

---

# AGENDA ITEM

---

TO: Tim Vandall, City Administrator  
FROM: Shantel Scrogin, Assistant City Clerk  
DATE: February 23, 2022  
SUBJECT: Approval of Minutes

---

The Regular Meeting Minutes of February 17, 2022, and the Special Meeting Minutes of February 24, 2022 are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting February 17, 2022, and Special Meeting Minutes of February 24, 2022, as presented.

---

**AGENDA ITEM #**

---

# CITY OF LANSING

## CITY COUNCIL MEETING

REGULAR MEETING MINUTES  
February 17, 2022

---

### Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor McNeill at 7:00 p.m.

### Roll Call:

Mayor McNeill called the roll and indicated which Councilmembers were in attendance.

### Councilmembers Present:

**Ward 1:** Gene Kirby and Dave Trinkle

**Ward 2:** Don Studnicka and Marcus Majure

**Ward 3:** Kerry Brungardt and Jesse Garvey

**Ward 4:** Gregg Buehler and Dan Clemons

### Councilmembers Absent:

---

Councilmembers Majure, Garvey and Buehler were present via Zoom.

## OLD BUSINESS:

**Approval of Minutes:** Councilmember Kirby moved to approve the Regular Meeting Minutes of February 3, 2022, as presented. Councilmember Studnicka seconded the motion. The motion was approved with Councilmember Trinkle abstaining.

**Audience Participation:** Mayor McNeill called for audience participation and there was none.

### Presentations

### COUNCIL CONSIDERATION OF AGENDA ITEMS:

**Ordinance No. 1079 – Amend Chapter 10, Article 1, Section 104 and 107 of the Code of the City of Lansing, Kansas:** Councilmember Kirby moved to approve Ordinance No. 1079. Councilmember Studnicka seconded the motion. The motion was unanimously approved.

**Appointment of Municipal Court Judge:** Councilmember Brungardt moved to approve Mayor McNeill to appoint Gary Fuller as Lansing's Municipal Court Judge. Councilmember Clemons seconded the motion.

- City Administrator Tim Vandall stated Mr. Fuller has joined us on Zoom in case anyone has any questions, but we are excited for him.
  - Mayor McNeill asked anybody have any questions for Mr. Fuller.

The motion was unanimously approved.

**Construction and Inspection Services for the K7 & Eisenhower Project:** Councilmember Kirby moved to approve the proposal from Benesch in an amount not to exceed \$109,650.00. Councilmember Studnicka seconded the motion.

- Councilmember Trinkle stated I keep being asked when are we going to start seeing a mess. When are they going to start.
  - Public Works Director Mike Spickelmier replied the Kansas Department of Transportation authorized us to release the bids. The bids are scheduled to be open on March 23<sup>rd</sup> and the schedule from the contractor will be reviewed upon successful award of the bid. You should expect to see the bids in April, and we will have the schedule from the contractor then. They will have some leeway when they could start but we did give them 25 weeks to accomplish their work. Their schedule will start when their first traffic control devices are in place.
    - Councilmember Trinkle stated I noticed they showed pictures in the quarterly magazine and that's got everybody fired up.
      - Public Works Director Mike Spickelmier responded yes.
        - Councilmember Trinkle stated I just needed to ask what I had been asked.
          - Public Works Director Mike Spickelmier replied the date certain right now is March 23<sup>rd</sup> is when the bid opening is

scheduled to happen. We will present to the Council in April.

- Councilmember Trinkle asked and one more thing, what are they going to do with The Shoebox. Is it sold? Is it part of the plan.
  - City Administrator Tim Vandall replied that is not part of the plan. I think there is people talking to them or it might be under contract but that doesn't have anything to do with this.
    - Councilmember Trinkle stated it went empty about the time all this started and it's still empty.
  - City Administrator Tim Vandall responded yeah, and they weren't even part of our land acquisition plan if I'm not mistaken right Mike.
- Public Works Director Mike Spickelmier replied no we intentionally held the east side of that intersection stable, so we didn't have to. We did all the work on the west to minimize our land acquisition.
- Councilmember Trinkle stated that answers both questions.

The motion was unanimously approved.

**Executive Session – Personnel Matters:** Councilmember Kirby moved to a go into Executive Session pursuant to the non-elected personnel matter exception K.S.A. 75-4319(b)(1) for 15 minutes, beginning at 7:07 PM and returning to the Council Chambers at 7:22 PM. Councilmember Clemons seconded the motion. The motion was unanimously approved.

Councilmember Kirby moved to return to open session at 7:22 PM. Councilmember Studnicka seconded the motion. The motion was unanimously approved.

## **REPORTS:**

**Department Heads:** Community and Economic Development Director Matthew Schmitz brought up other options for the 4<sup>th</sup> of July festivities since Bernard Park will be under construction at that time. A couple of options include Towne Center where it would primarily be fireworks and maybe some food trucks. Another option would be talking to the high school and seeing if we can use their parking lot for rides with a possibility of shooting off fireworks south of the school near the trail. If we, have it at the high school, we will not be able to have alcohol.

- City Administrator Tim Vandall stated when we shot fireworks off at Towne Center a couple of years ago, it was Labor Day weekend, so we were able to shoot them off earlier since it got dark earlier. We would have to light this off at 9:45 or 10 since it would be summer. It would be loud within the city limits at that time.
  - Mayor McNeill said it is a catch 22 no matter what we do.

Majority of the Council thought Towne Center would be the best location.

**City Attorney:** City Attorney Greg Robinson had nothing to report.

**City Administrator:** City Administrator Tim Vandall reported the State Department of Commerce has a new branch program called the BASE Grant that stands for Building a Stronger Economy. The rules are pretty liberal as for what you can apply for as long as it is something that will have a positive impact on the economy. We spoke to the County about a joint sewer construction project to McIntyre Road. The State talked about joint applications are looked up on favorably. The grant is likely to cover 75% so we would pay the additional funds. Grant applications that also ask for a little less than the maximum amount may also be

looked at favorably as it allows the State to stretch the grant money a little further. So, if it max's out at 75% and we apply for 65%, our grant would be for around \$2.9 million and our contribution would be around \$1 million with the County adding \$500,00. Council thought it sounded good.

- Councilmember Clemons asked where that would take the sewer to, all the way to McIntyre or just to the north corner.
  - City Administrator Tim Vandall replied no, it takes it all the way through that property, almost all the way to McIntyre Road.

The library has been under construction, and it looks fantastic. Make sure you check it out next week when they open back up.

**Governing Body:** Councilmember Garvey asked if staff would be working all night long because of the current snowstorm.

- Public Works Director Mike Spickelmier replied they have demobilized for the evening. Staff is on standby in case we get more.
  - Councilmember Garvey stated they really appreciate the employees out there cleaning off the streets. It was a lot of snow and they worked hard to get those streets clean.

Councilmember Buehler stated they were out bright and early and did a great job.

Councilmember Clemons stated we got a lot of snow, and he appreciates all they do to clear it.

Councilmember Brungardt told Mike to tell the guys thank you and he knows Mike has to be tired too. He also thanked Steve for all his guys do too.

Councilmember Studnicka said good job on the streets as always. He also welcomed Judge Fuller.

Councilmember Trinkle said good job on the streets. We always get compliments.

Councilmember Kirby agreed with what everyone has said. This one was tricky since it hit right before morning rush hour, but they always do a great job.

Councilmember Majure told Mike they can't thank him enough. There were some issues with dead ends and snow piled in front of driveways, but they did do an amazing job. He let Chief Wayman know we support our officers, and we support him.

Mayor McNeill stated we did get some complaints about the snow removal but just as Gene said we just didn't have the time with the amount of snow that came down to get everything cleared. There is still work to be done.

**ADJOURNMENT:**

Councilmember Majure moved to adjourn. Councilmember Kirby seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:45 p.m.

**ATTEST:**

\_\_\_\_\_  
Mayor, Anthony R. McNeill

\_\_\_\_\_  
Assistant City Clerk, Shantel Scrogin

**CITY OF LANSING**  
**CITY COUNCIL SPECIAL MEETING**

**SPECIAL MEETING MINUTES**  
**February 24, 2022**

---

**Call To Order:**

The special meeting of the Lansing City Council was called to order by Mayor McNeill at 6:45 p.m.

**Roll Call:**

Mayor McNeill called the roll and indicated which Councilmembers were in attendance.

**Councilmembers Present:**

**Ward 1:** Gene Kirby and Dave Trinkle

**Ward 2:** Don Studnicka

**Ward 3:** Kerry Brungardt and Jesse Garvey

**Ward 4:** Dan Clemons

**Councilmembers Absent:** Marcus Majure and Gregg Buehler

---

**NEW BUSINESS:**

**COUNCIL CONSIDERATION OF AGENDA ITEMS:**

**Contract for BASE Grant – Joint Funding Agreement:** Councilmember Kirby moved to approve the contract with Leavenworth County to move forward with BASE Grant application to construct a sewer line to McIntyre Road. Councilmember Brungardt seconded the motion. The motion was unanimously approved.

**ADJOURNMENT:**

Councilmember Kirby moved to adjourn. Councilmember Studnicka seconded the motion. The motion was unanimously approved. The meeting was adjourned at 6:49 p.m.

**ATTEST:**

\_\_\_\_\_  
Mayor, Anthony R. McNeill

\_\_\_\_\_  
Assistant City Clerk, Shantel Scrogin