



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report
May 2, 2024

Agenda Items:

The Treasurer's Report is included in the agenda materials.

There are proclamations for National Peace Officers Memorial Day/Lansing Police Week and Economic Development Week on the agenda.

Ordinance No. 1105 amends the wording of Ordinance No. 1068 to better reflect the changes from HB 2137, which allowed Sunday sales of liquor and cereal malt beverages in the original package within the City of Lansing.

Ordinance No. 1106 amends licensing fees for drinking establishments in Chapter 3, Article 3, Section 302(E) to \$500 per KSA 41-310k. State statutes do not allow the total amount of fees to exceed \$600; when including liquor licenses and business licenses our previous fee amount was greater than \$600. By reducing this fee to \$500, when including the business license, the fee will not exceed \$600.

Ordinance No. 1107 amends fees for private clubs in Chapter 3, Article 1, Section 109 (A) to \$500 per KSA 41-2622b. Similar to Ordinance No. 1106, State statutes do not allow the total amount of fees to exceed \$600; when including liquor licenses and business licenses our previous fee amount was greater than \$600. By reducing this fee to \$500, when including the business license, the fee will not exceed \$600.

Ordinance No. 1108 amends the schedule of fees related to the licensing of transient vendors in Lansing. Review, approval, and enforcement of transient vendors in Lansing has become more time consuming in recent years. Updates to Ordinance No. 1108 increases costs to offset some of the staff time associated with transient vendors.

Wastewater:

Construction of the McIntyre Sewer Project continues and is ahead of schedule. One crew encountered a natural spring that surfaced after blasting was complete and caused them to use pumps to remove groundwater. Future long-term remediation to drain the water to the nearby creek is under consideration at this time. To date, 5,716' out of 9,110' has been installed, along with 25 of the 36 manholes. The aerial crossing over the 9 Mile Creek is complete and has been seeded. This project is scheduled for substantial completion in November of 2024. This project will be paid for partially by a GO Bond, a \$1.3Million Grant from the State of Kansas, and Leavenworth County also contributed \$240,000 for design.



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The Town Center Sewer Replacement Project is set to go to bid in September of this year, with construction to take place afterward. This project is expected to take 120 days.

The City Council was briefed on the Ida/Gamble Sewer Project at the April work session. Staff will work with GBA to develop the scope for the project and negotiate a fee for design. The project will relocate sewers near this intersection that are oversized for current flows to the new 7 Mile 36" interceptor. It is anticipated this project will be bid with the Town Center Sewer Project this fall, which will allow the City to save money on mobilization.

Community & Economic Development:

A preconstruction meeting for the 50-unit apartment complex on West Mary Street is scheduled for May 1st. Construction is slated to begin in the very near future.

Closing for the parcel the City is purchasing from the Catholic Church is now slated for the end of May.

The updates discussed at the March work session were reviewed and recommended by the Planning Commission at their April meeting. Staff plans to brief the Council on the discussion at an upcoming Council meeting and have an ordinance reflecting the changes at a future meeting.

Staff has been reviewing the future land use map based on several of the properties discussed at the April work session. A copy of the Future Land Use Map can be found at the link below: <https://gis.lansingks.org/apps/29e66ee7ab8f4e83a2566418843c0556/explore>

Director of Community & Economic Development Joshua Gentzler will brief the Council on updates in his department Thursday night.

Public Works:

The storm drain and asphalt work on Valley Drive in the Stonecrest subdivision was completed in late 2023. The pipe liner near the creek and church was completed recently. The tentative date for Linaweaver Construction to begin the final portion of the project is May 29th. Please note, this repair will close 4H Road temporarily. Staff will work to ensure residents in the area know of the temporary detour.

Based on discussion at the January 25th work session, we will likely delay the box culvert repairs on 147th Street to 2025. The goal of this delay is to not have two major roads in close proximity closed concurrently during the summer of 2024.

Staff has followed up with a property owner about completing the drainage project on Robin Road. Unfortunately, the failing pipe is not within an easement since there was no drainage easement established when Sherwood Forrest was platted as a county-subdivision in the 1980s.



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In order for the City to complete this project, the property owner would need to grant a utility easement.

The City is looking to apply for a grant from the KDOT Transportation Alternatives program to fund a 10' trail from Lansing High School to the existing trail that terminates on 4H Road, at the northwest corner of the Wyndham Subdivision. Please note this area has no curb or gutter, which may need to be evaluated as part of our application. We will work to receive community feedback from residents to help support our application. Lansing's Angel Falls Trail was funded by the Transportation Alternatives program.

Update on ARPA Funds:

A summary of the total amount received from the federal government, and what we have spent the funds on is below. The ARPA funds need to be committed by 12-31-2024 and spent by 12-31-2026. ARPA funds can be used for fire equipment.

- \$1,823,526.76 American Rescue Plan Act Funds Received
- \$800,000 High Speed Internet in Lansing
- \$90,822 Sewer Improvements near Fairlane
- \$80,000 Sewer Improvements near First Terrace
- \$35,000 Economic Development Data (Buxton)
- \$314,667.73 Water Line Center Drive
- \$503,037.03 ARPA Funds Remaining

YTD Sales Tax Update:

The final year end sales tax updates are below.

	2023 YTD	2024 YTD	Difference
Local Sales & Use Tax (1.9%)	\$701,082	\$882,977	\$181,895, 25.94%*
County Sales Tax	\$320,110	\$290,983	-\$29,127, -9.09%
County Use Tax	\$122,827	\$126,315	\$3,488, 2.84%
Guest Tax	\$29,980	\$25,113	-\$4,867, -16.23%

*Additional .45% sales tax for aquatic center began July 2023.

The total non-food sales tax rate in Lansing is broken down as follows:

- **6.5%** State Sales Tax (varies on food)
- **1%** Countywide Sales Tax
- **1%** City General Sales Tax-General Fund
- **.45%** DeSoto Road & Park Improvements (20 years)
- **.45%** Aquatic Center (20 years)



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- 9.4%
- 1% Community Improvement Dist. (Mainstreet Chrysler Dodge Jeep Ram property only)

The special sales tax to pay for the Aquatic Center has generated \$211,914 through the first four months of the year. The special sales tax to pay for DeSoto Road and Bernard Park Improvements also generated \$211,914 (both special sales taxes are for the same amount, .45%). Both of these special sales taxes are on pace to generate \$635,742 this year, which pays off the debt for both projects.

Meetings & Announcements:

As discussed at a previous Council meeting, staff is releasing a survey to our residents to gauge interest in partnering with Leavenworth on their RideLV Micro transit program. Be on the lookout for QR codes leading to the survey and encourage residents to participate in the survey.

There are currently openings for Part Time Parks & Recreation Facility Maintenance, Parks & Recreation Maintenance, Seasonal Parks & Recreation Laborer, and Police Office (I/II). There are also two openings on the Tree Board, and numerous openings on the Building and Plumbing Trade Boards of Appeal.

- Saturday, May 4th Fishing Derby, 9am-11am, Bernard Park
- May 10th & 11th Spring Citywide Garage Sale
- Wednesday, May 15th Planning Commission Meeting, 7:00pm, City Hall
- Thursday, May 16th City Council Meeting, 7:00pm, City Hall
- Monday, May 27th Memorial Day, City Offices Closed
- Thursday, May 30th Work Session, 7:00pm, City Hall
 - Budget Updates for 2024
- Thursday, June 6th City Council Meeting, 7:00pm, City Hall
- Wednesday, June 19th Planning Commission Meeting, 7:00pm, City Hall
- Thursday, June 20th City Council Meeting, 7:00pm, City Hall
- Thursday, June 27th Work Session, 7:00pm, City Hall
 - Budget Briefing & Compilation
- Saturday, June 29th Firework Celebration! Lansing High School Parking Lot
- Thursday, July 4th Independence Day-City Offices Closed
- Thursday, July 11th Make Up City Council Meeting, 7:00pm, City Hall

Sincerely,

Tim Vandall