



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report
August 15, 2024

Agenda Items:

A proclamation in recognition of the 70th anniversary of the Lansing Lions Club is on the agenda for Thursday night. We also have a proclamation for Assisted Living Week.

An executive session for 20 minutes for economic development is on the agenda.

The second quarter financial summary is included in the agenda materials.

The July recap for the library is included on the agenda.

Parks & Recreation Registration Figures:

Youth Soccer

Division	2023 Participants	2024 Participants
Under 6	51	40
Under 8	49	45
Under 10	43	43
Under 12	45	44
Under 14	40	45
Total	228	217

Flag Football

Division	2023 Participants	2024 Participants
1 st /2 nd Grade	35	49
3 rd /4 th Grade	44	61
5 th /6 th Grade	26	28
Total	105	138

Cheerleading

Division	2023 Participants	2024 Participants
K-2 nd Grade	21	21
3 rd -4 th Grade	21	16
5 th -7 th Grade	9	9
Total	51	46



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Wastewater:

Construction of the McIntyre Sewer Project continues and is near completion. Performance testing is ongoing and there have been no failures to date. Final grading and temporary seeding are ongoing and will continue. Final permanent seeding will resume this fall. This project was paid for partially by a GO Bond, a \$1.3 Million grant from the State of Kansas, and Leavenworth County also contributed \$240,000 for design.

Contract documents for the Ida/Gamble Sewer Relocation Project were approved at the May 16th City Council Meeting. A kickoff meeting was held on May 24th. The project will relocate sewers near the intersection that are oversized for current flows to the new 7 Mile 36” interceptor. It is anticipated the project will be bid in conjunction with the Town Center Sewer Project this fall.

Public Works:

Staff is working to receive bids to repair/replace a rusting stormwater pipe. The pipe is located along 4H Road, near the gas station. Staff is considering utilizing a pipe liner to avoid closures.

Nearly all work for the annual capital improvement plan has been completed. Some pavement markings and manhole surroundings may need to be completed. Staff is considering coding recent paving work to the ARPA fund to help ensure the fund is closed out prior to the end of 2024. Funds originally transferred from the General Fund could then be utilized for other items in 2025.

A resident recently utilized the City’s sidewalk reimbursement program. As a reminder, the City will share a portion of the costs to replace dilapidated or damaged sidewalks. In this recent instance, we contributed \$1,420 to improve the sidewalks on Caraway Place. Please feel free to mention this program to residents as a way to improve sidewalks throughout town!

YTD Sales Tax Update:

The year-to-date sales tax updates are below.

	2023 YTD	2024 YTD	Difference
Local Sales & Use Tax (1.9%)	\$1,254,321	\$1,590,989*	*
County Sales Tax	\$559,247	\$520,334	-\$38,913, -6.96%
County Use Tax	\$222,921	\$218,020	-\$4,901, -2.19%
Guest Tax	\$76,178	\$56,126	-\$20,052, -26.3%



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*The 2024 year-to-date figure includes the new sales taxes all seven months, while at this point last year the new sales tax rate had only been collected for one month. When excluding the new sales tax, our local sales tax figures are down from 2023.

The total non-food sales tax rate in Lansing is broken down as follows:

- 6.5% State Sales Tax (varies on food)
- 1% Countywide Sales Tax
- 1% City General Sales Tax-General Fund
- .45% DeSoto Road & Park Improvements (20 years)
- .45% Aquatic Center (20 years)
- 9.4% TOTAL
- 1% Community Improvement Dist. (Mainstreet Chrysler Dodge Jeep Ram property only)

The special sales tax to pay for the Aquatic Center has generated \$381,838 through the first seven months of the year. The special sales tax to pay for DeSoto Road and Bernard Park Improvements also generated \$381,838 (both special sales taxes are for the same amount, .45%). Both of these special sales taxes are on pace to generate \$654,579 this year, which pays off the debt for both projects.

Update on ARPA Funds:

A summary of the total amount received from the federal government, and what we have spent the funds on is below. The ARPA funds need to be committed by 12-31-2024 and spent by 12-31-2026. Staff is considering utilizing ARPA funds for our recent asphalt paving throughout town, which could allow funds that were previously transferred from the General Fund to be utilized for other projects or potentially fire equipment in 2025.

- \$1,823,526.76 American Rescue Plan Act Funds Received
- \$800,000 High Speed Internet in Lansing
- \$90,822 Sewer Improvements near Fairlane
- \$80,000 Sewer Improvements near First Terrace
- \$35,000 Economic Development Data (Buxton)
- \$314,667.73 Water Line Center Drive
- \$503,037.03 ARPA Funds Remaining

Meetings & Announcements:

There are multiple openings for Police Officer I/II. Interested candidates can apply by clicking on the "How Do I?" tab under the website homepage and clicking job opportunities. Starting pay is \$50,107/year, with opportunities for overtime. Officers with experience, education, or



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certification can be started higher on the pay scale. Additionally, the City offers a \$1,500 sign-on bonus for new police officers! We are evaluating increasing the sign-on bonus.

Citizens should be receiving postcards with links taking them to the community survey in the next week!

Based on the conditions of City Hall and unknown timelines for when repair work will be complete, we are still considering different ideas for the best way to honor our volunteers. We could consider a different location for the event. We did not hold the event in 2020 and instead provided all volunteers with a gift card to a Lansing business of their choice.

- Thursday, August 15 City Council Meeting, 7:00pm, Lansing Library
- Thursday, August 29 City Council Work Session, 7:00pm, Lansing Library
 - Airbnb/VRBO Regulations, Fireworks Sale Rules
- Monday, September 2 Labor Day, City Offices Closed
- Thursday, September 5 City Council Meeting, 7:00pm, Lansing Library
 - Public Hearings & Approval of 2025 Budget
- Wednesday, September 11 Citizens Academy Begins, Location TBD
- Wednesday, September 18 Planning Commission Meeting, 7:00pm, Location TBD
- Thursday, September 19 City Council Meeting, 7:00pm, Location TBD
- Thursday, September 26 City Council Work Session, 7:00pm, Location TBD
- Tuesday, October 1 Volunteer Appreciation Dinner, Location TBD
- Thursday, October 3 City Council Meeting, 7:00pm, City Hall

Sincerely,

Tim Vandall