



City of Lansing  
800 First Terrace  
Lansing, Kansas 66043

**City Administrator's Report**  
February 6, 2025

**Agenda Items:**

A resolution is on the agenda to expand the Reinvestment Housing Incentive District (RHID) to properties on East McIntyre. The City currently has six other properties that qualify for the Reinvestment Housing Incentive District, including the three vacant near Fairway Estates and DeSoto Road, the vacant Fairlane parcel, the vacant Fawn Valley parcel east of City Hall, and the vacant property owned by the City located at the corner of West Mary Street and DeSoto Road. The RHID program acts similar to a TIF District in that it allows the increase in property taxes from the new development to be utilized to offset infrastructure costs. Other communities in Kansas have utilized this program to alleviate housing shortages and reduce infrastructure costs.

A motion to reappoint Councilman Dan Clemons to the Leavenworth County Port Authority Board is on the agenda.

Applications to appoint Peter Im and Chase Spears to the Board of Zoning Appeals is on the agenda. The Board of Zoning Appeals meets on an as-needed basis to review appeals of administrative decisions, variances, and any other exceptions for relief specifically referred to under the procedures and standards of the City's regulations.

A 15-minute executive session for economic development is on the agenda.

A 15-minute executive session for attorney/client privilege is also on the agenda.

The City closed the recycling survey on Friday, January 31<sup>st</sup>. 376 residents took the survey, with 55.85% of residents expressing a willingness to pay slightly more to maintain weekly recycling. At this point, we plan to have the renewal contract on the agenda at the February 20<sup>th</sup> City Council meeting.

The Library Annual Report is included in the agenda materials for informational purposes.

**Public Works:**

Public Works staff has been working on the annual update for the National Flood Insurance Program. Based on the Community Rating System (CRS) that judges cities based on their outreach and abatement measures, residents in Lansing who reside in the flood plain are eligible to receive a 15% discount on their flood insurance.

We anticipate bidding for the annual CIP, mill and overlay, as well as curb replacement to take place in late February, with the work taking place during the summer while school is out. We



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anticipate bidding for some of the smaller drainage projects discussed at the work session to take place separately.

**Year End Sales Tax Update:**

The year-to-date sales tax updates are below.

	2024 YTD	2025 YTD	Difference
Local Sales & Use Tax (1.9%)	\$232,528	\$252,852	\$20,324, 8.75%
County Sales Tax	\$75,060	\$73,486	-\$1,574, -2.09%
County Use Tax	\$35,390	\$34,064	-\$1,326, -3.75%
Guest Tax	\$25,113	\$14,547	-\$10,566, -42.07%

The total non-food sales tax rate in Lansing is broken down as follows:

- 6.5% State Sales Tax (varies on food)
- 1% Countywide Sales Tax
- 1% City General Sales Tax-General Fund
- .45% DeSoto Road & Park Improvements (20 years)
- .45% Aquatic Center (20 years)
- 9.4% TOTAL
- 1% Community Improvement Dist. (Mainstreet Chrysler Dodge Jeep Ram property only)

The special sales tax to pay for the Aquatic Center generated \$60,685 in January. The special sales tax to pay for DeSoto Road and Bernard Park Improvements also generated \$60,685 (both special sales taxes are for the same amount, .45%). At this rate, both special sales taxes would generate \$728,220 by the end of the year.

**Wastewater:**

Linaweaver Construction began clearing/grubbing of the Town Center Sewer Replacement Project on January 27<sup>th</sup>. Construction of the project continues, weather permitting. The project is scheduled for 120 days.

All easements for the Ida/Gamble Sewer Relocation Project have been acquired. Final plans are almost ready to be sent to bid in early February. The project will relocate sewers near this intersection that are oversized for current flows to the new 7 Mile 36" interceptor.

**Meetings & Announcements:**

There are multiple openings for Police Officer I/II. Starting pay for police officers is



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competitive, with abundant opportunities for overtime. Officers with experience, education, or certification can be started higher on the pay scale. Additionally, the City offers a \$3,000 sign-on bonus for new, uncertified police officers! The City has also begun advertising for Firefighter positions. Interested candidates can apply by clicking on the “How Do I?” tab under the website and selecting Job Opportunities.

- Thursday, February 6 City Council Meeting, 7:00pm, City Hall
- Monday, February 17 President’s Day, City Offices Closed
- Wednesday, February 19 Planning Commission Meeting, 7:00pm, City Hall
- Thursday, February 20 City Council Meeting, 7:00pm, City Hall
- Thursday, February 27 City Council Work Session
- Thursday, March 6 City Council Meeting, 7:00pm, City Hall
- Wednesday, March 19 Planning Commission Meeting, 7:00pm, City Hall
- Thursday, March 20 City Council Meeting, 7:00pm, City Hall
- Thursday, March 27 City Council Work Session, 7:00pm, City Hall

Sincerely,

Tim Vandall