

ORDINANCE NO. 1083

**AN ORDINANCE AMENDING SERVICE CHARGES AND FEES
FOR ADMINISTRATION, COMMUNITY CENTER, FINANCE,
AND ESTABLISHING SERVICE CHARGES FOR COMMUNITY
DEVELOPMENT, AND FOR ADMINISTRATION THEREOF.**

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY
OF LANSING, KANSAS:**

Section 1. That the service charges and fees for the departments and divisions of administration, Community Center, finance, community development, and for administration thereof are hereby established. (See attachment A Schedule of Fees)

Section 2. That this ordinance shall take effect and be in force from and after its approval, passage, and publication in the official city newspaper as provided by law.

PASSED AND APPROVED by the governing body of the City of Lansing, County of Leavenworth, State of Kansas, this 16th day of June 2022.

Anthony R. McNeill, Mayor

ATTEST

Tish Sims, CMC, City Clerk

APPROVED AS TO FORM:

Gregory Robinson, City Attorney

Published: Leavenworth Times
Publication Date:

CITY OF LANSING
FORM OF SUMMARY FOR PUBLICATION OF ORDINANCE

**Ordinance No. 1083: An Ordinance Amending Service Charges and Fees for Administration,
Community Center, Finance and Establishing Service Charges for Community Development, and
for Administration Thereof.**

Pursuant to the general laws of the State, a general summary of the subject matter contained in this ordinance shall be published in the official City newspaper in substantially the following form:

Ordinance No. 1083 Summary:

On June 2, 2022, the City of Lansing, Kansas, adopted Ordinance No. 1072, amending the service charges and fees for the departments and divisions of administration, Community Center, finance and establishing service charges for community development. A complete copy of this ordinance is available at www.lansingsks.org or at City Hall, 800 First Terrace, Lansing, KS 66043. This summary certified by Gregory Robinson, City Attorney.

This Summary is hereby certified to be legally accurate and sufficient pursuant to the laws of the State of Kansas.

DATED: June 2, 2022.

Gregory Robinson, City Attorney

ATTACHMENT A			
ACTIVITY CENTER			FEES
Classroom Rental			
	Resident		\$5.00 per hour
	Non-Resident		\$15.00 per hour
Gym Rental	Deposit		\$75.00
	Resident		\$15.00 per hour
	Non-Resident		\$30.00 per hour
	Deposit		\$150.00
ADMINISTRATION			FEES
Faxing			\$1.00 per page
Open Records Fees:			\$25.00 deposit
	Open Records Research/Inspection Fees		\$18.00 per hour
	Copies		\$0.25 per page
	Email Electronic Documents/Videos		\$5.00 per email
	Electronic Documents/Videos on USB	Change to \$25.00 per USB/Thumb Drive see video copies on disc	\$5.00 per USB
	Notary Stamp	Change to \$15.00 per stamp	\$3.00 per stamp
	Video Copies on Disc	Remove, video copies now on USB/Thumb drives see above	\$25.00
Re-inspection Fee			\$75.00
Work Without A Permit Penalty			\$250.00/First Offense, \$500.00/Second Offense, \$1000.00 /Third and Subsequent Offenses
BUSINESS LICENSES			FEES
	License Fee for all Home Based Businesses		\$25.00
	License Fee for all Non-Home Based Businesses		\$50.00
	Late Fee for all Business Licenses - 30 days past due		\$10.00 per day
	Lansing Business Door to Door License		\$30.00 per person for 6 month period
	License Fees for new businesses will be Prorated based on the date an Occupancy Permit is issued to the Business		
Adult Retail Business Licensing Fees:	Adult Business License		\$500.00
	Managers License		\$50.00
	Employee License		\$20.00
	Independent Contractor License		\$20.00
Alarm Company Licenses:	Alarm Responses (False):		
	1-3 False Alarms Responses		\$50.00 each
	4-5 False Alarm Responses		\$100.00 each
	Over 5 False Alarm Responses		\$200.00 each
Alcoholic Beverages:			
	Cereal Malt Beverages:		
		Consumption on Premises/General Retailer	\$200.00
		Not for Consumption on Premises/Limited Retailer	\$50.00
		State Stamp Tax	\$25.00
		Application Fee to Change Location	\$25.00
		Temporary CMB License	\$50.00
	Occupation Taxes Levied To Manufacture Alcohol & Spirits		\$2,500.00
	Occupation Taxes Levied To Manufacture Beer:		
		1-100 Barrel Daily Capacity or an part thereof	\$200.00
		100-150 Barrel Daily Capacity	\$400.00
		150-200 Barrel Daily Capacity	\$700.00
		200-300 Barrel Daily Capacity	\$1,000.00
		300-400 Barrel Daily Capacity	\$1,300.00
		400-500 Barrel Daily Capacity	\$1,400.00
		500 or More Barrel Daily Capacity	\$1,600.00
	Occupation Taxes Levied To Manufacture Wine:		
		First Year's Operation	\$1000 paid in advance
	Spirits, Wine, or Beer Distributor (first and each additional place of business operating in the city by the same license)		\$1,000.00
	Non-Beverage User:		
		Class 1 (not to exceed 100 gallons)	\$10.00
		Class 2 (not to exceed 1000 gallons)	\$50.00
		Class 3 (not to exceed 5000 gallons)	\$100.00
		Class 4 (not to exceed 10000 gallons)	\$200.00
		Class 5 (in excess of 10000 gallons)	\$500.00
	Temporary Alcohol Liquor Permit		\$25 per day
	Drinking Establishment		\$600.00
	Private Clubs		\$600.00
	Retail Liquor		\$600.00
Arborist and/or Lawncare:			
	Arborist License Fee		\$30.00
	Lawncare License Fee		\$30.00
	Arborist Dead Tree Removal License		\$30.00
Animals:			
	Administrative Fee for Appeal		\$10.00
Auction:			
	New Goods		\$25.00 per day
	Other than New Goods		\$25.00 per day
Bath House or Massage Establishment:			
	License Fee		\$300.00
	Massage Establishment Renewal License Fee		\$150.00
	Employee Permits		\$50.00
Carnivals and Circuses:			
	Per Day		\$50.00
	Per Week		\$250.00
Fireworks Stands/Retail Sale			\$500.00
Food Establishment License Fee			\$50.00
Food Service (Food Truck, Mobile Vehicle or Cart)			
	Food Establishment License		\$50.00
	General Business License		\$50.00
Ice Cream Vendor			\$75.00 per vehicle
Kennel License			\$25.00
Pawnbroker or Precious Metal Dealer License Fee			\$25.00
Solid Waste & Construction Disposal Refuse Collector			\$25.00 per truck
Special Use Permit			\$50.00
Temporary Special Event Permits:			
	Types requiring Administrative Approval		\$50.00
	Type 5 Permit & others requiring Government Body Approval		\$100.00
Tent Shows and Meetings			\$25.00
Tow Lot Conditional Use Permit			\$500.00
Transient Vendor License:			
	3 consecutive days		\$25.00 per vendor
	7 consecutive days (one week)		\$60.00 per vendor
	One month		\$125.00 per vendor
	Other Vendors Operating from a Motor Vehicle		\$75.00 per vehicle
COMMUNITY CENTER			FEES
Cleaning/Damage Deposit			\$75.00
Set-up Fee - Room 1, Room 2, and Room 2 with Kitchen Access			\$25.00 per event
Set-up Fee - Both Rooms 1 and 2 with Kitchen Access			\$50.00 per event
Napkins	Remove - no longer available		\$2.00 per item
Tableclothes	Remove - no longer available		\$10.00 per item
Table Skirts	Remove - no longer available		\$10.00 per item
Selling or Serving Alcohol - Off Duty Officer Retainer Fee			\$35.00 per hour
Tier I - Residential Rates:			
	Room 1 or Room 2 (No Kitchen Access)		\$20.00 per hour
	Room 2 with Kitchen Access		\$25.00 per hour

	Room 1 & 2 with Kitchen Access	\$30.00 per hour
Tier II - Non-Residential Rates:		
	Room 1 and Room 2 (No Kitchen Access)	\$35.00 per hour
	Room 2 with Kitchen Access	\$45.00 per hour
	Room 1 & 2 with Kitchen Access	\$50.00 per hour
Tier III - Lansing Civic Organizations**		
	Room 1 or Room 2 (No Kitchen Access)	\$10.00 per hour
	Room 2 with Kitchen Access	\$15.00 per hour
	Room 1 & 2 with Kitchen Access	\$20.00 per hour
	***501c Designation Required	
COMMUNITY AND ECONOMIC DEVELOPMENT		FEES
Appeals		\$75.00
Blasting Application Fee		\$500.00
Comprehensive Plan/Zoning Ordinance - Electronic Copy		\$35.00
Comprehensive Plan/Unified Development Ordinance - Paper Copies		\$45.00
Conditional Use Permit:		
	Application (Renewed every 5 years)	\$150.00
Maps		\$25.00
Nuisance Fees		
	First Remediation Administrative Fee	\$100.00
	Second Remediation Administrative Fee	\$150.00
	Further Remediations Administrative Fee	Increases an additional \$100.00 for each offense
	Chronic Nuisance Annual Monitoring Fee	\$300.00
Occupational and Trade Licenses:		
	Occupational License Fee (Construction other than trade licenses)	\$100.00
Oil & Gas:		
	Permit Filing Fee	\$300.00
	Processing Fee (if permit is refused or withdrawn)	\$200.00
Parkland Fees:		
	Residential Development Parkland Fee	\$400.00 per residential unit
	Commercial/Industrial Development Parkland Fee	\$0.10 per sq. ft. of lot area
Permits:		
	Building Permits (Other)	\$15.00 minimum
	Demolition Permits	\$150.00
	Electrical Permit	150.00 (New Single Family)
	Fence Permits	\$100.00
	Lawn Sprinkler System Permit	\$17.00
	Mechanical Permit	\$60.00 (New Single Family)
	Moving of Structure	\$250.00
	Plumbing Permit	\$75.00 (New Single Family)
	Pool Permits	\$20 less than 1000 gal. \$100.00 1000 gal. or more
	In-Ground Electrical	\$45.00
	Above Ground Electrical	\$17.00
	Temporary Sign Permits	\$50.00
	Sign Permits	\$100.00
	Sign Permits with Electric	\$150.00
Planned Developments:		
	Preliminary Plan	\$5.00 per Lot/\$300.00 Minimum
	Final Plan	\$5.00 per Lot/\$300.00 Minimum
Plats:		
	Administrative Plat	\$150.00
	Preliminary Plats	\$5.00 per Lot/\$300.00 Minimum
	Final Plats	\$5.00 per Lot/\$300.00 Minimum
Sewer Connection Fees:		
	Private Sewer Connection Fee (Septic)	\$400.00
	Sewer Hook-up Residential	\$3,000.00
	Sewer Hook-up Commercial	\$3,500.00
	Sewer Hook-up Industrial	\$4,500.00
Site Plans:		
	Administrative Site Plan	\$150.00
	Site Plan	\$250.00
Trade Licenses		
	Electrical & Plumbing:	
	*Contractor plus Master	\$125.00
	*Master	\$25.00
	*Journeyman	\$10.00
	*Apprentice	\$5.00
	Mechanical:	
	*Contractor plus Master	\$125.00
	*Master	\$25.00
	*Installer	\$10.00
	Exam Sponsors - Trades Test	\$50.00
Variances		\$75.00
Zoning Map Amendment		\$150.00
FINANCE		FEES
Return Check Fee		\$35.00
Utility Service Deposit (Refundable after 1 year)		\$75.00
Residential Refuse Collection Service Charge	Change to \$17.13	\$16.69
Residential Refuse Collection Service Charge (Senior)	Change to \$15.13	\$14.69
Sewer Usage Fee (Residential)		See Ordinance No. 977
Sewer Usage Fee (Commercial)		See Ordinance No. 977
PARKS AND RECREATION		FEES
Baseball:		
	Age 7-8	\$40.00/\$45.00 Non-Resident of USD 469
	Age 9-10	\$40.00/\$45.00 Non-Resident of USD 469
	Age 11-12	\$40.00/\$45.00 Non-Resident of USD 469
	Age 13-15	\$40.00/\$45.00 Non-Resident of USD 469
Basketball		\$45.00/\$50.00 Non-Resident of USD 469
Cheerleading		\$75.00/\$85.00 Non-Resident of USD 469
Football:		
	Age 6-7	\$50.00/\$60.00 Non-Resident of USD 469
	Age 8-9	\$115.00/\$125.00 Non-Resident of USD 469
	Age 10-11	\$115.00/\$125.00 Non-Resident of USD 469
Soccer (Spring and Fall):		\$35.00/\$40.00 Non-Resident of USD 469
Softball:		\$40.00/\$45.00 Non-Resident of USD 469
T-Ball (Co-ed):		\$40.00/\$45.00 Non-Resident of USD 469
Field Rental Fee per Day **		
	Per Field/No Lights	\$75 per day
	Per Field/With Lights	\$100 per day
Field Rental Deposit		\$75.00
*Non-Residents pay \$5.00 more for programs under \$50.00 and \$10.00 more for programs over \$50.00. Late registration fees are \$10.00 per child up to a total of \$20.00 per family per sport. ** Rentals subject to Liability Release/Indemnification and additional Insurance.		

PUBLIC WORKS			FEE\$
Driveway/Sidewalk in ROW			\$25.00
Floodplain Development Permit			\$100.00
Lawn Sprinkler System in ROW			\$25.00
Permit for Temporary Right-of-Way Use			\$100.00
Stormwater Discharge Application Filing Fee			\$100.00
Utility Permit Base Fee			\$50.00
	Linear Utility Fee		\$25.00 per block
* No fee for work performed by Franchisee's own employees			
LANSING COMMUNITY LIBRARY			FEE\$
Fax			\$1.00 per page
Black and White Copies/Prints			\$0.10 per page
Color Copies/Prints			\$0.25 per page
Processing Fee for broken cases, missing dust jacket, barcode, labels			\$3.00
Replacement fee for lost library card			\$1.00/ First time request is free
Lost or damaged item			Replacement value of item listed in system
Headphones			\$1.00
Collections Processing Fee			\$25.00