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# AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Matthew Schmitz, MPA – Director, Community and Economic Development  
DATE: March 3, 2022  
SUBJECT: Structure Removal Cost Share Application – 400 E. Eisenhower Road

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MRS

**Explanation:** The property owner at 400 E. Eisenhower Road (Parkwood North MHP LLC) is requesting assistance in removing ten mobile homes within the newly acquired park.

The City's structure removal policy allows for reimbursement of half of the demolition costs up to \$4,000, but this is more geared towards single family homes and small properties, etc. Staff thought it would be prudent to bring forward this plan for removal of ten mobile homes, along with the bid that Parkwood North received to discuss this with council and get input on how to handle this. If we reimburse half of the cost for each mobile home being removed, similar to how our policy is written, that will mean a total cost to the City of \$10,000 which exceeds the maximum amount in the policy of \$4,000. Since these are individual lots within a larger property though, it is somewhat unclear how the policy should be applied in this situation. Staff would recommend assisting with the full \$10,000 amount due to the impact that removing ten of these structures will have on that park, and the length of time that the City has been trying to achieve results at this park.

A map of the park showing the mobile homes to be removed, as well as a copy of the bid is attached for review.

**Policy Considerations:** The City's payment to the contractor would be released within thirty (30) days once the site has been cleared, a final inspection has been completed by the City Inspector and owner's payment to the contractor has been verified by contractor.

**Financial Consideration:** The low bid was \$20,000; the Council could contribute 50% of the demolition costs for \$10,000.

**Action:** Motion to approve removal costs of up to \$10,000 to remove ten mobile homes or deny request for structure removal assistance at 400 E. Eisenhower Road, Lansing, Kansas.

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