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# AGENDA ITEM

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TO: Mayor McNeill, Lansing City Council  
FROM: Tim Vandall, City Administrator  
DATE: November 7, 2022  
SUBJECT: Housing Study Proposal

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**Explanation:** The City Council discussed conducting a housing study a few months ago to pinpoint housing needs in Lansing and help guide the City on how to achieve our housing objectives. Staff published a request for proposals in September. The City received two proposals to conduct the housing study; one from RDG and the other from Thomas P. Miller & Associates. Based on RDG's relevant experience with other Kansas communities and familiarity with the RHID program, staff felt RDG's proposal was a better fit for Lansing.

**Policy Consideration:** In addition to highlighting the needs for specific kinds of housing in Lansing, a housing needs analysis is required in order for builders and developers to qualify for the State's Rural Housing Incentive District (RHID) program.

**Financial Consideration:** RDG's proposal was \$30,000, while the other proposal totaled \$79,500. Funds for this expense are available and would come from lint item 10-099-43301.

**Action:** Approval of the proposal from RDG for an amount not to exceed \$30,000.