
AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Tish Sims, City Clerk
DATE: June 8, 2022
SUBJECT: Ordinance No. 1083 – Approval of Fee Schedule

Ordinance No. 1083 adopts the updated fee schedule for service charges and fees for various departments. Attachment A summarizes the schedule. To implement the changes, a new fee schedule must be adopted by ordinance.

Changes:

Administration:

- Increased the Notary Stamp Fee to \$15.00 per stamp.
- Updated the fee for Electronic Documents /Videos on USB to \$25.00 per USB, this also would remove the Video Copies on Disc since this is a media that is no longer used.
- Institute a fee for re-inspections at \$75.00

Community Center:

- Removed Napkins, Tablecloths and Table Skirts – We don't offer these anymore.

Finance:

- Increased the Residential Refuse Collection Service Charges – Waste Management has increased their fees.

Action: Staff recommends a motion to adopt Ordinance No. 1083.