
AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Shantel Scrogin, Assistant City Clerk
DATE: May 27, 2022
SUBJECT: Approval of Minutes

The Regular Meeting Minutes of May 19, 2022, are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes of May 19, 2022, as presented.

AGENDA ITEM #

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor McNeill at 7:00 p.m.

Roll Call:

Mayor McNeill called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Gene Kirby
Ward 2: Marcus Majure and Don Studnicka
Ward 3: Jesse Garvey and Kerry Brungardt
Ward 4: Gregg Buehler and Dan Clemons

Councilmembers Absent: Dave Trinkle

Councilmember Kirby attended via telephone

OLD BUSINESS:

Approval of Minutes: Councilmember Buehler moved to approve the Regular Meeting Minutes of May 5, 2022, as presented. Councilmember Clemons seconded the motion. The motion was approved with Councilmembers Brungardt and Garvey abstaining.

Audience Participation: Mayor McNeill called for audience participation and there was none.

Presentations: none

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Approval of Audit Ending December 31, 2021: Jami Benyshek of Adams Brown LLC gave an overview of the audit report and governance letter. The Council didn't have any questions or concerns. Councilmember Brungardt moved to approve the final audit for the City of Lansing for the year ending December 31, 2021. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Resolution No. B-4-2022 – A Resolution authorizing the offering for sale of General Obligation Bonds of the City of Lansing, Kansas. Councilmember Clemons moved to adopt Resolution No. B-4-2022. Councilmember Garvey seconded the motion. The motion was unanimously approved.

City-wide Compensation and Benefits Study: Councilmember Buehler moved to authorize the City Administrator to enter into a contract with McGrath Human Resources Group for the city-wide compensation and benefits study in the amount of \$19,575. Councilmember Garvey seconded the motion. The motion was unanimously approved.

Purchase of Radar Detection Equipment for K7 (Main Street) & Mary Traffic Signal:

Councilmember Kirby moved to authorize the Public Works Department to purchase the radar detection equipment for the Mary and Main Street traffic signal from Mid-American Signal in the amount of \$24,658. Councilmember Garvey seconded the motion.

- Councilmember Studnicka asked since this a state highway why are we paying for this equipment. Shouldn't the state help us with this.
 - Public Works Director Mike Spickelmier responded he would have to look at the agreement when the equipment was put in. It could be part of the Main Street Project in 2006 or may be a function of the agreement with Operation Greenlight.
 - Councilmember Kirby asked him to explain what the radar does.
 - Public Works Director Mike Spickelmier replied those cameras do not record. They recognize a shape and then trigger a detection. It just reads a vehicle is there. The radar doesn't transmit information anywhere and they are not cameras.

- Councilmember Kirby responded so this is only to control the lights
 - Public Works Director Mike Spickelmeier replied yes.
 - Councilmember Kirby asked if this is part of the K7 work.
 - Public Works Director Mike Spickelmeier replied this purchase is not part of that. The new K7 light is a Wavetronix radar detector system. Leavenworth operates that light but it is also part of Operation Greenlight, so it is phased with our lights at Fairlane, Ida, Mary and 4-H.

The motion was unanimously approved.

Resolution B-5-2022, Condemnation Resolution for City Project 2021-03 (Town Centre Sewer Extension): Councilmember Brungardt moved to adopt Resolution No. B-5-2022, a Resolution of Condemnation for permanent and temporary easements for City Project 2021-03 (Town Centre Sewer Extension). Councilmember Clemons seconded the motion. The motion was unanimously approved.

Easement Acquisition Request – City Project 2021-03: Councilmember Buehler moved to authorize staff to complete easement acquisition activities for the Town Centre Sewer Extension Project. Councilmember Kirby seconded the motion. The motion was unanimously approved.

Supplemental Agreement – Town Centre Sewer Extension (City Project 2021-030):

Councilmember Kirby moved to authorize Supplemental Agreement #1 with George Butler Associates in the amount of \$17,233.00 and authorize the necessary signatures. Councilmember Buehler seconded the motion.

- Councilmember Kirby asked what was not anticipated Tony.
 - Wastewater Director Tony Zell replied some of the work I had requested was to try to quantify how much rock was out there and we found rock at very shallow depths. Some of the work had to do with right of way acquisitions, getting documents for KDOT and unanticipated fees with locating sewer laterals.

The motion was unanimously approved.

Executive Session for Land Acquisition: Councilmember Garvey moved to enter Executive Session for the preliminary discussion of the acquisition of real property, pursuant to K.S.A. 75-4319(B)(6), for a period of 10 minutes to return to open meeting at 7:33 PM. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Councilmember Kirby moved to return to Open Session at 7:33PM. Councilmember Brungardt seconded the motion. The motion was unanimously approved.

The City Attorney, City Administrator and Andi Pawlowski joined the Councilmembers for the Executive Session.

REPORTS:

Department Heads: Wastewater Utility Director Tony Zell let the Council know the wire replacement project was done recently and the contractor left all the wire that was pulled out of the ground. Staff bought a tool to strip all the wire, took it to the scrap yard and made \$8,200 from it.

City Attorney: City Attorney Greg Robinson updated the Council about the case before the Supreme Court and we still have not heard anything back. There must be discussions going on about particular issues.

Councilmember Brungardt asked if there was a timeline.

Mayor McNeill responded they originally said April/May but now it's looking further out.

City Attorney Greg Robinson replied they may be wrestling with some issues.

City Administrator: City Administrator Tim Vandall reminded everyone the VFW is holding the rededication ceremony on Saturday at 10am at Bernard Park. We've had two fantastic city events recently, the Fishing Derby and the BBQ contest. Staff for both events did a great job coordinating them. The Royals have a charitable

foundation, and they gave the city a \$10,000 grant to help offset the cost of the new ballfields at Bernard Park. We are really thankful to the Royals for that. We did get information back in regard to the health insurance and with United it would go down about 1%. So our health insurance will switch to United and dental will go to Sunlife Dental. We have the Joint Work Session with Leavenworth County next week. Leavenworth County will also be holding a property tax forum in the Community Center on June 27th. The proposed Ward map was shown to the Council and as of now, the County Clerk has said it is compliant. If the Council has any feedback, we can bring it to the next Council meeting for approval.

Governing Body: Councilmember Clemons asked if we were going to put up a sign near Eisenhower for residents to know about traffic.

- City Administrator Tim Vandall replied we don't have one, but we are going to reach out to Leavenworth and see if they can put one up. Our PIO has consistently been getting word out.

He also let the Council know residents found the information on the budget that was put in the Connection informative.

Councilmember Brungardt thanked Beth, Mike and Tony.

Councilmember Studnicka gave a shoutout to Beth and her staff for their work on the audit. He said keep it up.

He also asked if we ever found the owner of the church on East Eisenhower.

- City Administrator Tim Vandall responded if it was a person, it would be easy but since it is a non-profit it has been harder.
 - Community & Economic Development Director Matthew Schmitz replied because it is a church, there is no tax collection on it. The person who set up the entity has passed away and it was not passed down to anyone. It's an entity just sitting there and not active.

Councilmember Kirby said the audit was great news so good job to Beth and Georgia and everyone involved in the audit. He thanked Mike and Tony and stated everyone works well together and that is good.

Councilmember Majure thanked Beth and her team. He asked everyone to come out to the rededication Saturday morning at Bernard Park.

Councilmember Garvey thanked everyone and stated everyone does a great job for the city.

Councilmember Buehler thanked Tish for the texts and thanked everyone for all they do. He also provided a fun fact, on this day, at a birthday celebration to John F Kennedy, Marilyn Monroe sang her infamous Happy Birthday Mr. President.

ADJOURNMENT:

Councilmember Buehler moved to adjourn. Councilmember Brungardt seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:58 p.m.

ATTEST:

Assistant City Clerk, Shantel Scrogin