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# AGENDA ITEM

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TO: Tim Vandall, City Administrator

FROM: Mike Spickelmier, Director of Public Works *MWS 8/25/22*

DATE: August 25, 2022 September 1, 2022

SUBJECT: MSE Wall Repair (Lansing Project 2022-3) Proposals

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**Background:** The Mechanically Stabilized Earth (MSE) wall installed as part of the original Town Centre Project has been gradually moving over the past few years. This project was identified as a future project in the 2022 CIP work session and submitted for engineering as part of the 2023 budget. During a rain event over the 4<sup>th</sup> of July weekend 2022, the wall experienced a failure. It was decided to accelerate the project and solicit for proposals.

**Policy Considerations:** Proposals were solicited for a COMPETITIVE SEALED PROPOSALS under Section 4-3 of the City of Lansing Purchasing Manual.

Due to the nature of this project and the need to move quickly, the prospective contractors were asked to solicit outside engineering expertise to address the wall failure. This expertise combined with similar project experience of this design and construction team can be evaluated to determine the 'best value' under the Lansing Purchasing Manual.

"A combination of price, quantity, and/or quality offered, and capacity to full all requirements of the contract" is the guidance under this policy.

Proposals will be opened and evaluated by either the City Council or a special committee of the city council. This committee or City Council may choose to conduct team interviews of the proposal contractor.

**Financial Considerations:** \$50k was submitted by PW for the 2023 Capital Budget. Final project costs will be determined at the conclusion of the proposal review process.

**Options:**

- A. Appoint a review committee to open and evaluate the submitted proposals (recommended)
- B. Bring the proposals to the September 2022 work session to be open and evaluated.
  - a. Council may choose to have interviews with contractor teams if appropriate
- C. Bring the proposals to regular meeting to be opened and evaluated.

**Action:** (Public Works Recommendation)

Designate a proposal review committee consisting of members of the City Council, City Engineer, and City Administrator to open and evaluate the proposals. This committee will then determine if additional information is needed from the submitting proposal teams and conduct interviews if needed. This committee will then report back their findings and recommendations to the City Council for review and approval.

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