous poles. A total asphalt overlay along Center Drive is included as an alternate on the 2024 CIP bids.

Based on discussion at the January 25th work session, we will likely delay the box culvert repairs on 147th Street to 2025. The goal of this delay is to not have two major roads in close proximity closed concurrently during the summer of 2024.



City of Lansing
800 First Terrace
Lansing, Kansas 66043

The bid opening for the annual Capital Improvement Plan is scheduled for March 28th at 1:30pm. Approval would go before the City Council at the April 4th meeting.

Staff has followed up with a property owner about completing the drainage project on Robin Road. Unfortunately, the failing pipe is not within an easement since there was no drainage easement established when Sherwood Forrest was platted as a county-subdivision in the 1980s. In order for the City to complete this project, the property owner would need to grant a utility easement.

The storm drain and asphalt work on Valley Drive in the Stonecrest subdivision was completed in late 2023. The pipe liner near the creek and church was completed recently. We anticipate Linaweaver Construction completing the final portion once school is complete on May 22nd.

The City is looking to apply for a grant from the KDOT Transportation Alternatives program to fund a 10' trail from Lansing High School to the existing trail that terminates on 4H Road, at the northwest corner of the Wyndham Subdivision. Please note this area has no curb or gutter, which may need to be evaluated as part of our application. We will work to receive community feedback from residents to help support our application. Lansing's Angel Falls Trail was funded by the Transportation Alternatives program.

Wastewater:

Construction of the McIntyre Sewer Project is in full swing, thanks to the warm and dry weather this month. Presently, there are five crews working simultaneously, three installing pipe and one crew is continuing the road bore under K7 highway. The aerial crossing over the 9 Mile Creek is complete and has been seeded. This project is scheduled for substantial completion in November of 2024. This project will be paid for partially by a GO Bond, a \$1.3Million grant from the State of Kansas, and Leavenworth County also contributed \$240,000 for design.

The Town Center Sewer Replacement Project is set to go to bid in September of this year, with construction to take place afterward. This project is expected to take 120 days.

Update on ARPA Funds:

A summary of the total amount received from the federal government, and what we have spent the funds on is below. The ARPA funds need to be committed by 12-31-2024 and spent by 12-31-2026. ARPA funds can be used for fire equipment.

- \$1,823,526.76 American Rescue Plan Act Funds Received
- \$800,000 High Speed Internet in Lansing
- \$90,822 Sewer Improvements near Fairlane
- \$80,000 Sewer Improvements near First Terrace



City of Lansing
 800 First Terrace
 Lansing, Kansas 66043

- \$35,000 Economic Development Data (Buxton)
- \$314,667.73 Water Line Center Drive
- \$503,037.03 ARPA Funds Remaining

YTD Sales Tax Update:

The final year end sales tax updates are below.

	2023 YTD	2024 YTD	Difference
Local Sales & Use Tax (1.9%)	\$375,852	\$474,064	\$98,212, 26.12%*
County Sales Tax	\$169,532	\$153,110	-\$16,422, -9.69%
County Use Tax	\$69,311	\$70,204	\$839, 1.29%
Guest Tax	\$29,980	\$25,113	-\$4,867, -16.23%

*Additional .45% sales tax for aquatic center began July 2023.

The total non-food sales tax rate in Lansing is broken down as follows:

- **6.5%** State Sales Tax (varies on food)
- **1%** Countywide Sales Tax
- **1%** City General Sales Tax-General Fund
- **.45%** DeSoto Road & Park Improvements (20 years)
- **.45%** Aquatic Center (20 years)
 - **9.4%**
- **1%** Community Improvement Dist. (Mainstreet Chrysler Dodge Jeep Ram property only)

The special sales tax to pay for the Aquatic Center has generated \$113,775 in January. The special sales tax to pay for DeSoto Road and Bernard Park Improvements also generated \$113,775 (both special sales taxes are for the same amount, .45%).

Community & Economic Development:

The final telecommunications pole in the alley east of Take5 Oil was removed, allowing the contractor to pour concrete and extend the curb to the west several feet. The City recently paved the southern portion of the alley, which was discussed in a City Council meeting back in 2022.

The closing for the 4.7 acre Zimmerman parcel was concluded the final week of January. The City received the proceeds for the land purchase last month. We anticipate construction to begin by early April.

Meetings & Announcements:

There are currently openings for Police Office (I/II). There are also two openings on the Tree Board, and numerous openings on the Building and Plumbing Trade Boards of Appeal.



City of Lansing
800 First Terrace
Lansing, Kansas 66043

A police vehicle was totaled in February. Since we recently received bids in January for a Dodge Durango, staff will likely utilize those bids to purchase the replacement for the totaled Durango.

- Wednesday, March 20th Planning Commission Meeting, 7:00pm, City Hall
- Thursday, March 21st City Council Meeting, 7:00pm, City Hall
- Thursday, March 28th City Council Work Session, 7:00pm, City Hall
- Thursday, April 4th City Council Meeting, 7:00pm, City Hall
- Wednesday, April 17th Planning Commission Meeting, 7:00pm, City Hall
- Thursday, April 18th City Council Meeting, 7:00pm, City Hall
- Thursday, April 25th City Council Work Session, 7:00pm, City Hall

Sincerely,

Tim Vandall