



City of Lansing  
800 First Terrace  
Lansing, Kansas 66043

## City Administrator's Report

December 7, 2023

### Agenda Items:

An application for FD1 Chairman Rob Gaslin's reappointment is on the agenda for Thursday evening. If approved, there will still be one vacancy allotted to the City on the FD1 Board, as Mr. Fontenot notified the City he will not reapply. Mr. Gaslin will be present on Thursday evening to address any questions from the Governing Body.

There are numerous openings on the Parks & Recreation Advisory Board. Up for appointment are Adam Bremer for a term ending on December 31, 2024, and Robert Lamborn, Tricia Howell, Dana Fontenot, Casey Worrall, Bill Dupras, and Jeff Conklin for a term ending on December 31, 2025.

A motion to appoint Al Gledhill to the Tree Board for a term ending on December 31, 2026 is on the agenda for Thursday evening.

Cereal Malt Beverage renewals for five different Lansing businesses are on the agenda for Thursday evening. The applications have been reviewed by the City Clerk, Police Chief, and City Inspector. Staff is recommending renewal of the five CMB License applications.

### Surplus Equipment:

The auction concluded on Tuesday, November 28<sup>th</sup>. The surplus auction generated \$41,150 in revenue for the City, with the 2007 Ford Econoline van being sold for \$17,000 and the 2006 Ford Ranger going for \$6,700. The funds generated are deposited into the Equipment Replacement Fund, to help in the acquisition of future equipment.

### Parks & Recreation:

There are currently 276 children registered for youth basketball through the City's Parks & Recreation Department. This is an increase from 210 children in the 2022/2023 season. The total number of teams for each division is below.

	2022/2023 Season	2023/2024 Season (current)
1 <sup>st</sup> & 2 <sup>nd</sup> Grade (co-ed)	10 Teams	12 Teams
3 <sup>rd</sup> & 4 <sup>th</sup> Girls	3 Teams	4 Teams
3 <sup>rd</sup> & 4 <sup>th</sup> Boys	6 Teams	10 Teams
5 <sup>th</sup> & 6 <sup>th</sup> Girls	3 Teams	4 Teams
5 <sup>th</sup> & 6 <sup>th</sup> Boys	3 Teams	6 Teams
Total Participants	210	276



City of Lansing  
800 First Terrace  
Lansing, Kansas 66043

### **Public Works:**

The storm drain and asphalt work along Valley Drive is now complete. Replacement of the pipe under 4H Road will take place in the summer of 2024.

The new light poles for Center Drive are anticipated to arrive in late December. The existing decorative poles on Center Drive were removed the week of October 16<sup>th</sup>. The islands have been removed, with asphalt being poured the week of November 13<sup>th</sup>. A total asphalt overlay is not included at this time, but the staff is evaluating the pros/cons of including Center Drive in our annual CIP for 2024.

### **Update on ARPA Funds:**

A summary of the total amount received from the federal government, and what we have spent the funds on is below.

- \$1,823,526.76 American Rescue Plan Act Funds Received
- \$800,000 High Speed Internet in Lansing
- \$90,822 Sewer Improvements near Fairlane
- \$80,000 Sewer Improvements near First Terrace
- \$35,000 Economic Development Data (Buxton)
- \$314,667.73 Water Line Center Drive
- \$503,037.03 ARPA Funds Remaining

We anticipate utilizing ARPA funds to partially fund a storm sewer project next year. We also had a potential multi-use commercial/residential building along K7 inquire about utilizing \$80,000 in ARPA funds to assist with utility work for that project. ARPA funds can also be used for fire equipment. The ARPA funds need to be committed by 12-31-2024 and spent by 12-31-2026.

### **Wastewater:**

A preconstruction conference for the McIntyre Sewer Interceptor Project was held on November 28<sup>th</sup>. A NTP (notice to proceed) has been issued for January 2, 2024, but Linaweaver Construction anticipates clearing and grubbing along the project corridor to begin as early as December 11<sup>th</sup> while waiting for materials to be delivered. Due to supply chain issues, PVD and iron pipe are experiencing some long lead times. The tree clearing will occur on the east side of K7 to prepare for the blasting contractor. Blasting will only be used on the vacant land east of of K7 highway. After the holiday season, clearing will begin on the residential lots on the west side of K7 and pipe installation will begin at Willow Park. Substantial completion for this project is slated for 320 days. The City is receiving \$1,300,000 in grant funding from the State, and also received \$240,000 from Leavenworth County for engineering design of the project.



City of Lansing  
800 First Terrace  
Lansing, Kansas 66043

The Flow Metering and Master Plan update will be on the agenda for December 21<sup>st</sup>.

**Community & Economic Development:**

A new utility pole in the alley behind Take5 Oil Change was placed further west to allow a more free-flow of traffic. Unfortunately, Time Warner Cable now needs to move their line to the new pole before the old pole can be removed. The City recently paved the southern portion of the alley, which was discussed in a City Council meeting back in 2022.

An eight-lot preliminary plat is on the agenda for the Planning Commission this month. The parcel is on West Eisenhower, directly west of the parcel formerly used as a go-kart track.

**YTD Sales Tax Update:**

	<b>2022 YTD</b>	<b>2023 YTD</b>	<b>Difference</b>
<b>Local Sales &amp; Use Tax (1.45%)</b>	\$1,990,192	\$2,200,531	\$210,339, 10.57%
<b>County Sales Tax</b>	\$934,826	\$891,039	-\$43,787, -4.68%
<b>County Use Tax</b>	\$343,454	\$344,119	\$665, .19%
<b>Guest Tax</b>	\$93,461	\$104,902	\$11,441, 12.24%

The total non-food sales tax rate in Lansing is broken down as follows:

- **6.5%** State Sales Tax (varies on food)
- **1%** Countywide Sales Tax
- **1%** City General Sales Tax-General Fund
- **.45%** DeSoto Road & Park Improvements (20 years)
- **.45%** Aquatic Center (20 years)
  - **9.4%**
- **1%** Community Improvement Dist. (Mainstreet Chrysler Dodge Jeep Ram property only)

The special sales tax to pay for DeSoto Road and Bernard Park improvements has generated \$615,929 so far this year, on pace for \$671,923.

The special sales tax for the aquatic center, which began on July 1<sup>st</sup>, has generated \$227,509 so far this year, on pace for \$272,509.

**Meetings & Announcements:**

Following up on a discussion from an earlier Council meeting, staff has begun researching mass notification systems. One system, which is operated by our current website provider, is anticipated to be around \$13,000/year. Staff is reviewing different capabilities of the system, but also discussing the merits of the cost and how often it would be used.



City of Lansing  
800 First Terrace  
Lansing, Kansas 66043

The City received four proposals from local financial institutions to be the City's official depository. A committee composed of two councilmen and two staff members are currently reviewing the proposals.

There are currently openings for Code Enforcement Officer, Police Office (I/II), and Wastewater Tech I.

Groups are working to formulate a plan for the historical portion of the Lansing Correctional Facility. There is hope that the older shell of LCF could be utilized as a paranormal tour center and museum, similar to the old Missouri Penitentiary in Jefferson City, Missouri.

<https://www.missouripentours.com/>

- Thursday, December 7<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Wednesday, December 20<sup>th</sup> Planning Commission Meeting, 7:00pm, City Hall
  - Preliminary Plat-Eight Lot Subdivision
- Thursday, December 21<sup>st</sup> City Council Meeting, 7:00pm, City Hall
- Monday, December 25<sup>th</sup> Christmas Day-City Offices Closed
- Monday, January 1<sup>st</sup> New Years Day-City Offices Closed
- Thursday, January 4<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Monday, January 8<sup>th</sup> Special Meeting, Swear in Elected Officials, 5:30pm
- Monday, January 15<sup>th</sup> Martin Luther King Jr Day, City Offices Closed
- Thursday, January 18<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Thursday, January 25<sup>th</sup> City Council Work Session, 7:00pm, City Hall
  - Public Works & CIP Overview

Sincerely,

Tim Vandall