
AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Jason Crum, Parks and Recreation Director *JC*
DATE: April 15, 2022
SUBJECT: South Activity Center Gym Doors

In 2021 a Capital and Supplemental request was made for replacement of the south exterior gym doors at the Activity Center. The request was made for \$60,000.00. To the best of my knowledge, the doors are original to the gymnasium which dates them to around 1950. The doors and frames are wood and are showing significant deterioration. There are currently three sets of double doors on the exterior and only two sets on the interior from the concession area into the gym. When this request was made the City Council asked that we explore the possibility of removing one set of doors. That was done, and we will only be replacing the two sets of doors that align with the interior doors. The third set will be panels with windows. The project will have a similar look to the current doors with modern materials. On March 31st, 2022, a request for bid advertisement ran in the Leavenworth Times. Bids for the project were due on April 14th at 2:00 p.m. One bid was received from Overhead Door Company of KC for \$53,111.00. The bid form is attached.

Policy Consideration: N/A

Financial Consideration:

This project will be funded from general fund account 10-030-43301.

Action:

Staff recommends a motion to approve the bid of \$53,111.00 from Overhead Door Company of KC for the replacement of the south gym doors.

AGENDA ITEM

BID FORM

2022 Lansing Activity Center South Gym Entrance

Company Name and Address: Overhead Door Company of KC
1901 E. 119th St
Olathe KS 66061

Bid Total \$ 53,111

Planned Start Date 8-Weeks ARO

Name and Contact Information of Responsible Individual:

Name: Keith Lawrence

Address: 1901 E. 119th St.

Olathe KS 66061

Email: Keith.lawrence@dhpac.com

Phone: Cell 816-274-2287

Signature: Clay Noble

Digitally signed by Clay Noble
DN: cn=Clay Noble, o=DH Pace, ou=Vice President, Entry Door Systems,
email=Clay.Noble@dhpac.com, c=US
Date: 2022.04.14 08:58:26 -0500

Date: 4-14-2022



Request for Bids
Lansing Activity Center
South Gym Entrance

City of Lansing, Kansas
Parks and Recreation Department
108 S. 2nd Street
Lansing, Kansas 66043

REQUEST FOR BID

PROJECT OVERVIEW

The City of Lansing, Kansas is accepting bids for the south entrance of the Lansing Activity Center gym. Work performed must conform to all current federal, state, and local building codes and regulations. The award of contract is tentatively scheduled for April 21, 2022. Work dates will need to be scheduled with the Parks and Recreation Department.

INSTRUCTIONS TO BIDDERS

All interested bidders are required to submit one sealed copy of their bid. Submittal requirements and criteria for the bids are described herein. The City will evaluate the bids received and determine the best overall bid for this project. Bidders shall schedule a visit with the location to familiarize themselves with the specific conditions, measurements, and requirements. The attached drawings are for reference only and the dimensions may not be accurate. Bidders are required to take their own measurements for bidding. A Site visit can be scheduled with Jason Crum at parks@lansingks.org

Bid Requirements:

All bids shall be submitted to the office of the City Clerk, 800 1st Terrace, Lansing, Kansas, 66043, and are open for public inspection after the sealed bid opening date and time. Bids shall be submitted in sealed envelopes, addressed to the office of the City Clerk, upon which the following is clearly written or printed "Bid for the Lansing Activity Center South Gym Entrance" and the name and address of the bidder. Any bids received after the closing time will be returned unopened. Bids must be received by the City Clerk's office on or before **2:00 p.m. central time, on April 14th, 2022.** Facsimile transmission of the bid will not be accepted. Bids must be signed and dated, and all bid prices must be filled in. Bids must be valid for a period of 60 days. The City of Lansing, Kansas retains the right to accept or deny any bid for any reason, and to award a contract for services the City deems best suited for the use intended. Please list the expected start date of your work. Once materials are available for the job, the workdays should be scheduled with the Parks and Recreation Department.

Questions, Clarifications and Addenda:

Bidders requiring clarification shall direct all communication in writing by email to Jason Crum at parks@lansingks.us. All requests for clarification shall be received no later than 3 (three) working days before the due date. Interpretation and modification of the bid packet will be by addenda only. Oral responses, interpretations, or modifications given by other means are not binding. Addenda will be delivered by email to holders of record at the email address provided by the bidder. To receive addenda, please provide company name, contact name, address, phone number, and email address to Jason Crum at parks@lansingks.org

SCOPE OF WORK

The following services are requested as part of this bid and are to be furnished by the contractor. Bidders requesting exceptions are required to provide sufficient justification for the request. The

contractor will be responsible for the removal and disposal of all existing materials that will not be reused. The existing system contains support elements for the building. These elements should be located and accounted for prior to bidding and ordering of replacement pieces. The intention of the project is to maintain a similar look and function with new materials. The contractor will be responsible for securing the site for the duration of the project.

The following items shall be installed:

-2 ea. 6'0 x 7'0 Aluminum door pairs with sidelights and transoms. Medium stile. Powder coat White. Doors should align with the existing interior concession room doors.

- 5" Mid-rails

- Top door sections, ¼" Clear Laminated Glass

- Lower door sections. 1" IG Smooth white insulated aluminum panels

- 2 ea. Removable mullions, Clear finish.

- 10" Bottom rails

- Offset pivot hinges

- 3 ea. Rim panic devices with exterior pull handles

- 1 ea. Rim panic with exterior pull handle and keyed cylinder. Keyed random.

- 4 ea. SC80 door closers with drop plates.

- Sidelights to be 3-Panel with a solid upper transom (1" IG smooth white insulated panels) and a solid lower panel (1" IG smooth white insulated panels). Center window panel ¼" clear laminated glass.

Horizontal mullions to be centered with 5" mid-rails on doors.

-4 ea. Center matching window panels, fixed. Upper transoms to be solid (1" IG smooth white insulated panels). Lower panels to be solid (1" IG smooth white insulated panels).

- Center window panels to be ¼" clear Laminated Glass. Horizontal mullions to be centered with 5" mid-rails on doors.

- 4.5" x 2" Aluminum framing, Powder coat, White, Includes Transoms.

- 2 ea. 72" Threshold and 4 ea. Bottom door sweeps.

- Wrap support beams with White break metal.

1. All work must be performed in compliance with currently adopted industry standards and applicable codes of the City of Lansing (current version).
2. All necessary equipment, labor, and supervision to perform scope of work.
3. ****Approved equal items must be approved in writing by the Director.****
4. Work will be performed Monday thru Friday from 8AM to 5PM, CST., unless prior arrangements have been made.

INDEMNIFICATION AND INSURANCE

The contract between the City and the contractor shall contain the City's standard insurance provisions as shown below. In addition, the following indemnification clause shall be part of the contract:

To the fullest extent permitted by law, the contractor shall be required to indemnify, defend, and hold harmless the City of Lansing, Kansas, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney fees, arising out of or resulting from performance of the work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property including loss of use resulting there-from, but only when caused in whole or in part by negligent acts or omissions of the contractor. The contractor shall not be responsible for indemnifying the City, or its agents and employees for such agent's and employee's sole negligence.

The contractor shall secure and maintain, or have maintained throughout the duration of this contract, insurance of such types and in such amounts as may be necessary to protect itself, and the City of Lansing, Kansas against all hazards or risks of loss, whether such hazards or risks of loss be generated by the contractor or any of its subcontractors, or by anyone directly or indirectly employed by the contractor or its subcontractors. Cost of insurance shall be included in and not separate from this contract. The contractor shall also provide the City of Lansing, Kansas evidence of such insurance coverage for the contractor, and all renewals thereof, in the form of certificates of insurance accompanied by appropriate additional insured endorsements.

Specific types of insurance to be maintained by the contractor include, but are not limited to, the following:

- Workers' Compensation and Employers' Liability Insurance. The liability limits for workers compensation shall be in accordance with Kansas Law and employers' liability shall be \$1,000,000 for each occurrence. Other states coverage and waiver of subrogation is required.
- Business Automobile Liability Insurance. This insurance shall be maintained with limits not less than \$1,000,000 combined single limit for each occurrence.
- Commercial General Liability Insurance. This insurance shall insure the contractor and shall be endorsed to name the City of Lansing, Kansas as an additional insured. The liability limits shall be not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate. A \$1,000,000 per occurrence coverage policy with a per site endorsement will not require the \$2,000,000 annual aggregate.
- Umbrella Liability Insurance. This insurance shall protect the consultant and shall name the City of Lansing, Kansas as an additional insured. The liability limits shall be not less than \$2,000,000 per occurrence and \$2,000,000 general aggregate.
- Professional Liability Insurance. The contractor has, or is able to obtain, professional liability insurance with a minimum limit of \$1,000,000 annual aggregate.

- Coverage Limits. Coverage limits for General and Auto Liability exposures may be met by a combination of primary and umbrella policy limits.
- Exposure Limits. The above are minimum acceptable coverage limits and do not infer or place a limit on the liability of the contractor. Should a separate firm be used for design, such firm shall provide evidence of worker's compensation and general liability insurance in addition to the professional liability insurance as specified above.

PROFESSIONAL RESPONSIBILITY

The City expects the contractor to perform due diligence in the performance of its services and to carry out its responsibilities in accordance with customarily accepted professional practices.

TERMS AND CONDITIONS

The City reserves the right to waive minor technicalities under this specification. If there is additional equipment or hardware required that is not listed in the specification that is required to complete the work and to comply with all federal and state laws, please identify and include those items as well.

The respondent shall comply with the documentation required in this bid packet. Failure to comply with the requirements may result in disqualification of the respondent's submittal.

The City reserves the right to:

1. Reject any and all submittals,
2. Amend or cancel the bid at any time,
3. Revise the schedule as the City sees fit, and
4. Enter into any agreement deemed by the City to be in its best interest.

Bidders should familiarize themselves with the City of Lansing's Purchasing Policy. This policy, approved by the Lansing City Council on the 7th of May, 2015, authorizes the governing body to offer local bid preference to bidders located within the city of Lansing and/or Leavenworth County. The entire policy can be found online at www.lansingks.org

The contractor, including subcontractors and vendors, will be required to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 et seq.) and the Kansas Age Discrimination in Employment (K.S.A. 44-1111 et. seq.).

The City of Lansing assures that no person shall on the grounds of race, color, national origin, sex, disability, age or low income status as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.L. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The City of Lansing further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

BID FORM

2022 Lansing Activity Center South Gym Entrance

Company Name and Address:

Bid Total

\$ _____

Planned Start Date

Name and Contact Information of Responsible Individual:

Name: _____

Address: _____

Email: _____

Phone: _____

Signature: _____

Date: _____