



Summary

In July 2024, Jake Kowalewski was appointed as City Council Member to fill a vacancy on the Council. His appointment created a vacancy in the Planning Commission. Jerry Geis will, as the Vice-Chairman role, assume the Chairman role for the remainder of the term (until April 2025). The Planning Commission needs to fill the vacancy of Vice-Chairman.

Community & Economic Development Comments

1. **Nominations:** The presiding officer will call for nominations from the floor for the position of vice-chairman. Each Planning Commissioner may nominate one individual or nominate themselves if they wish to serve. Nominations do not require a second.
2. **Closing Nominations:** Once all interested individuals have been nominated, a motion to close nominations may be made. If seconded and passed, no further nominations will be accepted.
3. **Voting:** Voting will proceed by either ballot or voice, depending on the body's usual practice. Commissioners will cast votes for one of the nominated candidates. The candidate receiving a majority of votes cast will be elected to the position.
4. **Announcement of Results:** The presiding officer will announce the elected individual and state that the nominee has been elected as vice-chairman.

Acknowledgments

- N/A

Recommendation

None

Action Options

1. Recommended motion:
"I move that _____ be elected as Vice-Chairman of the Planning Commission."

Attachments

None