

## MINUTES

**CALL TO ORDER-** The regular January meeting of the Lansing Planning Commission was called to order by Chairman Jake Kowalewski at 7:00 p.m.

**ROLL CALL / QUORUM ANNOUNCEMENT-** In attendance were Chairman Jake Kowalewski, Commissioners Amy Baker, Nancy McDougal, Mike Suozzo, Richard Hannon, Janette Labee-Holdeman and Jerry Gies. Chairman Kowalewski noted there was a quorum present.

### OLD BUSINESS

**1. Approval of Minutes, December 15, 2021, Regular Meeting**

Motion was made by Commissioner Hannon to approve the meeting minutes with the correction that Commissioner Labee-Holdeman abstained, and it should be a 4-0 vote. It was seconded by Commissioner McDougal to approve the meeting minutes with corrections – motion passed 5-0.

**2. Site Plan Application Case # SP-2021-2 (Tabled from Dec. Meeting)**

Application submitted by Keegan Amos of Davidson Architects & Engineers. This application is for an addition of 6,040 S.F. on an existing 2,880 S.F. single-story building to make an automotive shop (paint shop) facility located at 211 Plaza Dr. (West of Mainstreet Chrysler Dodge Jeep Ram).

Mr. Schmitz stated that the site plan is still the same, and that there will be more than just painting happening in the building. It will be a body repair facility with one paint booth. Commissioner Labee-Holdeman had a question regarding the site plan which did not list the zoning, as B-3. Mr. Schmitz stated that it is zoned as B-3, but the site plan does not state that as such. Commissioner Labee-Holdeman also brought up a question regarding the fencing that will be installed. Mr. Schmitz stated that it will be a six-foot privacy fence. When asked about an overlay district, Mr. Schmitz stated that there is not a Mainstreet Overlay District anymore, that it's a part of the Unified Development Ordinance. Commissioner Labee-Holdeman asked about upgrades as well, and whether or not it was required to upgrade the building to make it look nicer, which is not required according to Mr. Schmitz. Mr. Schmitz then went over the details about the water-based paint that will be used. Mr. Kowalewski asked about the storm water drainage and if it meets requirements for Mr. Spickelmier-director of Public Works. Mr. Schmitz then clarified that it does meet requirements and stated that the detention basin will be inside the fence perimeter.

Motion was made by Commissioner Suozzo to approve the site plan application with conditions as outlined in the staff report. It was seconded by Commissioner McDougal. The motion passed 7-0.

**NEW BUSINESS-** None

### NOTICES AND COMMUNICATIONS

**REPORTS: Commission and Staff Members-** None

**ADJOURNMENT-** Commissioner Labee-Holdeman made a motion to adjourn seconded by Commissioner Baker. Motion passed by acclamation. The meeting was adjourned at 7:17 pm.

For information on how to view prior meetings, please visit our website at <https://www.lansings.org>. If you require any special assistance, please notify the Community and Economic Development Director prior to the meeting.

Respectfully submitted,

Melissa Baker, Secretary

Reviewed by,

Matthew R. Schmitz, Community and Economic Development Director

Handwritten initials "MRS" in blue ink, enclosed within a blue circular scribble.