

CITY OF LANSING

CITY COUNCIL MEETING

REGULAR MEETING MINUTES
May 15, 2025

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor McNeill at 7:00 p.m.

Roll Call:

Mayor McNeill called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Gene Kirby and Kevin Gardner

Ward 2: Don Studnicka and Jake Kowalewski

Ward 3: Kerry Brungardt and Jesse Garvey

Ward 4: Dan Clemons and Pete Robinson

Councilmembers Absent:

OLD BUSINESS:

The Regular Meeting minutes of May 1, 2025, were provided for review.

Councilmember Kirby made a motion to approve the Amended Regular Meeting Minutes of May 1, 2025, with corrections, as presented. Councilmember Garvey seconded the motion.

Roll Call Vote: Aye: Councilmembers Studnicka, Gardner, Kirby, Kowalewski, Garvey, Robinson, Clemons, and Brungardt; Nay: none; Abstain: none; Absent: none; The motion was approved.

Audience Participation:

Paul Cromer – 23916 131st St Leavenworth, KS

- Requested that the Planning Commission and Zoning meetings be posted on the City's YouTube page.
- Requested changes to how notification letters are distributed.

Presentations:

Historical Society Discussion

Tom and Teresa Young with the Lansing Historical Society presented an update to the Council on the prison tours.

Firefighter Pinning

- The City is proud to promote Jim Magee. Captain Magee is being pinned during the City Council meeting.
- Firefighters Chris Concannon will receive his Senior Firefighter badge.
- Firefighters Jordan Deruse, Travis Nirk, and Brock Pierce have now completed their one-year probation and are receiving their Firefighter/EMT badge.
- The City is also presenting our volunteers Dave Babcock, Jim Dyson, Dustin Murphy with their Firefighter badge.

National Public Works Week Proclamation

A proclamation in recognition of Public Works Week on May 18th – 24th, 2025 was presented to Mike Spickelmier, Public Works Director and Kenny Payne, Street Superintendent.

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Approval of 2024 Audit

Staff from the firm of Adams Brown LLC performed an audit of the financial statements for the City of Lansing for the year ended December 31, 2024. Alexis Crispin, a member of the firm, presented a brief overview of the audit and answered questions. Staff recommend a motion to approve the final audit for the City of Lansing for the year-ended December 31, 2024.

Councilmember Kirby made a motion to approve the final audit for the City of Lansing for the year-ended December 31, 2024. Councilmember Kowalewski seconded the motion.

Roll Call Vote: Aye: Councilmembers Studnicka, Gardner, Kirby, Kowalewski, Garvey, Robinson, Clemons, and Brungardt; Nay: none; Abstain: none; Absent: none; The motion was approved.

Lansing Library Board Appointment

Marsha Jaskowiec and Wendy Vodarick have applied for re-appointment to the Lansing Community Library Board to serve another four (4) year term ending on April 30, 2029. Staff and Library Advisory Board recommended a motion to approve the Lansing Community Library Advisory Board re-appointments of Marsha Jaskowiec and Wendy Vodarick.

Councilmember Brungardt made a motion to approve the re-appointments of Marsha Jaskowiec and Wendy Vodarick to terms ending on April 30, 2029. Councilmember Robinson seconded the motion.

Roll Call Vote: Aye: Councilmembers Studnicka, Gardner, Kirby, Kowalewski, Garvey, Robinson, Clemons, and Brungardt; Nay: none; Abstain: none; Absent: none; The motion was approved.

Ordinance No. 1131 – Unified Development Ordinance Amendment – Article 4 Zoning District & Use Standards

The proposed text amendment introduces new uses to Article 4.03 Permitted Uses, amends Article 4.05 Specific Use Standards to support the new uses and clarifies Accessory Building regulations. The Planning Commission and staff recommend a motion to adopt Ordinance No. 1131.

Councilmember Kirby made a motion to approve the adoption of Ordinance No. 1131 to amend the City of Lansing Unified Development Ordinance. Councilmember Clemons seconded the motion.

Roll Call Vote: Aye: Councilmembers Studnicka, Gardner, Kirby, Kowalewski, Garvey, Robinson, Clemons, and Brungardt; Nay: none; Abstain: none; Absent: none; The motion was approved.

Lansing Towne Centre North Final Plat

The applicant is requesting the approval of a final plat for the Lansing Towne Centre 2nd Replat subdivision, which will replat Lot 2 of Lansing Town Centre Replat and Lot 6, of Lansing Towne Centre. On April 23rd, 2025, the Planning Commission approved the Final Plat by a vote of 4-0 to recommended approval of the dedication of land as described by the Final Plat.

Councilmember Brungardt made a motion to approve the dedication of land as described by the Lansing Towne Centre 2nd Replat. Councilmember Clemons seconded the motion.

Roll Call Vote: Aye: Councilmembers Studnicka, Gardner, Kirby, Kowalewski, Garvey, Robinson, Clemons, and Brungardt; Nay: none; Abstain: none; Absent: none; The motion was approved.

Ordinance No 1132-Schedule of Fees Update

Ordinance No. 1132 adopts the updated fee schedule. The changes are in the residential refuse collections and a suggested senior rate for the aquatic center.

Councilmember Robinson made a motion to adopt Ordinance No. 1132, approval of Fee Schedule. Councilmember Clemons seconded the motion.

Roll Call Vote: Aye: Councilmembers Studnicka, Gardner, Kirby, Kowalewski, Garvey, Robinson, Clemons, and Brungardt; Nay: none; Abstain: none; Absent: none; The motion was approved.

Planning Commission Appointment – Brian Payne

Brian Payne applied for re-appointment to the Planning Commission to serve another three (3) year term ending on April 30, 2028

Councilmember Kowalewski made a motion to approve the re-appointment of Brian Payne to a three-year term on the Planning Commission. Councilmember Brungardt seconded the motion.

Roll Call Vote: Aye: Councilmembers Studnicka, Gardner, Kirby, Kowalewski, Garvey, Robinson, Clemons, and Brungardt; Nay: none; Abstain: none; Absent: none; The motion was approved.

Change Order #1 – Town Centre Sewer Project (City Project 2021-03)

During the construction of the project, an existing sewer main was excavated in preparation for connection to the new improvements and was determined to be unsuitable for future service. After consultation with the general contractor, GBA, and City Engineer, staff feel that it is appropriate to replace the ductile iron and clay pipe with new PVC pipe. The proposal under consideration is to replace an additional 72 feet of 8-inch pipe, at a cost of \$36,135.

Councilmember Clemons made a motion to approve Change Order #1, for the Town Centre Sewer Project, in the amount of \$36,135.00, and raise the allowable contractual amount to \$1,118,019.00. Councilmember Kirby seconded the motion.

Roll Call Vote: Aye: Councilmembers Studnicka, Gardner, Kirby, Kowalewski, Garvey, Robinson, Clemons, and Brungardt; Nay: none; Abstain: none; Absent: none; The motion was approved.

REPORTS:

Department Heads:

Wastewater Director Anthony Zell:

- Next Tuesday preconstruction conference for Ida Gamble Street sewer project that begins the first week of June and will close Ida St.
- Discussed with Councilmember Clemons regarding the fiber optic cable issue in the manholes.

Community and Economic Development Director Joshua Gentzler:

- Lansing Independence Day celebration will be June 28th at Lansing High School.

City Attorney: Nothing to discuss.

City Administrator:

- Two-and-a-half-week delay on the pool.
- Ribbon cutting and open house later in the 2nd week of June.
- Reduction of season passes by 80% because of delay.

Discussion continued between Parks and Recreation Director Jason Crum discussed that pass are not available yet. Director Crum thanked city staff and Pool Manager Joe McGuire for all their hard work.

City Administrator:

- Difficulties with recording during the Planning Commission meeting
- Rezoning Letters had been sent to everyone in the radius area.
- Discussion continued with council regarding possibly sending letters as certified mail.

Governing Body:

Councilmember Studnicka:

- Thanked Finance Director Beth Sanford and staff regarding the audit.
- Congratulated Firefighters on promotions.

Councilmember Gardner:

- Congratulations and thank you to Director Sanford.
- Congratulations to the Fire Department.

Councilmember Kirby:

- Congratulated Director Sanford.
- Thanked the members of the Fire Department

City Administrator confirmed that the Fire Department is fully staffed.

Councilmember Kowalewski:

- The meeting tonight highlighted the hard work and dedication of the staff and volunteers in this community.
- Lansing Connection quarterly release did a great job depicting how taxes are allocated.

Councilmember Garvey:

- Thanked Tom and Teresa Young.
- Congratulated firefighters.
- Congratulated Director Sanford and staff.

Discussion continued regarding the pool.

Councilmember Robinson:

- Thanked Director Sanford.
- Discussed thoughts on funding new equipment for the police and firefighters
- Approached by residents re: Core Civic/Annex Property

Councilmember Clemons:

- Congratulated Director Sanford regarding the audit.
- Congratulated Fire Chief Joe Gates.
- Recommended that CED Director Gentzler to cover LCPA meeting next week.

Councilmember Brungardt:

- Congratulated Director Sanford.

ADJOURNMENT:

Councilmember Brungardt made a motion to adjourn. Councilmember Clemons seconded the motion.

Roll Call Vote: Aye: Councilmembers Studnicka, Gardner, Kirby, Kowalewski, Garvey, Robinson, Clemons, and Brungardt; Nay: none; Abstain: none; Absent: none; The motion was approved.

The meeting was adjourned at 7:56 PM.

ATTEST:

City Clerk Tish Sims, CMC