

CITY OF LANSING
CITY COUNCIL MEETING

REGULAR MEETING MINUTES
June 17, 2025

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor McNeill at 7:00 p.m.

Roll Call:

Mayor McNeill called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Gene Kirby and Kevin Gardner

Ward 2: Don Studnicka

Ward 3: Kerry Brungardt and Jesse Garvey

Ward 4: Dan Clemons and Pete Robinson

Councilmembers Absent: Jake Kowalewski

OLD BUSINESS:

The Regular Meeting minutes of June 5, 2025, were provided for review.

Councilmember Studnicka made a motion to approve the Regular Meeting Minutes of June 5, 2025, as presented. Councilmember Clemons seconded the motion.

Roll Call Vote: Aye: Councilmembers Kirby, Garvey, Robinson, Clemons, Brungardt, Studnicka, and Gardner; Nay: none; Abstain: none; Absent: Councilmember Kowalewski; The motion was approved.

Audience Participation:

Paul Cromer – 23916 131st St Leavenworth, KS

- Thanked staff for making the Planning Commission and Zoning meeting available on the City's YouTube page.
- Other requests made included:
 - the City work sessions are posted to the City's YouTube page.
 - City emails established for the BZA and Planning Commission members

Presentations:

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Board of Zoning Appeals Appointment

Terrance Allen has applied for an appointment to the Board of Zoning Appeals to serve a three (3) year term ending on April 30, 2028.

Staff recommend a motion for approval of the appointment to fill a vacant seat on the BZA.

Councilmember Brungardt made a motion to approve the Zoning Board of Adjustment appointment of Terrance Allen to a term ending on April 30, 2028. Councilmember Clemons seconded the motion.

Roll Call Vote: Aye: Councilmembers Kirby, Garvey, Robinson, Clemons, Brungardt, Studnicka, and Gardner; Nay: none; Abstain: none; Absent: Councilmember Kowalewski; The motion was approved.

2026-2029 Independence Day Celebration RFP

The City of Lansing issued an RFP for professional fireworks display services. Victory Pyro Productions submitted the sole complete proposal. Their proposal meets all minimum qualifications

outlined in the RFP, including insurance, experience, duration, and value. They also propose an enhanced pyro-musical experience—a choreographed fireworks display synchronized to music—which represents a creative upgrade to past shows.

Victory Pyro has been the fireworks provider since 2019. Victory Pyro's selected payment option includes a 4% discount, bringing each year's cost to \$25,625.66, slightly above the stated cap of \$25,000, but justified by the added value of the quality of display Victory Pyro has demonstrated

Staff recommends Council approval contingent upon final budget verification and authorization to negotiate minor scope or price adjustments if necessary to remain within budget.

Councilmember Robinson made a motion to authorize the City to execute a three-year agreement with Victory Pyro Productions for the City's annual Independence Day Fireworks Display in 2026, 2027, and 2028, in an amount not to exceed \$26,500.00 per year, subject to confirmation of budget availability. Councilmember Kirby seconded the motion.

Roll Call Vote: Aye: Councilmembers Kirby, Garvey, Robinson, Clemons, Brungardt, Studnicka, and Gardner; Nay: none; Abstain: none; Absent: Councilmember Kowalewski; The motion was approved.

Online Permitting System Purchase

As allowed under Section 4-4 Professional Services of the City of Lansing Purchasing Manual, Staff is allowed to secure quotes of services required for services needed by requesting quotes from qualified vendors. CED has secured over the course of late 2023 through 2025 a range of quotes from online permitting system vendors.

Staff has considered the cost of the system combined with feature set, usability, and the public user interface to determine that GovWell provides the best combination of quality and value.

Staff would like to start the project in 2025 with the transition and Go-Live date being completed before the City's contract with iWorq expires in January 2026. The contract with GovWell will be signed in 2025 with most of the expense incurred upon completion of the project in 2026.

Staff recommends that the City partner with GovWell provide the City's permit system. Currently the City has a contract with iWorq to provide this service.

Councilmember Brungardt made a motion to sign a 3-year contract for Online Permitting services with GovWell with costs not to exceed \$38,500 in 2026. Councilmember Gardner seconded the motion.

Roll Call Vote: Aye: Councilmembers Kirby, Garvey, Robinson, Clemons, Brungardt, Studnicka, and Gardner; Nay: none; Abstain: none; Absent: Councilmember Kowalewski; The motion was approved.

Fairlane Townhomes RHID Public Hearing Resolution

The City of Lansing is proposing to establish a Reinvestment Housing Incentive District (RHID) for the second phase of the Fairlane Town Homes project. The proposed project would include approximately 21 townhome units, including five triplexes and three duplexes, offering both one-bedroom and two-bedroom units. The RHID tool would allow the City to support housing development by reimbursing some eligible costs through the increase in property taxes generated by the new housing over time.

Councilmember Garvey made a motion to approve Resolution B-6-2025 setting a public hearing date for August 7, 2025, to consider the establishment of the Fairlane Townhomes Phase II RHID and adoption of the related development plan. Councilmember Kirby seconded the motion.

Roll Call Vote: Aye: Councilmembers Kirby, Garvey, Robinson, Clemons, Brungardt, Studnicka, and Gardner; Nay: none; Abstain: none; Absent: Councilmember Kowalewski; The motion was approved. The council continued discussion with CED Director Gentzler regarding vertical versus horizontal construction.

REPORTS:

Department Heads: Community and Economic Development Director Joshua Gentzler reminded Council of the Independence Day Celebration scheduled for June 28, 2025.

City Attorney: Nothing to discuss.

City Administrator:

- Pool Grand Opening
- Recognized Parks and Recreation Director Jason Crum, Aquatic Center Manager Joe McGuire, Finance Director Beth Sanford, and City Clerk Tish Sims for all their hard work on the pool.
- Reminder that the pool was paid for by a Special Sales Tax not Property Tax.

Governing Body:

Councilmember Kirby:

- Acknowledge the pool as a great asset to the community.
- The fireworks display is paid for by the Hotel Tax.

Councilmember Garvey:

- Noted development and location of the Aquatic Center.
- Thanked Parks and Recreation Director Jason Crum and team for their hard work.

Councilmember Robinson:

- Echo great job on the pool.

Councilmember Clemons:

- Port Authority – will be scheduling briefings with local governing bodies. City of Lansing briefing will be on 17th of July.
- Thanked volunteers and school for the Independence Day Celebration.

Councilmember Brungardt:

- Ditto what everyone else said.
- Amenities matter in a community.

Councilmember Studnicka:

- Nothing to add.

Councilmember Gardner:

- Thanked Terrence Allen for volunteering for the Board of Zoning Appeals.
- Thanked CED Director Gentzler for answering his questions.

ADJOURNMENT:

Councilmember Gardner made a motion to adjourn. Councilmember Brungardt seconded the motion.

Roll Call Vote: Aye: Councilmembers Kirby, Robinson, Clemons, Brungardt, Studnicka, and Gardner; Nay: Councilmember Garvey; Abstain: none; Absent: Councilmember Kowalewski; The motion was approved.

The meeting was adjourned at 7:22 PM.

ATTEST:

City Clerk Tish Sims, CMC