



**City of Lansing**  
800 First Terrace  
Lansing, Kansas 66043

## **City Administrator's Report**

December 19, 2024

### **Agenda Items:**

Chief Wayman will formally pin and promote to Officer Willie Banks and Officer Jason TeBeest to Sergeant. Congratulations to these two great law enforcement professionals!

A representative from Waste Management will be present to talk about the upcoming contract renewal. They have figures for what we can anticipate the renewal to look like, as well as options to keep the increase nominal.

Ordinance 1124 would propose requirements for the operation of short-term rentals. This would update the Unified Development Ordinance to require the owners of short-term rentals to secure a business license, as well as be required for inspections by the City to ensure compliance with health, safety, and building codes. Director of Community & Economic Development Josh Gentzler will be present to answer any questions related to this topic.

A contract with Leavenworth County is on the agenda for Thursday evening. Despite having no equipment, employees, or budget, LCFD#1 will remain an entity in 2025 with the Board of County Commissioners acting as the Board. In their capacity as the FD1 Board, the County is proposing the City of Lansing servicing ourselves, as well as Delaware Township. The County is discussing this topic on Wednesday morning, at which point we will have a better idea of the territory we anticipate servicing in 2025. To ensure Lansing is not a part of the "empty shell" in 2026, a petition per K.S.A. 19-3604 is planned to redraw the boundaries and exclude Lansing. We plan to submit this petition in early 2025.

Approximately \$19,000 in American Rescue Plan Act Funds remain. A formal action verifying that all remaining American Rescue Plan Act Funds will be used for City Hall building improvements is on the agenda. These expenses include rewiring portions of the building, replacing damaged furniture, and replacing windowsills.

### **Wastewater:**

Linaweaver Construction has submitted their bonds for the Town Center Trunk Sewer Replacement project. A preconstruction conference was held December 8<sup>th</sup>, with construction beginning by the middle of January 2025. Project completion is scheduled for 120 days.

Offer letters for easements on the Ida/Gamble Sewer Relocation Project have been distributed to property owners. Final plans are expected in the next few weeks. The project will relocate sewers near this intersection that are oversized for current flows to the new 7 Mile 36" interceptor.



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The final report for the Inflow/Infiltration Mitigation Project will be presented at the January 2025 work session. The project has identified defects and repairs in the collection system that contribute to the excessive flows during major rain events. Several buried manholes have also been located within the project area, which have now been located, and a small project will be bid in 2025 to raise those manholes to grade so inspections can be performed.

**Public Works:**

Staff is working to receive bids to repair/replace a rusting stormwater pipe. The pipe is located near the gas station along 4H Road. Staff is considering utilizing a pipe liner to avoid road closures.

Staff recently worked with an engineer to develop plans to make improvements to the bridge at Bernard Park. Staff will work to bid the project out in early 2025 and ensure the work takes place during non-peak months.

**YTD Sales Tax Update:**

The year to date sales tax updates (as of November) are below.

	2023 YTD	2024 YTD	Difference
Local Sales & Use Tax (1.9%)	\$2,200,531	\$2,599,005	*\$398,474
County Sales Tax	\$891,039	\$830,916	-\$60,123, -6.74%
County Use Tax	\$344,119	\$342,271	-\$1,848, -.54%
Guest Tax	\$104,902	\$70,992	-\$33,910, -32.32%

\*The 2024 year-to-date figure includes the new sales taxes all eleven months, while at this point last year the new sales tax rate had only been collected for four month. When excluding the new sales tax for the pool, our local sales tax figures have decreased from 2023.

The total non-food sales tax rate in Lansing is broken down as follows:

- 6.5% State Sales Tax (varies on food)
- 1% Countywide Sales Tax
- 1% City General Sales Tax-General Fund
- .45% DeSoto Road & Park Improvements (20 years)
- .45% Aquatic Center (20 years)
- 9.4% TOTAL
- 1% Community Improvement Dist. (Mainstreet Chrysler Dodge Jeep Ram property only)



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The special sales tax to pay for the Aquatic Center has generated \$623,761 through the first eleven months of the year. The special sales tax to pay for DeSoto Road and Bernard Park Improvements also generated \$623,761 (both special sales taxes are for the same amount, .45%). Both of these special sales taxes are on pace to generate \$680,467 this year, which pays off the debt for both projects.

**Meetings & Announcements:**

There are multiple openings for Police Officer I/II. Starting pay for police officers is \$50,107/year, with opportunities for overtime. Officers with experience, education, or certification can be started higher on the pay scale. Additionally, the City offers a \$3,000 sign-on bonus for new, uncertified police officers! The City has also begun advertising for Firefighter positions. Finally, there are openings for FT Early Literacy Coordinator and Utility Billing Clerk. Interested candidates can apply by clicking on the "How Do I?" tab under the website homepage and clicking job opportunities.

The Volunteer Dinner is scheduled for Tuesday, January 7<sup>th</sup> in the Community Center.

- Thursday, December 19 City Council Meeting, 7:00pm, City Hall
- Tuesday, December 24 Christmas Eve Holiday, Offices Closed Half Day
- Wednesday, December 25 Christmas Holiday, City Offices Closed
- Wednesday, January 1 New Year's Day Holiday, City Offices Closed
- Thursday, January 2 City Council Meeting, 7:00pm, City Hall
- Tuesday, January 7 Annual Volunteer Dinner, Community Center
- Monday, January 13 Special Meeting, Swearing In Mayor, 7:00pm, City Hall
- Wednesday, January 15 Planning Commission Meeting, 7:00pm, City Hall
- Thursday, January 16 City Council Meeting, 7:00pm, City Hall
- Monday, January 20 Martin Luther King Jr Day, City Offices Closed
- Thursday, January 23 City Council Work Session, 7:00pm, City Hall
  - Public Works CIP Discussion
  - Wastewater Update

Sincerely,

Tim Vandall