



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report

October 5, 2023

Agenda Items:

An application for a dangerous animal was received by the Police Department in September and was denied per Section 2-102 of the Lansing City Code. The property owner is appealing the decision to the City Council.

(https://library.municode.com/ks/lansing/codes/code_of_ordinances?nodeId=CH2ANCORE_AR_TIGEPRCOAN_S2-102DE)

A 20-minute executive session for attorney client privilege is on the agenda.

Update on ARPA Funds:

A summary of the total amount received from the federal government, and what we have spent the funds on is below.

- \$1,823,526.76 American Rescue Plan Act Funds Received
- \$800,000 High Speed Internet in Lansing
- \$90,822 Sewer Improvements near Fairlane
- \$80,000 Sewer Improvements near First Terrace
- \$35,000 Economic Development Data (Buxton)
- \$314,000 (approximate) Water Line Center Drive
- \$503,704.76 remaining.

The water line project along Center Drive has been completed. We are grateful to Chairman Jake Kowalewski and the LanDel Board for their partnership in this project. The City's share of the final amount totaled \$314,000, with LanDel chipping in approximately \$100,000. We also anticipate utilizing ARPA funds for a storm sewer project next year. We also had a potential multi-use commercial/residential building along K7 inquire about utilizing \$80,000 in ARPA funds to assist with utility work for that project. The funds need to be committed by 12-31-2024 and spent by 12-31-2026.

Public Works:

The Kansas Department of Transportation Local Consult meeting will be held October 17th in Lenexa. Based on the results of the recent transportation study, Lansing staff will attend and advocate on behalf of K5 improvements and other projects in the countywide transportation plan. Please let us know if you'd like to attend.

A Notice to Proceed for the drainage project at 4H & Valley was issued on 8/22/23, but we are still awaiting the final schedule from Linaweaver Construction. This project will repair a



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corroded pipe that caused a sinkhole in the Stonecrest Subdivision, and repair that pipe that goes under 4H Road.

The annual Capital Improvement Plan is near completion, with paving still slated to take place on Nottingham, Debra Lane, and a portion of an alley to be completed the second week of October.

Wastewater:

Staff and GBA briefed the City Council on the results and recommendations of the WWMP at the September 28th work session. The update can now be formally adopted by the City Council at the October 20th City Council meeting.

Geotech work for the McIntyre Sewer Project has been completed. Skeens consulting has been contacting property owners to secure easements for the project. To date, nine of the 12 easements have been signed. Counter offers for the remaining properties have been sent to the property owners. 100% plans and specifications have been approved by staff and are under KDHE review at this time. The project is scheduled to bid in mid-October, with construction beginning before the end of the year. The City received \$1.3million in grant funding for this project. Additionally, Leavenworth County contributed approximately \$250,000 for design back in 2021.

Staff is recommending delaying the Town Center sewer project until completion of the McIntyre property. All of the temporary and permanent easements for the project have been signed. 100% plans, specifications, and permitting are complete. The latest engineer estimate for construction is \$900,000.

YTD Sales Tax Update:

	2022 YTD	2023 YTD	Difference
Local Sales & Use Tax (1.45%)	\$1,652,050	\$1,707,291	\$55,241, 3.34%
County Sales Tax	\$769,254	\$728,718	-\$40,536, -5.27%
County Use Tax	\$293,392	\$283,525	-\$9,867, -3.36%
Guest Tax	\$59,837	\$76,148	\$16,311, 27.26%

The total non-food sales tax rate in Lansing is broken down as follows:

- **6.5%** State Sales Tax (varies on food)
- **1%** Countywide Sales Tax
- **1%** City General Sales Tax-General Fund



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- .45% DeSoto Road & Park Improvements (20 years)
- .45% Aquatic Center (20 years)
 - 9.4%
- 1% Community Improvement Dist. (Mainstreet Chrysler Dodge Jeep Ram property only)

The special sales tax to pay for DeSoto Road and Bernard Park improvements has generated \$497,552 so far this year, on pace for \$663,403.

The special sales tax for the aquatic center, which began on July 1st, has generated \$108,712.94 so far this year.

Community & Economic Development:

Filliman Dental is now open! Be sure to check out their new building. The property has additional space for another commercial building.

Take5 Oil is now open. We anticipate the light pole in the alley moving, allowing the alley to shift westward to allow a freer flow of traffic.

Staff has begun holding meetings with Zimmerman Properties to go over development rules, procedures, and the layout for the 50-unit apartment complex. Fire District 1 was represented in the development meeting and will be kept informed as the process continues. The parcel will be split off from the larger parcel through the platting process, which would also dedicate utility easements at the same time. The projected closing date is in late December or early January.

Meetings & Announcements:

The City currently has an opening on the Parks & Recreation Advisory Board and multiple openings on the Building Trade Board of Appeals and Plumbing Trade Board of Appeals. The City also has openings for Police Officer (I/II).

The City received six proposals from IT companies. The IT RFP review committee has narrowed those down to three finalists. Staff is working to conduct interviews and ask questions of the finalists. We are hopeful to have the new IT company in place in late November/early December.

Groups are working to formulate a plan for the historical portion of the Lansing Correctional Facility. There is hope that the older shell of LCF could be utilized as a paranormal tour center and museum, similar to the old Missouri Penitentiary in Jefferson City, Missouri.

<https://www.missouripentours.com/>

- Tuesday, October 3rd Volunteer Recognition Dinner, Community Center



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- Thursday, October 5th City Council Meeting, 7:00pm, City Hall
- Monday, October 9th Staff Development Day, City Offices Closed
- Saturday, October 14th Fall Festival-Angel Falls Trail
- Wednesday, October 18th Planning Commission Meeting, 7:00pm, City Hall
- Thursday, October 19th City Council Meeting, 7:00pm, City Hall
- Thursday, October 26th City Council Work Session, 7:00pm, City Hall
- Saturday, October 28th Spooky Center, Lansing Activity Center

Sincerely,

Tim Vandall