



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report February 2, 2023

Agenda Items:

As discussed at the January 26th work session, the contract for engineering services for the Centre Drive islands and lights is on the agenda. The base design totals \$26,600 for civil and electrical construction documents pertaining directly to Centre Drive. At the work session we also discussed potentially including an alternate to widen the 4H/Centre Drive intersection, which would add \$10,100 in engineering to the project, for a total of \$36,700. Funds for the design and \$785,000 toward construction were included last summer in the 2023 budget process.

Resolution B-1-2023 is a document approving our participation in the Regional Resource Sharing Agreement. The Mid America Regional Council (MARC) reached out to all cities in the Kansas City metropolitan area encouraging cities to review and approve the RRSA to ensure consistency amongst jurisdictions in the region. This document does not require the City to participate or render aid to any other entity if we are unable.

An executive session for attorney client privilege is on the agenda for Thursday evening.

Public Works:

The K7/Eisenhower project is near completion. Temporary paving during the winter months was approved by KDOT, but we are working with the subcontractor to ensure the temporary paving estimate is reasonable. Once complete, temporary lane lines can be installed. We expect this project to be wrapped up in the spring once the final asphalt application is complete. All businesses have had access throughout the entire project. The intersection will be safer and more efficient once complete.

The repair work on the northern Town Center detention pond was completed on January 13th. We are holding 5% retainage until the grass seed is established.

Clearwave Fiber has been issued 14 permits within Lansing, and an additional four KDOT permits to conduct work in the right-of-way. Clearwave is in the process of planting grass in some areas, with additional seeding likely to take place over the next couple of months. AT&T has been issued six permits, and one KDOT permit to work in the right-of-way. AT&T will likely continue working in Lansing in 2023 and perhaps beyond. AT&T has also stated they will cease installation of the above ground utility boxes in front yards but may still install in rear utility easements. Moving forward, AT&T will utilize at-grade utility boxes, also known as flowerpots. No permits will be released from bonds until soil restoration has been accepted.

Work is scheduled to begin on the Southfork pipe repair in January 2023, with completion tentatively scheduled for May 2023. We are also hopeful to have completed plans for the



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drainage pipes along 4H and Valley Drive (near Stonecrest) later this year. We are anticipating discussing drainage projects at the February work session.

The City is again working with KDOT to replace the plain green signage along K7 with wayfinding signs directing drivers to City Hall, the library, Lansing High School, etc.

The consultant for the countywide transportation study will host an open house in the Community Center at 5pm on April 6th; following the open house, they will attend that evening's City Council meeting to update the governing body on their progress.

Community & Economic Development:

Family Eye Care opened last week! Congratulations to the Family Eye Care team. Be sure to check them out!

We anticipate demolition of the former ShoeBox building at the corner of Eisenhower/K7 to begin shortly. Once demolition is complete, construction of Take5 Oil Change will begin. We also expect the dental clinic approved by the Planning Commission in the summer of 2023 to begin dirt work very soon.

Work continues on the townhomes at Fairlane and Santa Fe. The completion date for the 14-unit townhome complex is tentatively scheduled for the summer of 2023.

Review of a small four lot subdivision is on the Planning Commission agenda for February 15th.

YTD Sales Tax Update:

	2022 YTD	2023 YTD	Difference
Local Sales & Use Tax (1.45%)	\$168,256	\$185,536	\$17,280, 10.27 %
County Sales Tax	\$81,575	\$80,822	-\$753, -.9%
County Use Tax	\$33,005	\$33,081	\$76, .23%
Guest Tax	\$21,421	\$29,980	\$8,559, 36.96%

The .45% sales tax generated \$57,616 in the first month of 2023, on pace for \$691,392. The 2022 debt payment for DeSoto Road was \$389,475, leaving \$301,917 toward park improvements this year. The new special sales tax for the pool would begin July 1, 2023.

Wastewater:

The City Council approved staff to advertise the Town Centre Sewer Replacement project for bids in the fall of 2023. All of the temporary and permanent easements for the project have been signed. 100% plans, specifications, and permitting are complete. The latest engineer estimate for construction is \$900,000.



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The issue with the phantom gas line near the proposed sewer line along McIntyre has been solved. What was believed to be a gas line was misidentified by a subcontractor of the engineer. The City hired a local contractor to dig up the area where the supposed gas line was identified. Upon completion of open digging in the area, it was determined there is NOT a gas line in the project corridor in conflict with the new sewer line. The locate crew assumed the object they observed was a large gas main; however, it turned out to be plywood sheeting used to cap the end of the sanitary sewer road casing. The City will be reimbursed approximately \$6,000 for extra work encumbered due to the misidentification. 90% plans of the McIntyre sewer line have been reviewed by staff and returned to design engineer. The next step for the project is to acquire easements or permission from landowners to perform geotechnical work and a tree survey to refine the cost estimate. The tree survey is scheduled to begin February 6th. The project will extend sewers to McIntyre Road and include the installation of nearly 9,500' of pipe.

Library:

The library is starting off the year with the launch of an "All-In-One" library app called myLIBRO. This enhancement is expected to aid our patrons in using library services and have access to the library's activities calendar. They will be able to receive notifications straight to their devices when they have items waiting, schedule curbside pick-ups for items that are ready to be picked up, renew items, and place holds through the app, and so much more. We will hold myLIBRO trainings to acquaint patrons with the new app in during the 2nd week of January.

Meetings & Announcements:

The City currently has an opening on the Parks & Recreation Advisory Board and multiple openings on the Building Trade Board of Appeals and Plumbing Trade Board of Appeals.

The City currently has openings for Police Officer I/II, and Parks & Recreation Laborer.

- Thursday, February 2nd City Council Meeting, 7:00pm, City Hall
- Wednesday, February 15th Planning Commission Meeting, 7:00pm, City Hall
- Thursday, February 16th City Council Meeting, 7:00pm, City Hall
- Monday, February 20th President's Day Holiday, City Offices Closed
- Thursday, February 23rd City Council Work Session, 7:00pm, City Hall
 - Drainage Projects
- Thursday, March 2nd City Council Meeting, 7:00pm, City Hall

Sincerely,

Tim Vandall