



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report

May 18, 2023

Agenda Items:

The City has utilized Valbridge Services for appraisal services for all our sewer projects dating back to 2014. Their work has always been exemplary. Valbridge has submitted a proposal for appraisal services for all the parcels to be impacted by the future McIntyre sewer project. Their proposed cost for appraisals is \$1,650 per parcel for twelve appraisals. Their proposal would not exceed \$35,000 if additional services are needed.

Former Councilman Trinkle served as an ex-officio member of the Parks & Recreation Advisory Board. As Councilman Gardner is already a member of the PRAB, we need to approve him as an ex-officio member of PRAB. This would create another volunteer opening on the PRAB.

An executive session for economic development is on the agenda for Thursday evening.

Library:

The library has a few fun events coming up. First, the City Council, co-workers, and patrons are invited to help us celebrate her 25 years of service to the City and her upcoming retirement. We will be honoring Debbie Kirby on Friday, June 2nd between 1pm – 3pm. We are also happy to welcome Elisha Herrell as our full-time Circulation Assistant and Katie Nordberg as one of our part-time Circulation Assistants. Finally, the Summer Reading Kickoff is also coming up on Saturday, June 3rd. We have the Kansas City Zoo coming to visit our community with a few of their animal ambassadors for you to meet and we'll be hosting an ice cream party once they've said goodbye. We hope you see many in the area at the library.

Wastewater:

The City was notified that our joint-grant application with Leavenworth County to provide sewer toward the McIntyre corridor was approved! The grant totals \$1.3Million, with the City's minimum match being \$433,333, for a total of \$1,733,333. We believe to get the line to the Epic Estates property, the project would likely need to be in the \$2.2-\$2.3Million range, which would increase the City's match. We can utilize Wastewater Funds on hand for our share of the project. We can also potentially push back the Town Centre Sewer Replacement project to late 2024 as that improvement is not time sensitive. The next step for this project is to acquire easements or permission from landowners to perform geotechnical work to refine the cost estimate. Upon full completion, this project would extend sewers to McIntyre Road and include installation of nearly 9,500' of pipe. This project will free up hundreds of acres for future development along K7 and McIntyre Road.



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The City Council approved staff to advertise the Town Centre Sewer Replacement project for bids in the fall of 2023. All of the temporary and permanent easements for the project have been signed. 100% plans, specifications, and permitting are complete. The latest engineer estimate for construction is \$900,000. The Town Center sewer project could be postponed to late 2024 to provide resources for our match on the McIntyre sewer project.

Update on ARPA Funds:

The City currently has \$817,704.76 remaining in ARPA Funds. The funds need to be committed by 12-31-2024, and spent by 12-31-2026. A summary of the total amount received from the federal government, and what we have spent the funds on is below.

- \$1,823,526.76 American Rescue Plan Act Funds Received
- \$800,000 High Speed Internet in Lansing
- \$90,822 Sewer Improvements near Fairlane
- \$80,000 Sewer Improvements near First Terrace
- \$35,000 Economic Development Data (Buxton)
- \$817,704.76 remaining.

While there is currently \$817,704.76 in ARPA funds remaining, we do not yet know the final amount of the Town Center water main, on which we are partnering with LanDel. We have also had residential developers reach out to us regarding sewer lines to assist and promote residential growth.

Public Works:

The K7/Eisenhower intersection project is substantially complete! Thanks to everyone who came out for the ribbon cutting on April 13th. This project will make the busiest intersection in Leavenworth County safer and will improve the flow of traffic.

Work on the Southfork pipe liner is complete. The City is holding back the final payment until grass is established on the area torn up by construction.

Some concrete curb work from our annual Capital Improvement Plan is scheduled to begin soon near Debra Street. Additionally, we anticipate some asphalt work near Debra Street and North 4th Street to begin next week. The contractor will begin placing door hangar notifications very soon.

Lawn restoration work continues. No right of way permits have been completed or closed at this time from either Clearwave or AT&T. Each company submitted a \$10,000 bid bond, so there is certainly an incentive for each company to restore soil within the right-of-way to preconstruction conditions. No permits will be released from bonds until soil restoration has been accepted.



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Community & Economic Development:

Construction of Take 5 Oil is underway. Although there may be minor delays, the City is working with the contractor to ensure adjacent property owners have access to their property at all times.

Steady progress has been made at 670 First Terrace (south of Mutual Savings). Once complete, this project will house a new 3,500 SF dental clinic; the lot is deep enough to also accommodate a large commercial building on the east side of the lot (to be built at a future date). Access for these properties will be off First Terrace.

Work continues on the townhomes at Fairlane and Santa Fe. The completion date for the 14-unit townhome complex is tentatively scheduled for the summer of 2023. We have been invited to tour the units in early June once they are near completion.

Parks & Recreation:

We have scheduled a ribbon cutting and community open house for Bernard Park on Monday, May 22nd from 6pm-8pm. The event will feature the national anthem, cutting of a ribbon, tours of the fields, concessions/shaved ice, and Mayor McNeill throwing out the first pitch.

We had 101 children registered for the 2023 Fishing Derby! 271 total fish were caught by the young anglers! The event was a major success!

Summer Parks & Recreation registration figures are below.

Division	Total Teams 2022	Total Teams 2023
T-Ball	8	10
Coach Pitch Baseball	6	6
U10 Baseball	4	5
U12 Baseball	2	3
U14 Baseball	2	3
U8 Softball	3	3
U10 Softball	2	2
U12 Softball	2	2
U15 Softball	2	2

We have a grand total of 269 total baseball participants in 2023, as opposed to 244 in 2022. We have 116 softball participants in 2023 and 113 in 2022. Great job to our Parks & Recreation staff for overseeing registration and the seasons. And thank you to our volunteer coaches, without whom none of this would be possible!



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YTD Sales Tax Update:

	2022 YTD	2023 YTD	Difference
Local Sales & Use Tax (1.45%)	\$655,684	\$701,082	\$45,398, 6.92%
County Sales Tax	\$322,275	\$320,110	-\$2,165, -.67%
County Use Tax	\$123,868	\$122,826	-\$1,042, -.84%
Guest Tax	\$34,648	\$48,347	\$13,699, 39.54%

The .45% sales tax has generated \$217,334 in the first four months of 2023, on pace for \$652,001 in 2023. The new special sales tax for the pool will begin July 1, 2023, raising Lansing's overall nonfood sales tax rate to 9.4%.

Meetings & Announcements:

The City currently has an opening on the Parks & Recreation Advisory Board and multiple openings on the Building Trade Board of Appeals and Plumbing Trade Board of Appeals.

The City currently has openings for Police Officer (I/II) and Animal Control Officer.

- Wednesday, May 17th Planning Commission Meeting, 7:00pm, City Hall
 - Rezones, Fairway Estates & Fairlane Townhomes II
- Thursday, May 18th City Council Meeting, 7:00pm, City Hall
- Monday, May 22nd Bernard Park Ribbon Cutting & Open House, 6pm-8pm
- Thursday, May 25th City Council Work Session, 7:00pm, City Hall
 - Capital & Supplemental Budget Request Review
- Monday, May 29th Memorial Day, City Offices Closed
- Thursday, June 1st City Council Meeting, 7:00pm, City Hall
- Thursday, June 15th City Council Meeting, 7:00pm, City Hall
- Wednesday, June 21st Planning Commission Meeting, 7:00pm, City Hall
- Thursday, June 29th City Council Work Session, 7:00pm, City Hall
 - 2024 Budget Construction & Review

Sincerely,

Tim Vandall