



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report

January 19, 2023

Agenda Items:

There are currently three openings on the Parks & Recreation Advisory Board. Two applications were received for the openings. A motion to appoint Billy Dupras and Tabor Medill to the PRAB is on the agenda for Thursday evening.

Lansing Boy Scout Troop 165 has requested to use the Lansing Activity Center after hours from 3pm on Feb 4th until 8am on Feb 5th. The Special Event Application, Release of Liability and Agreement to Indemnify, facility request, fee waiver application, and certificate of insurance are included in Council materials.

During the 2022 equipment replacement discussions, we allocated up to \$65,000 for a tractor to be used for the Parks & Recreation Department, as well as Public Works/Street Department. Staff solicited pricing through a cooperative purchasing agreement (KS NASPO Grounds Maintenance Contract) for a Bobcat CT5558. Many of our existing attachments would be compatible with this model, and the tractor would come with a front-loader bucket, a rear ballast box, and a snow blade. The price came in at \$54,499.46 and would come from line item 80-010-43301 in the Equipment Reserve Fund.

Library:

The library is starting off the year with the launch of an "All-In-One" library app called myLIBRO. This enhancement is expected to aid our patrons in using library services and have access to the library's activities calendar. They will be able to receive notifications straight to their devices when they have items waiting, schedule curbside pick-ups for items that are ready to be picked up, renew items, and place holds through the app, and so much more. We will hold myLIBRO trainings to acquaint patrons with the new app in during the 2nd week of January.

Public Works:

The final lanes (free flow southbound right turn, westbound receiving lane, two northbound left turn lanes) can be reopened once the retaining wall in front of QuikTrip is completed. Work on the southern islands for the K7/Eisenhower intersection is wrapping up. Work on the light controller should take place shortly, with the final asphalt overland and pavement markings taking place in early spring 2023. All businesses have had accessibility throughout the duration of the project. The intersection will vastly improve the flow of traffic and make the intersection safer for motorists.

The repair work on the northern Town Center detention pond is near completion.



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Clearwave Fiber has been issued 14 permits within Lansing, and an additional four KDOT permits to conduct work in the right-of-way. Clearwave is in the process of planting grass in some areas, with additional seeding likely to take place over the next couple of months. AT&T has been issued six permits, and one KDOT permit to work in the right-of-way. AT&T will likely continue working in Lansing in 2023 and perhaps beyond. AT&T has also stated they will cease installation of the above ground utility boxes in front yards but may still install in rear utility easements. Moving forward, AT&T will utilize at-grade utility boxes, also known as flowerpots. No permits will be released from bonds until soil restoration has been accepted.

Work is scheduled to begin on the Southfork pipe repair in January 2023, with completion tentatively scheduled for May 2023.

The City is again working with KDOT to replace the plain green signage along K7 with wayfinding signs directing drivers to City Hall, the library, Lansing High School, etc.

Community & Economic Development:

Family Eye Care opened last week! Congratulations to the Family Eye Care team. Be sure to check them out!

We anticipate demolition to begin this week at the corner of Eisenhower/K7 where the ShoeBox was located. Once demolition is complete, we anticipate construction of Take5 Oil Change to begin in the very near future.

Work continues on the townhomes at Fairlane and Santa Fe. The completion date for the 14-unit townhome complex is tentatively scheduled for the summer of 2023.

The State Department of Commerce has unveiled the BASE (Building A Stronger Economy) Grant again for 2023. The materials stated that applications that were not successful during round one will be considered again this go-round. Under our previous grant application to get sewer to McIntyre, we requested \$2.9M from the State of Kansas, Leavenworth County would contribute \$500,000, and the City of Lansing would have contributed \$1,000,000.

YTD Sales Tax Update:

	2021 Year End	2022 Year End	Difference
Local Sales & Use Tax (1.45%)	\$1,855,391	\$2,152,908	\$297,517, 16.04%
County Sales Tax	\$1,007,216	\$1,019,942	\$12,726, 1.26%
County Use Tax	\$314,071	\$374,361	\$60,290, 19.2%
Guest Tax	\$200,109	\$93,460	-\$106,648, -53.29%



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Through the final disbursement, the .45% sales tax has generated \$667,401. The 2022 debt payment for DeSoto Road was \$388,075. This left \$279,326 toward park improvements this year. The new special sales tax for the pool would begin July 1, 2023.

Wastewater:

The City Council approved staff to advertise the Town Centre Sewer Replacement project for bids in the fall of 2023. All of the temporary and permanent easements for the project have been signed. 100% plans, specifications, and permitting are complete. The latest engineer estimate for construction is \$900,000.

A local contractor excavated the area near McIntyre where the supposed gas line conflict was identified by GBA. Upon completion, it was determined that there is not a gas line in the project corridor in conflict with the new sewer line. Staff will be meeting with all parties involved in this error and will report back once new information is obtained. 90% plans have been reviewed by staff and returned to the design engineer. The next step for the project is to acquire easements or permission from landowners to perform geotechnical work and a tree survey to refine the cost estimate. The project will extend sewers to McIntyre Road and include the installation of nearly 9,500 feet of pipe.

Meetings & Announcements:

The City currently has an opening on the Parks & Recreation Advisory Board and multiple openings on the Building Trade Board of Appeals and Plumbing Trade Board of Appeals.

We will be hosting a going away party for Community & Economic Development Director Matt Schmitz on Thursday, January 19th from 3pm-5pm in the Community Center. Please be sure to attend and wish Matt well before he departs for Iowa!

The City currently has openings for Director of Community & Economic Development, Police Officer I/II, and Parks & Recreation Laborer.

- Thursday, January 19th City Council Meeting, 7:00pm, City Hall
- Thursday, January 26th City Council Work Session, 7:00pm, City Hall
 - Town Center Roadway/Island Design Feedback
 - Capital Improvement Plan-2023
 - Potential Discussion with Humane Society
- Thursday, February 2nd City Council Meeting, 7:00pm, City Hall
- Wednesday, February 15th Planning Commission Meeting, 7:00pm, City Hall
- Thursday, February 16th City Council Meeting, 7:00pm, City Hall



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- Monday, February 20th
- Thursday, February 23rd
- Thursday, March 2nd

President's Day Holiday, City Offices Closed
City Council Work Session, 7:00pm, City Hall
City Council Meeting, 7:00pm, City Hall

Sincerely,

Tim Vandall