



City of Lansing  
800 First Terrace  
Lansing, Kansas 66043

**City Administrator's Report**  
February 1, 2024

**Agenda Items:**

Approval of The Dunes final plat is on the agenda for Thursday evening. The final plat consists of eight lots and is located on West Eisenhower, directly west of the property formerly used as a go-kart track. The total parcel is 32.6 acres and is planned for single family homes. No modification of zoning is requested in association with this plat. The subdivision is well beyond our closest sewer line so the homes will be on septic. The final plat was recommended by the Planning Commission unanimously at their January 17<sup>th</sup> meeting, with their unapproved minutes included in the agenda. Representatives of the owners will be present to answer any questions.

Boy Scout Troop 165 has requested to use the Lansing Activity Center from 5pm on February 24<sup>th</sup> to 8am on February 25<sup>th</sup> for the Boy Scout Anti Campout. All necessary paperwork is included, and a \$300 deposit will be required in the request is approved.

A 20-minute executive session for attorney client privilege is on the agenda.

**Public Works:**

We anticipate installation of the new light poles to take place in the next few months. The islands have been removed, with asphalt being poured the week of November 13<sup>th</sup>. A total asphalt overlay is not included at this time, but staff is planning to list Center Drive as an alternate on the 2024 CIP bids.

Staff has followed up with a property owner about completing the drainage project on Robin Road. Unfortunately, the failing pipe is not within an easement since there was no drainage easement established when Sherwood Forrest was platted as a county-subdivision in the 1980s. In order for the City to complete this project, the property owner would need to grant a utility easement.

Based on discussion at the January 25<sup>th</sup> work session, we will likely delay the box culvert repairs on 147<sup>th</sup> Street to 2025. The goal of this delay is to not have two major roads in close proximity closed concurrently during the summer of 2024.

The decorative wayfinding signs were installed by Young Sign Company. Once the weather permits, we will remove the previous signage to declutter the southern entrance into Lansing and beautify the area when arriving into Lansing from the south. Installation of these two signs will allow the City to remove eight existing wayfinder signs with the green background.



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The City is looking to apply for a grant from the KDOT Transportation Alternatives program to fund a 10' trail from Lansing High School to the existing trail that terminates on 4H Road, at the northwest corner of the Wyndham Subdivision. Please note this area has no curb or gutter, which may need to be evaluated as part of our application. We will work to receive community feedback from residents to help support our application. Lansing's Angel Falls Trail was funded by the Transportation Alternatives program.

The Public Works Department has been working with an engineering firm to design minor repairs for the bridge in Bernard Park. Depending on budget considerations, we may schedule the work for 2024. We are also looking to add the LES Crosswalk as an alternate for the annual CIP. Staff is currently working on street evaluations and ratings for mill and overlay in 2024.

#### **Wastewater:**

January 2<sup>nd</sup> clearing began on the residential lots on the west side of K7. The blasting contractor has begun drilling for the placement of charges but has faced some setbacks with drilling equipment. Some pipe has been delivered to the site, however supply chain issues have delayed the delivery of other pipe sizes, as well as precast manholes. A shipping update is expected in late January. The weather has slowed progress this week. Blasting will only be used on vacant land east of K7 Highway. The substantial completion date is listed at November 17<sup>th</sup>, and Final Completion is set for December 17<sup>th</sup>, 2024. The City is receiving \$1,300,000 in grant funding from the State, and also received \$240,000 from Leavenworth County for engineering design of the project.

Based on favorable bids on the McIntyre Sewer project, staff is recommending proceeding with the Town Center Sewer Project this fall. This project would alleviate many of the issues we experienced along Ida Street over the last few months. This project and the McIntyre Sewer project will be paid for by a short-term General Obligation Bond, which will be paid off with money freed up from the final payment of the Wastewater Treatment Plant.

#### **Update on ARPA Funds:**

A summary of the total amount received from the federal government, and what we have spent the funds on is below. The ARPA funds need to be committed by 12-31-2024 and spent by 12-31-2026. ARPA funds can be used for fire equipment.

- \$1,823,526.76 American Rescue Plan Act Funds Received
- \$800,000 High Speed Internet in Lansing
- \$90,822 Sewer Improvements near Fairlane
- \$80,000 Sewer Improvements near First Terrace
- \$35,000 Economic Development Data (Buxton)



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- \$314,667.73 Water Line Center Drive
- \$503,037.03 ARPA Funds Remaining

**YTD Sales Tax Update:**

The final year-end sales tax updates are below.

	<b>2022 Year End</b>	<b>2023 Year End</b>	<b>Difference</b>
<b>Local Sales &amp; Use Tax (1.45%)</b>	\$2,152,907	\$2,431,676	\$278,769, 12.95%
<b>County Sales Tax</b>	\$1,019,942	\$962,955	-\$56,987, -5.59%
<b>County Use Tax</b>	\$374,361	\$375,517	\$1,156, .31%
<b>Guest Tax</b>	\$93,461	\$104,902	\$11,441, 12.24%

The total non-food sales tax rate in Lansing is broken down as follows:

- **6.5%** State Sales Tax (varies on food)
- **1%** Countywide Sales Tax
- **1%** City General Sales Tax-General Fund
- **.45%** DeSoto Road & Park Improvements (20 years)
- **.45%** Aquatic Center (20 years)
  - **9.4%**
- **1%** Community Improvement Dist. (Mainstreet Chrysler Dodge Jeep Ram property only)

The special sales tax to pay for DeSoto Road and Bernard Park improvements generated \$671,405 this year.

The special sales tax for the aquatic center, which began on July 1<sup>st</sup>, generated \$282,565 this year.

**Community & Economic Development:**

A portion of concrete pavement in the alley east of Take5 Oil was poured last week, but the project is not yet complete. Once the existing pole is removed, the final concrete pours will take place. Curbing in the alley was poured so while the alley is not completed, you get an idea of the layout further west. The City recently paved the southern portion of the alley, which was discussed in a City Council meeting back in 2022.

Closing for the 4.7-acre Zimmerman Parcel is scheduled for January 31<sup>st</sup>.

**Meetings & Announcements:**

The annual Chamber of Commerce Banquet is the evening of February 16<sup>th</sup>. Please let me know



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if you'd like to attend on behalf of the City. Spouses have attended in the past, as well. Please let me know so the City can reserve tables if necessary.

There are currently openings for Police Office (I/II). There are two openings on the Tree Board, and numerous openings on the Building and Plumbing Trade Boards of Appeal.

Staff will be present at the USD 469 School Board meeting on February 12<sup>th</sup>. Please let me know if any elected officials would like to attend with staff to discuss the potential of our annual fireworks show at Lansing High School.

A police vehicle was totaled last week. Since we recently received bids in January for a Dodge Durango, staff will likely utilize those bids to purchase the replacement for the totaled Durango.

- Thursday, February 1<sup>st</sup> City Council Meeting, 7:00pm, City Hall
- Thursday, February 15<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Monday, February 19<sup>th</sup> President's Day, City Offices Closed
- Wednesday, February 21<sup>st</sup> Planning Commission Meeting, 7:00pm, City Hall
- Thursday, February 29<sup>th</sup> City Council Work Session, 7:00pm, City Hall
  - Development Trends/Ideas/Guidance & UDO
- Saturday, March 2<sup>nd</sup> City Council Strategic Planning Event-Time tbd, City Hall
- Thursday, March 7<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Wednesday, March 20<sup>th</sup> Planning Commission Meeting, 7:00pm, City Hall
- Thursday, March 21<sup>st</sup> City Council Meeting, 7:00pm, City Hall
- Thursday, March 28<sup>th</sup> City Council Work Session, 7:00pm, City Hall

Sincerely,

Tim Vandall