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# AGENDA ITEM

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TO: Mayor McNeill, Lansing City Council  
FROM: Tim Vandall, City Administrator  
DATE: April 21, 2022  
SUBJECT: Historical Society Request

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**Explanation:** Correspondence from Debra Bates Lamborn is on the agenda. Ms. Lamborn is the chairperson of the Lansing Historical Society. Ms. Lamborn is requesting funds from the dissolution of the Kansas Regional Prisons Museum 501c3 from March 2019. Upon receiving similar correspondence from the Historical Society in late 2021, the City replied with a copy of the KRPM bylaws and inquired as to what superseded the bylaws. The bylaws for the KRPM 501c3 are on file with the Kansas Secretary of State.

The Kansas Regional Prisons Museum (KRPM) Board was separate from the Lansing Historical Society. The City of Lansing raised funds for the KRPM and for several years deposited all revenue from Lansing DAZE and other events into the KRPM Fund. Leonard Lockwood was the City's point of contact to the KRPM.

In accordance with the bylaws and guidance our auditors, upon dissolution of the KRPM, the Council directed staff to utilize the funds for a cultural/recreational purpose and for something permanent. Based on this direction from the Council at the March 21, 2019, the funds were deposited into the Special Parks & Recreation Fund for design/construction of Bernard Park. The design, engineering, and inspection of Bernard Park totals \$566,671.75 and was approved by the Council in May 2021. Construction at Bernard Park is slated to begin any day.

**Policy Consideration:** I have included materials from the Kansas Regional Prisons Museum. Upon dissolution in 2019, the KRPM followed their bylaws and offered funds to the City of Lansing. The Council discussed this topic in an open public meeting (minutes attached) and decided to use the funds for a recreational/cultural purpose.

Prior to the March 21, 2019 Council meeting, staff presented all documents to our auditors to ensure compliance with all statutes. Based on the KRPM Bylaws on file with the Kansas Secretary of State, our auditors concluded that this was lawful and the intent of the Kansas Regional Prisons Museum Board.

**Financial Consideration:** It may be reasonable to assist the Lansing Historical Museum and other nonprofits through Transient Guest Tax Funds if the Council desires.

Based on guidance at the March 21, 2019 City Council meeting, staff utilized the funds from the Special Parks & Recreation Fund for the design and construction of Bernard Park.

**Action:** No action required.