



City of Lansing  
800 First Terrace  
Lansing, Kansas 66043

**City Administrator's Report**  
February 15, 2024

**Agenda Items:**

Ordinance No. 1103 authorizes and provides for the issuance of General Obligation Bonds, Series 2024-A, for the purpose of funding sewer improvements.

Resolution No. B-3-2024 authorizes and directs the sale and delivery of General Obligation Bonds, Series 2024-A. The bond sale will take place the morning of February 13<sup>th</sup>.

Ordinance No. 1104 authorizes and provides for the issuance of General Obligation Bonds, Series 2024-B, for the purpose of construction of a recreational and aquatics facility.

Resolution No. B-4-2024 authorizes and directs the sale and delivery to General Obligation Bonds, Series 2024-B. This bond sale will take place the morning of February 13<sup>th</sup>.

Staff solicited a quote from the City's SCADA contractor to replace seven surface aerator variable frequency drives (VFD's). A quote from RE Pedrotti for \$188,779.50 to replace seven variable frequency drives (VFD's) is on the agenda. A 5% contingency is also included in the motion. The lead time for the new units is estimated at 24 weeks. Funds for this purchase are available in the Wastewater Utility Fund.

Purchase of an asphalt hotbox trailer was included in the 2024 budget in the amount of \$55,000 to support asphalt maintenance operations. Staff received two bids, with the preferred bid coming from Craftco at \$46,530. Our current asphalt crack-seal machine is supplied by Craftco, and we have had a good experience with that machine. Staff recommends the purchase of the hotbox trailer from Craftco in an amount not to exceed \$46,530.

Staff will attend the USD 469 Board of Education Meeting on February 12<sup>th</sup>. We will brief the governing body on the discussion and plans for fireworks in 2024.

An executive session for economic development purposes is on the agenda.

An annual report on our library's statistics is included in the agenda materials. Kudos to our library staff for their hard work in 2023!

**Public Works:**

We anticipate installation of the new light poles to take place in the next few months. The islands have been removed, with asphalt being poured the week of November 13<sup>th</sup>. A total asphalt overlay is not included at this time, but staff is planning to list Center Drive as an alternate on the 2024 CIP bids.



City of Lansing  
800 First Terrace  
Lansing, Kansas 66043

Staff has followed up with a property owner about completing the drainage project on Robin Road. Unfortunately, the failing pipe is not within an easement since there was no drainage easement established when Sherwood Forrest was platted as a county-subdivision in the 1980's. In order for the City to complete this project, the property owner would need to grant a utility easement.

Based on discussion at the January 25<sup>th</sup> work session, we will likely delay the box culvert repairs on 147<sup>th</sup> Street to 2025. The goal of this delay is to not have two major roads in close proximity closed concurrently during the summer of 2024.

The decorative wayfinding signs were installed by Young Sign Company. Once the weather permits, we will remove the previous signage to declutter the southern entrance into Lansing and beautify the area when arriving into Lansing from the south. Installation of these two signs will allow the City to remove eight existing wayfinder signs with the green background.

The City is looking to apply for a grant from the KDOT Transportation Alternatives program to fund a 10' trail from Lansing High School to the existing trail that terminates on 4H Road, at the northwest corner of the Wyndham Subdivision. Please note this area has no curb or gutter, which may need to be evaluated as part of our application. We will work to receive community feedback from residents to help support our application. Lansing's Angel Falls Trail was funded by the Transportation Alternatives program.

The Public Works Department has been working with an engineering firm to design minor repairs for the bridge in Bernard Park. Depending on budget considerations, we may schedule the work for 2024. We are also looking to add the LES Crosswalk as an alternate for the annual CIP. Staff is currently working on street evaluations and ratings for mill and overlay in 2024.

**Wastewater:**

Pipe and materials have started to be delivered but are still plagued by supply chain issues. Pipe installation began February 1<sup>st</sup>, starting at Willow Park. All clearing is complete. One crew is working on the placement of manholes on the casing pipe previously installed under East McIntyre Road. The blasting contractor placed charges and began blasting last week. The directional boring contractor has dug their bore pit and will begin drill east under K7 in the near future. This project is scheduled for substantial completion in November of 2024. This project will be paid for partially by a GO Bond, a \$1.3Million grant from the State of Kansas, and Leavenworth County also contributed \$240,000 for design.

The Town Center Sewer Replacement Project is set to go to bid in September of this year, with construction to take place afterward. This project is expected to take 120 days.



City of Lansing  
 800 First Terrace  
 Lansing, Kansas 66043

**Update on ARPA Funds:**

A summary of the total amount received from the federal government, and what we have spent the funds on is below. The ARPA funds need to be committed by 12-31-2024 and spent by 12-31-2026. ARPA funds can be used for fire equipment.

- \$1,823,526.76 American Rescue Plan Act Funds Received
- \$800,000 High Speed Internet in Lansing
- \$90,822 Sewer Improvements near Fairlane
- \$80,000 Sewer Improvements near First Terrace
- \$35,000 Economic Development Data (Buxton)
- \$314,667.73 Water Line Center Drive
- \$503,037.03 ARPA Funds Remaining

**YTD Sales Tax Update:**

The final year-end sales tax updates are below.

	<b>2023 YTD</b>	<b>2024 YTD</b>	<b>Difference</b>
<b>Local Sales &amp; Use Tax (1.9%)</b>	\$185,536	\$232,528	\$46,992, 25.33%*
<b>County Sales Tax</b>	\$80,822	\$75,060	-\$5,762, -7.13%
<b>County Use Tax</b>	\$33,081	\$35,390	\$2,309, 6.98%
<b>Guest Tax</b>	\$29,980	\$25,113	-\$4,867, -16.23%

\*Additional .45% sales tax for aquatic center began July 2023.

The total non-food sales tax rate in Lansing is broken down as follows:

- **6.5%** State Sales Tax (varies on food)
- **1%** Countywide Sales Tax
- **1%** City General Sales Tax-General Fund
- **.45%** DeSoto Road & Park Improvements (20 years)
- **.45%** Aquatic Center (20 years)
  - **9.4%**
- **1%** Community Improvement Dist. (Mainstreet Chrysler Dodge Jeep Ram property only)

The special sales tax to pay for the Aquatic Center generated \$55,807 in January. The special sales tax to pay for DeSoto Road and Bernard Park Improvements also generated \$55,807 (both special sales taxes are for the same amount).

**Community & Economic Development:**

The final telecommunications pole in the alley east of Take5 Oil was removed, allowing the



City of Lansing  
800 First Terrace  
Lansing, Kansas 66043

contractor to pour concrete and extend the curb to the west several feet. The City recently paved the southern portion of the alley, which was discussed in a City Council meeting back in 2022.

The closing for the 4.7-acre Zimmerman parcel was concluded the final week of January. The City received the proceeds for the land purchase last week. We anticipate construction to begin very shortly.

We anticipate receiving a request to utilize ARPA funds soon to upsize and move a portion of a sewer line to make commercial property along K7 more developable. Staff will update the Council when this request is received.

### **Meetings & Announcements:**

There are currently openings for Police Office (I/II). There are two openings on the Tree Board, and numerous openings on the Building and Plumbing Trade Boards of Appeal.

A police vehicle was totaled in February. Since we recently received bids in January for a Dodge Durango, staff will likely utilize those bids to purchase the replacement for the totaled Durango.

- Thursday, February 15<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Monday, February 19<sup>th</sup> President's Day, City Offices Closed
- Wednesday, February 21<sup>st</sup> Planning Commission Meeting, 7:00pm, City Hall
  - TSC Site Plan Review & Discussion
- Thursday, February 29<sup>th</sup> City Council Work Session, 7:00pm, City Hall
  - Development Trends/Ideas/Guidance & UDO
  - Public Transportation
- Saturday, March 2<sup>nd</sup> City Council Strategic Planning Event-Time 8am, City Hall
- Thursday, March 7<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Wednesday, March 20<sup>th</sup> Planning Commission Meeting, 7:00pm, City Hall
- Thursday, March 21<sup>st</sup> City Council Meeting, 7:00pm, City Hall
- Thursday, March 28<sup>th</sup> City Council Work Session, 7:00pm, City Hall

Sincerely,

Tim Vandall