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# AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Anthony J. Zell, Jr., Wastewater Utility Director  
DATE: September 10, 2025  
SUBJECT: Bid Approval – G Building Roof Replacement Request

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The blower building (G-BLDG) at the Lansing Wastewater Treatment Facility was constructed as part of the original plant back in 1981. The roof on the building has begun to leak and water has been entering the building near electrical equipment and the blowers. The building has a flat roof with rubber membrane and rocks. Scuppers are already installed for the roof drains. Several years ago, the building required tuckpointing to repair the masonry façade and prevent further deterioration.

Staff bid this project, and a bid opening was held August 29<sup>th</sup> at City Hall. An invitation to bidders was published in the Leavenworth Times and on the city's website. Several local contractors were sent bid packets who expressed interest in this project. Three bidders submitted qualified bids, and the lowest complete bid was received from Meridien Roofing Solutions. The work includes a 20-year warranty and will be completed within 90 days of approval. A summary of the bids is below.

Delta Innovated Services:	\$44,322.00
Meridien Roofing Solutions:	\$26,467.00
Premier Contracting:	\$32,352.00

**Policy Consideration:** This request is above staff's approval authority and requires action from the city council. This was originally requested in the 2026 budget; however leakage is persistent and now time sensitive to protect the buildings' contents.

**Financial Consideration:** There are sufficient funds in Utility's acquisition account (50-050-43301) to fund this request in 2025. The amount requested includes a project contingency of five percent.

**Recommended Action:** A motion to approve the bid from Meridien Roofing Solutions in the amount of \$27,790.00, which includes a 5% contingency.